

OFFICE OF THE MUNICIPAL COUNCIL: JATNI
QUOTATION CALL NOTICE

No. 3151 / Dtd. 07/07/2021

Sealed quotation in prescribed forms are invited from the reputed / any registered firm (Authorised dealer / distributor of Sony, Bajaj, OHM, OSL, Phillips, British Acoustics etc.) having valid PAN, GSTIN for Supply, Installation, Testing and Commissioning (SITC) of Audio System at conference hall of Jatni Municipality. The intending bidder may visit the site in any working day during Office hours before submission of bid.

The Bids can be submitted through tender box/Speed Post/ Registered post/Courier Post to the Executive officer, Jatni Municipality on or before 12.00 PM of Dt. 16.07.21. The authority will not be held responsible for the postal delay, if any, in the delivery of the documents or non-receipt of the same and the document schedule will be sold from 08.07.2021 to 15.07.2021 up to 5.00 P.M on payment of cash and the same shall be opened on 16.07.2021 at 1.30 P.M. in presence of bidder or their authorized agents, if any present in the Office chamber of the Executive Officer of this Municipality at the time of opening of bid. The document can also be downloaded from the official website of Khorda District (www.Khordha.nic.in) up to 5.00PM of Dt.15.07.2021 for which the documents cost should be submitted in separate envelop with cost of bid document downloaded.

The authority reserves the right to reject any or all the tenders without assigning any reason thereof.

Sl No	Name of the work	Cost of quotation paper	EMD to be Deposited 01% (in Rs.)	Time of completion	Quantity	Rate quoted (In Rs.)	Remarks
1	Supply of table fitted 24 nos. of delegate units with unidirectional electret condenser microphone, connection of 7P DIN dedicated cable with buckle, controller, cables & all arrangement incl. Installation, Testing and Commissioning (SITC)	1000.00	EMD to be Deposited 01% of bidding value (in Rs.)	15days	1 Setup		

Executive Officer
Jatni Municipality.

Memo No. 3152 Dtd. 07/07/21

Copy forwarded to the Collector, Khurda/ Block Development Officer Jatni/ Tahasildar, Jatni/ Engineer P.H Section P.H Jatni for information with a request to display the Tender Notice in their respective Notice boards for wide publication.

Executive Officer
Jatni Municipality.

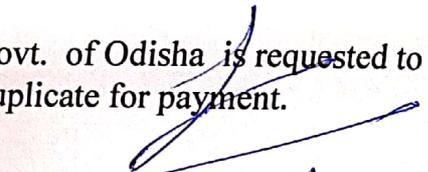
Memo No. 3153 Dtd. 07/07/21

Copy submitted to the District Information Officer, NIC Khordha in favor of kind Information and necessary action. He is requested to kindly publish in www.khordha.nic.in for wide publication.


Executive Officer
Jatni Municipality

Memo No. 3154 Dt. 07/07/21

Copy to the Deputy Director, Advertisement I & PR Dept., Govt. of Odisha is requested to kindly publish the same for one day in two editions and submit bill in duplicate for payment.


Executive Officer
Jatni Municipality

INSTRUCTIONS TO BIDDER

- a. Detailed documents to be furnished.
- b. Duly paid Quotation Paper cost against municipal money receipt.
- c. Duly paid EMD in favor of Executive Officer, Jatni Municipality in any nationalized bank.
- d. GSTIN.
- e. PAN Card
- f. Professional Tax.
- g. Affidavit regarding warranty for one year and free maintenance of materials.
- h. Affidavit regarding no relation certificate
1. The documents of valid successful bidders will be verified with the original before signing the agreement.
2. The bidder has to only agree/disagree on the conditions in the Quotation. The bidders who disagree on the conditions of Quotation can not participate in the bidding.
3. The bidders have to produce the original document before the Tender Opening Authority i.e. Executive Officer, Jatni Municipality on or before the date and time of opening, failing which the bidder will be disqualified.

Signature of bidder / Authorized bidder

**Executive Officer
Jatni Municipality**

TERMS & CONDITIONS

- 1) The Quotationer shall submit the tender documents with unit rates, total amount, technical datasheets of materials etc.
- 2) The Quotationer shall furnish the rates inclusive of all taxes, freight / transportation charges, one year free maintenance charges etc.
- 3) No tender documents will be sold to intending Quotationer beyond the date and time of sale mentioned in the tender notice.
- 4) The work needs to be completed within the scheduled time. The successful Quotationer must submit the schedule of work immediately after getting the work order. Delivery of materials and site mobilization should be as per the given schedule of work.
- 5) The total amount should be written in both words & figure. Every page of the tender must be signed & stamped by the Quotationer failing which the tender will be rejected. Any correction or over writing in the offer should be attested by the Quotationer or else offer is liable for rejection.
- 6) Every Quotationer is expected to visit the site, raising the queries and satisfy himself/herself/themselves about the scope of work and accordingly quote the rates. The Quotationer should be well aware about the availability of materials, labor, transport etc. while quoting. In every case materials must comply the relevant technical specification.
- 7) It must definitely be understood that this office does not accept any responsibility for the correctness and completeness of materials.
- 8) Each Quotationer must pay the EMD amount along with the tender, failing which the tender will be rejected.
- 9) The tender must be accompanied by the signed & stamped copy of the following documents: a) PAN Card, b) GSTIN, c) Trade License, d) Professional Tax, failing which the tender may be liable for rejection. The original documents may be asked by the Executive Officer during the time of scrutiny.
- 10) In case of start-up firms the credential support can be provided by the OEM for consideration if and only if the OEM takes all responsibilities for product warranty and give an declaration in their letterhead to that effect.
- 11) After successfully finishing the job, all the surplus materials (if any) should be removed from the site and the site needs to be handed over neat and clean. Cost for such job should be included in the quoted value.

