



OFFICE OF THE CHIEF DISTRICT AGRICULTURE OFFICER: KHORDHA

Khordha- 752055, Odisha

Ph- 06755-221955, 8280069311, Email: ddakhu.dag@nic.in

Letter No. 866

Date 01.6.23

Expression of Interest (EOI) for Engagement of Block Level Community Based Organisation (CBO) for "Special Programme for Promotions of Millets Mission (Odisha Millets Mission)"

Department of Agriculture & Farmers' Empowerment, Government of Odisha is implementing a **Special Programme for Promotion of Millets in the Tribal Areas of Odisha**" (also known as Odisha Millets Mission) originated from the state level consultation on the subject "Comprehensive revival of millets securing nutrition and mitigating droughts in southern Odisha" held on 27th January 2016 at NCDS, Bhubaneswar organized by Planning and Convergence Department, Government of Odisha. As a follow up on the plenary recommendations chaired by the Development Commissioner cum Additional Chief Secretary, a detailed programme framework was developed. With grand success resulted in the implementation of the programme since 2017-18 with 7 district and 30 blocks, 2020-21 with 84 blocks in 15 districts. Govt of Odisha decided to expand the programme with extension of existing 84 programme blocks and 59 new blocks, thus reaching 143 blocks in 19 districts during 2022-23. Now it has been expanded to additional 34 new blocks totaling to 177 blocks in 30 districts.

1 Major Objectives of the Programme:

1. Increasing **Household Consumption** of millets by about 25% to enhance household nutrition security and to create demand for millets.
2. Promoting **Millet Processing** enterprises at panchayat and Block level to ease processing at households and for value added markets.
3. Improving **Productivity** of millets cropping systems and make them profitable.
4. Developing **Millets Enterprises** and establishing **Market Linkages** to rural/ urban markets with focus on women entrepreneurs.
5. Inclusion of millets in **State Nutrition Programmes and Public Distribution System**.

2 Scale of the Programme

Government of Agriculture & Farmers Empowerment Department has approved extension of Odisha Millets Mission (OMM) to 34 new blocks. This Expression of Interest is being floated for selection of Implementing Agency under the Odisha Millets Mission.

List of Blocks under Odisha Millets Mission			
SL No	District	Number of Blocks	Name of the Block
1	Balasore	2	Nilgiri & Oupada
2	Bargarh	1	Ambabhona.
3	Bhadrak	1	Bonth
4	Cuttack	3	Tigiria, Badamba & Narsinghpur.
5	Deogarh	1	Teleibani
6	Jagatsinghpur	1	Biridi
7	Jajpur	2	Sukinda and Danagadi
8	Kendrapara	2	Kendrapara & Derabis
9	Khurda	2	Tangi & Banpur
10	Mayurbhanj	4	Bahalda, Jamda, Gopabandhu Nagar & Sukruli.
11	Nabarangpur	1	Chandahandi.
12	Nayagarh	1	Bhapur
13	Puri	1	Krushnaprapasad
14	Rayagada	1	Ramanguda
15	Sambalpur	6	Kuchinda, Bamra, Jamankira, Naktideula, Jujumara & Rairakhol.
16	Subarnapur	2	Ulunda & Birmaharajpur.
17	Sundargarh	3	Subdega, Sundargarh Sadar, Bargaon
	Total	34	

3 The Expression of Interests (EOI)

This Expression of Interest (EOI) is invited by the Chief District Agriculture Office, **Khordha district** from the experienced and interested CBO/FPO for engagement at block level for the blocks **Tangi & Banpur** of **Khordha** district under the Special Programme for Promotion of Millets in Tribal Areas of Odisha (Odisha Millets Mission). Interested Farmers Groups/ WSHG Federation/ Common Interested Group (CIG)/ Co-operatives are required to submit application *in sealed envelope* super scribed as “Application for engagement of block level Implementing Agency for **Special Programme for “Promotion of Millets in Tribal Areas of Odisha”** along with name of the Block and District applied for as per the enclosed application format by registered/ Speed post only to the office of the undersigned. Proposal through e-mail or any other means will not be entertained in this regard. The EOI should be addressed to Office of the Chief District Agriculture Officer cum Project Director ATMA of respective District. **Last date for receipt of proposal is 07/06/2023 up to 1.00 P.M and the same shall be opened on 08/06/2023 at 10.00 A.M in the presence of authorized signatory and representatives.**

The Application form and details terms & condition are available in the Official websites of the district <https://khordha.nic.in>

The Authority shall not be responsible for any sort of postal delay and proposal received beyond scheduled date & time shall not entertained and out rightly be rejected. The authority reserves the right to cancel / reject any or all the EOI without assigning any reason thereof.

