

OFFICE OF THE TAHASILDAR, BOLAGARH

Quotation Call Notice

No: 1117

Date: 03.04.23

Sealed quotations/tenders having valid GST Registration Certificate are invited from interested reputed Travel Agencies/ Tour Operators or private individuals for providing 1 (one) vehicle which shall conform to the Terms and conditions (**Annexure-II**) for official use in Tahasil Office, Bolagarh in the prescribed format given in **Annexure-III**.

Sl. No.	Type of Vehicle	No. of Vehicle Required	Maximum hire charges per vehicle per Month	Mileage per litre
1	TUV300/Bolero/ Sumo Gold /Ertiga	1 (One)	Rs.31000/-	10

The terms and conditions (**Annexure-II**) for official use in the office of the Tahasildar, Bolagarh on monthly rent basis as per the rate quoted vide Finance Department Office Memorandum No-30464/F, dt.06.09.2019 & Letter No.24471 dt.03.09.2021 (Copy enclosed) & Letter No.2691/R & DM Department, Govt. of Odisha (Copy enclosed).

1. The vehicle must be in Road worthy condition, shall not be more than 3years old from the date of initial registration and must have valid Registration Certificate, Insurance Certificate, Fitness Certificate, valid Contract Carriage Permit, proof of up to date tax payment etc. which are mandatory for plying of vehicle.
2. The Driver of the vehicle must have a valid Driving License fot driving light transport passenger vehicle and should be sufficiently experienced in driving transport passenger vehicle.
3. The Driver should be well behaved, gentle and obedient in nature.
4. A sum of Rs:5000 shall be deposited by the intending bidders in shape of Account Payee Bank Draft drawn in favour of the Tahasildar, Bolagarh and submitted along with the tender as security deposit. After completion of tender process, the amount will be refunded to unsuccessful bidders.
5. The monthly rate of hire charge be quoted separately in the general bid information (excluding fuel charges).
6. The vehicle must achieve a fuel efficiency of 10kms per litre,
7. The details of the make and year of manufacture of the vehicle, registration no, mileage (Kms covered per litre) and name of the driver with Driving License No. and period of validity should be specifically provided in the general bid information to be furnished with the Quotation/ Tender (**Annexure-III**).

8. The quotation completed in all respect should reach the undersigned on or before **12.04.2023** by **3.00pm** by hand/ by Registered post addressed to "Quotation/Tender for Hiring of Vehicle", Office of the Tahasildar, Bolagarh and shall be opened on the same day at **3.30pm** in presence of the bidders or their authorized representatives. No quotation will be entertained after the due date and time. Office will not responsible for any postal delay. The sealed envelope super scribed as "Quotation/ Tender for hiring of vehicle" the authority has the right to cancel the Quotation without assigning any reason thereof.

9. The vehicle will be stationed inside the office. So that the same can be utilized as and when required by the authority.

10. In case of emergency, the driver will have to report for duty. No extra payment shall be demanded.

11. The application form of quotation / tender containing General Bid Information & Terms and conditions for Hiring of Vehicles etc. will be available with Nizarat Section, Tahasil Office, Bolagarh and in the District web site- www.khordhanic.in.

Soash
3/4/23
Tahasildar, Bolagarh
TAHASILDAR
BOLAGARH

Memo No- 1118

Date- 3.4.23

Copy forwarded to the NIC Officer, Khordha for information and necessary action. He is requested to publish this notice in the website.

Soash
3/4/23
Tahasildar, Bolagarh
TAHASILDAR
BOLAGARH

Memo No- 1119

Date- 3.4.23

Copy submitted to the Collector, Khordha/ Sub-Collector, Khordha for kind information and necessary action.

Soash
3/4/23
Tahasildar, Bolagarh
TAHASILDAR
BOLAGARH

Memo No- 1120

Date- 3.4.23

Copy forwarded to the Block Development Officer, Bolagarh with a request to display the notice on his Notice Board for publicity.

Soash
3/4/23
Tahasildar, Bolagarh
TAHASILDAR
BOLAGARH

Memo No- 1121

Date- 3.4.23

Copy attached to the Notice Board of this Office for publicity.

Soash
3/4/23
Tahasildar, Bolagarh
TAHASILDAR
BOLAGARH

OFFICE OF THE TAHASILDAR, BOLAGARH

Annexture-II

TERMS AND CONDITIONS FOR HIRING OF VEHICLES

The following terms and conditions must be fulfilled by the successful bidder for providing a vehicle on hire on monthly rent basis.

1. The hired vehicle, during period of contract shall have all necessary valid MV documents such as :- valid Registration Certificate, Insurance Certificate, Fitness Certificate, valid Contract Carriage Permit, proof of up to date tax payment etc and D.L. of the Driver available all the times. The office hiring the vehicle shall not be responsible for any damage / loss caused to hired vehicles or loss of life/ injury made to any person or damage to any property on account of use of hired vehicle any manner whatsoever. The owner of the vehicle shall be responsible for all such litigation.
2. The hire charges to be paid for monthly basis is final but does not include cost of diesel, which is to be paid separately basing on actual consumption and lubricants as per existing Government norms. All the expenditure of the vehicle towards repair, replacement of spare parts, Lubricants oil of Engine, Gear Box & differential Coolant, Tyres & Tubes, Battery etc. will be borne by the bidder.
3. It shall be the responsible of the bidder to provide a good driver and the salary of the driver shall be borne by the owner.
4. In case of breakdown for reasons whatsoever the replacement of a vehicle of the same or better model shall be provided by the owner of the vehicle/ bidder.
5. In case of vehicle do not report regularly , the authority will be at liberty to reject the agreement and may engage vehicle from other source.
6. The vehicles shall report for duty for minimum of 25days in a month.
7. In case of emergency, the driver will have to report for duty as per the requirement of the hirer. No extra payment shall be demanded.
8. Monthly hire charges and reimbursements towards cost of diesel (as per actual) and lubricants (as per Govt. norms) of selected bidder will be paid in every succeeding month, as per as possible within fifteen days of the submission of the bills by the Service provider and no advance payment will be made.
9. Log Book shall be maintained by the driver on daily basis for the hired vehicle and submitted to the authority before payment.
10. The vehicle shall not be more than 3 years old from the initial registration and also in good running condition during the period of contract.
11. If the services are found to be unsatisfactory, the client shall give one month notice and terminate the agreement.
12. In case the vehicle owner intends to withdraw the service of his vehicle and terminate the agreement, it shall be mandatory upon him to grant one month notice before such withdrawal of service and termination of agreement.
13. If the bidder violates any of the terms of contract, Government shall forfeit the entire amount of security deposit.
14. The vehicle should be at disposal of undersigned both in working and holidays.

Soah
3/4/23
Tahasildar, Bolagarh
**TAHASILDAR
BOLAGARH**

GENERAL INFORMATION FOR HIRING VEHICLES

1. Registration No. of Vehicle:-
2. Type of Vehicle (AC/Non-AC):-
3. Year of Manufacture:-
4. Model:-
5. Date of Registration:-
6. Name and complete address of the owner of vehicle:-
7. Fitness Certificate validity:-
8. Permit validity:-
9. Insurance validity:-
10. Name/Address of the Driver:-
11. D.L. No. & Validity of the D.L. of the Driver:-
12. Proposed hire charge of the vehicle per month excluding fuel cost:-
13. Rate of fuel consumption / Mileage per litre:-
14. Contact no of the Tenderer/ Quotationer:-

"Certified that the information submitted above is true to the best of my knowledge and belief."

Signature