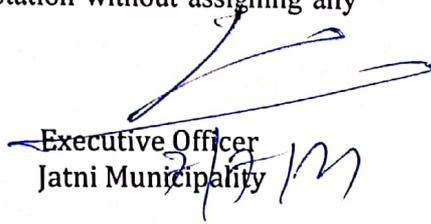
- 12) If place for material storage and labor team accommodation at site are being provided by Municipality then no rent will be payable by the Quotationer for temporary occupation of land owned by Govt. at site.
- 13) All equipments shall be covered by at least one year warranty from the date of commissioning of the project. During the warranty period any equipment needs to be repaired / replaced by the firm, standby equipment preferably be provided by the firm.
- 14) Tender specific Manufacturer's Authorization to Quotationer must be provided.
- 15) Quotationer's Partnership with OEM (Original Equipment Manufacturer) should be valid at least since 1st April, 2020 and upto 31st March, 2022.
- 16) Technical Compliance Statement to be provided by OEM in their own letterhead with stamp.
- 17) Any deviation from the approved make & specification will not be entertained.
- 18) Quantity indicated against each item is tentative. Actual quantity consumed will be taken for final payment. If any additional item/s is/are required during execution the same may be reported to the Engineer In Charge / Site In Charge. Rate, delivery & installation of the same is subject to approval by the competent authority.
- 19) The Quotationer shall not sublet, transfer or assign any part of the material supply.
- 20) Any material found to be defective, needs to be replaced immediately free of cost.
- 21) No advance to be paid to the contractor. R.A. bills may be paid after deduction of Security Deposit, if the department feels it necessary. Final bill will be paid within 7 (Seven) working days from the date of completion of job / date of submission of final bill, whichever is later. Furthermore, if the contractor fails to complete the job within the committed time period penalty may be imposed on the contractor @ 1% of the contract value per month or as being decided by the authority.
- 22) Any legal dispute arising out of this contract is subject to jurisdiction only.

GENERAL CONDITIONS OF CONTRACT

1. The written agreement in Municipal Form No. will be entered between the successful bidder here-in-after called the Quotationer and the Jatni Municipal Council shall be the foundation of the rights of both the parties and the contract shall be deemed to be incomplete until the agreement has been first signed by the contractor and then by the proper officer authorized to enter into the contract on behalf of the state Govt.
2. Additional performance security shall be deposited by the successful bidder, when the bid amount is seriously unbalanced i.e. less than the estimated cost by more than 10%. In such an event, the successful bidder will deposit the additional performance security to the extent of the differential cost in shape of Post Office Saving Bank Account/National Saving Certificate/Post Office Time Deposit Account/Kisan Vikash Patra/Deposit receipt of Scheduled Bank.
3. All the rates and prices in the tender shall cover all taxes viz. Central or State Sales Tax, GST any other local taxes, ferry, tollages charges and royalties and any other charges.
4. The work is to be completed in all respect within the period mentioned in quotation notice in calendar months from the date of written order to commence the work.
4. After opening the quotation if a quotation withdraws him/her self from the bidding during the validity of tender. The EMD received along with the tender shall be forfeited and credited to the Municipal Fund.
5. The Earnest Money Deposit of the unsuccessful bidder who are not awarded with the work will be refunded on application after the quotation is finalized

6. Request for transfer/adjustment of earnest money deposit from other works will not be entertained.
7. Any request from the bidder in respect of addition, alternations, modifications, corrections, etc. or either terms or conditions of rates of his quotation after opening of the quotation will not be considered.
8. The successful bidder shall make his own arrangement for all materials T&P machineries required for satisfactory completion of work in time .Unless otherwise specified in the conditions or contract.
9. By submitting a quotation for the work, a bidder will be deemed to have satisfied himself by actual inspection of the site and locality of the work about the quality and availability of the required quantity of materials, medical and labour and food stuffs etc.
10. The detailed list of successful bidder against the work will be displayed in the Office Notice Board. Acceptance letter of the quotation will be intimated to the successful bidder in writing. The successful bidder can collect the letter of acceptance from the office 7(seven) days from the date of declaration of successful bidder on the notice board to avoid postal delay
12. No escalation of cost in respect of labor, POL, materials & other item. If any will be entertained during the course of execution of work .On no account the contract work should be assigned or subject to sublet without prior approval of Municipal Council, Jatni and in such event the contract may be rescinded by Executive Officer, by giving a notice in writing, The contractor should be duly liable in dimity to the Municipality for any compensation payable by Municipality to any quarter and in such case the same would-be recovered from the contractor.
13. The bidder should abide by the fair wages clause notified by the Government in Labour Department and in force during the period of execution and shall not pay less than the fair wage fixed by Government to the laborers engaged by him for the work.
14. No claim for compensation for any damage caused by rain or any other natural calamities during the execution of work will be entertained. All safety measures are to be taken by the contractor during the execution and till final completion of work by the bidder at his own cost. Under no circumstances interest is chargeable to the contractor for the due or additional dues if any payable to him for the work.
15. If any changes (increased / decreased) made to the Estimated value by the Enginner-In-charge the same will be applicable to the bidder.
16. The successful bidder will give one year warranty on supply items and he will give undertaking for one year free maintenance charges.
17. Payment will be made to successful bidder after completion of work and Five Percent S.D will be deducted from the bill and will be refunded at the completion of defect liability period.
18. The authority reserves the right to reject or cancel any or all the quotation without assigning any reasons thereof.

Signature of bidder / Authorized Representative


Executive Officer
Jatni Municipality