4 The Eligibility Criteria for the CBO

4.1 Criteria for registered CBOs (FPO/Cooperative):

1. Should be legally registered under Trust/ Society/ Company act or recognized by any govt agency.
2. Should provide a self-attested copy of registration, PAN number and self-attested copy of PAN card.
3. Should not have been blacklisted by Government of India, state government of Odisha, other government agencies and any Indian or international donor and provide a self-declaration by the authorized representative to this effect.
4. Should have a minimum of 3 years of work experience in the proposed blocks. The Organization should have very good community support group/community-based organizations / farmer producer's Company.
5. Should have last 3 years' Financial Reports submitted to the concerned regulatory authorities.
6. Must be willing to incur the operational cost of the programme till the fund is released. And should be willing to work on the non-budgeted activities as specified by the programme.
7. The chief functionary of the institution should not be a formal member of any political party and furnish an undertaking to this effect.
8. Should not have more than one-third of the Governing Body members related to each other and no staff members related to each other should be supervising each other.
9. Must have worked with any of the government program in the proposed block
10. One FPO is eligible for applying for two contiguous blocks.

The format of EoI is in Annexure-8 and The CBOs need to apply in the specified format only. Copies of the following documents need to be submitted along with the EoI form and all the documents should be signed with seal at each page.

- Registration certificate
- Previous 3 years Audited statement of accounts for 2019-20, 2020-21, 2021-22
- Previous 3 years Annual Report 2019-20, 2020-21, 2021-22

- Fixed asset position including its present value and location.
- Profile of professional staff of the organization.
- MoU/ agreement/ any documentary evidence of working for Govt. or special projects or Govt. undertakings of implementing the programme of **Last Five years Only**
- Address of head and field offices.

4.2 Criteria for non-registered CBOs (WSHG Federations)

Following are the mandatory eligibility criteria for selection of Community Based Organization (CBO) for Special programme for promotion of millets in tribal areas:

1. CBO must be functional for a minimum of 2 years. In case of recently formed FPOs/ Federations/ Cooperatives, member CBOs should be functional.
2. CBO must not have defaulted loans from any governmental or non-governmental sources such as OLM, OTELP, NABARD, Micro finance etc.
3. CBO should have a president and secretary who must have minimum literacy skills. Signatories of the CBO must possess reading and writing skills in Odia. Reading and writing skills in Hindi and English will be considered an added advantage. They should be able to sign on the bank passbook.
4. CBO must have a history of conducting regular meetings with documented minutes.
5. CBO meetings should have happened at least once in every quarter.
6. CBO members (At least 10 members or half of the membership whichever is less) must have collectively involved in either inter-lending or some business or production related activity.
7. CBO must have maintained books and accounts and relevant registers.
8. CBO must have done transactions worth at least Rs 100000 till now.
9. CBO must be willing to incur the operational cost of the programme till the fund is released. And should be willing to work on the non-budgeted activities as specified by the programme.

The format of EoI is in Annexure-8 and CBOs/WSHG Federations need to apply in the specified format only. Copies of the following documents need to be submitted along with the EoI form and all the documents should be signed with seal at each page.

- Proceedings of meetings of the formation day.
- proceedings of the last 3 meetings.
- Fixed asset position including its present value and location.
- Profile of professional, president and secretary or other staffs of the group.

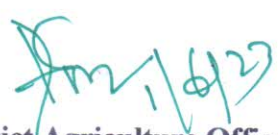
- MoU/ agreement/ any documentary evidence of working for Govt. or special projects or Govt. undertakings of implementing the programme of **Last Five years Only**
- Copy of passbook and cash book

The Application should submit in sealed envelope super scribed as **“APPLICATION FOR ENGAGEMENT OF BLOCK LEVEL IMPLEMENTING AGENCY FOR SPECIAL PROGRAMME FOR PROMOTION OF MILLETS IN TRIBAL AREAS OF ODISHA”** For Tangi & Banpur Block of Khordha District separately as per the enclosed application format by registered/ speed post to the below mentioned address.

Address: **Chief District Agriculture Officer-cum- PD ATMA, Khordha At/Po/Ps/District-Khordha,Pin-752055.**

5 Process of Selection:

- **Stage 1:** Short listing of at least three applications per block from the received applications after a scrutiny by a team comprised of officials from CDAO& Programme Secretariat (WASSAN). In case there are less than three applications received per block then the application shall be taken into consideration for short listing with prior approval from the CDAO-cum-PD ATMA.
- **Stage 2:** Three CBOs shall be shortlisted per block after the scrutinization by the team and submitted to the Selection Committee chaired by CDAO-cum-PDATMA for selecting one CBO through document verification and field visit.
- **Stage 3:** A Committee Shall be formed under the chairmanship of CDAO-cum-PD ATMA for Document verification and field visit. The committee must comprise of officials from other line departments. The committee shall make a visit to the office of the CBO and visit the field to inspect related activities being taken up by the CBO.
- **Stage 4:** After the document verification and field visit, an assessment shall be done based on the scoring sheet and one CBO shall be recommended as the Implementing Agency for the proposed block. The CBO recommended by the committee for the proposed block shall be submitted for approval of the Collector & District Magistrate.
- **Stage 5:** After completion of selection of CBO, MoA will be signed between CDAO-cum PD ATMA, Facilitating Agency (FA) and selected CBOs for the Project so as to start the activities immediately.


Chief District Agriculture Officer
Cum P.D, ATMA, Khordha