

**OFFICE OF THE COLLECTOR & DISTRICT MAGISTRATE: KHORDHA  
(ST & SC DEVELOPMENT SECTION)**

Tel. No-06755-221169 (O)  
E-mail: [dwokhordha@gmail.com](mailto:dwokhordha@gmail.com)

Advertisement No. 2233 / Date. 8.11.2019 /

**ADVERTISEMENT FOR THE POST OF SIKHYA SAHAYAK**

Applications in prescribed form are invited from intending candidates for filling up the following categories of Sikhya Sahayak in the schools under ST & SC Dev. Department of Khordha District on **Contractual** basis. The application should reach to **ST & SC Development Section, Old Collectorate, Khordha** on or before **30.11.2019** by Regd. Post/ Speed Post only.

**Category-wise Vacancy-in-Position :**

| Sl. No. | Post | Qualification         | Vacancy Position |    |                |       |
|---------|------|-----------------------|------------------|----|----------------|-------|
|         |      |                       | ST               | SC | UR             | Total |
| 1       | SS   | +2 Sc, CT             | 2                | 0  | 2              | 4     |
| 2       | SS   | B.Sc, BEd.            | 4<br>(Woman-1)   | 2  | 3<br>(Woman-1) | 9     |
| 3       | SS   | B.A., BEd. (Language) | 2                | 0  | 0              | 2     |

**Eligibility:**

**1. For the post of +2 Sc, CT:**

- Higher Secondary (+2 Science or its equivalent) with at least 50% marks and Two years Diploma in Education (CT)  
Or  
Higher Secondary (+2 Science or its equivalent) with at least 50% marks and Two years Diploma in Education (Special Education) under Rehabilitation Council of India (RCI). Candidate must have registered his/her name under RCI, in case passed DSE.
- Pass in the Odisha Teacher Eligibility Test (OTET-Category-I).
- Candidates must have Odia as MIL up to Class-X or pass in Odia language test equivalent to Matriculation standards conducted or declared equivalent by Board of Secondary Education, Odsha.

**2. For the post of BA, BEd, (Language) & BSc, BEd.**

- Graduation with at least 50% mark and 1 Year Bachelor in Education. (BEd.),  
Or  
Graduation with at least 50% mark and 1 Year Bachelor in Education. (Special Education)  
Or  
Higher Secondary (+2 or its equivalent) with at least 50% marks and 4 year BA, BEd/ BSc. BEd.
- Pass in the Odisha Teacher Eligibility Test (OTET-Category-II).
- Candidates must have Odia as MIL up to Class-X or pass in Odia language test equivalent to Matriculation standards conducted or declared equivalent by Board of Secondary Education, Odsha.
- BA. BEd (Language) will mean TGT (Arts) having Odia or English as one of the optional subject. Similarly BSc BEd will mean TGT (Physics, Chemistry & Math) or TGT (CBZ/Life Science)

### Selection Procedure :

- (i) The selection of Ss will be made by the District Selection Committee headed by the Collector, Khordha and Inspector of Schools Keonjhar, Dist. Inspector of Schools (SSD), Bhubaneswar, Dist Employment Officer, Dist. Project Coordinator (SSA) as members & District Welfare Officer, Khordha as member convener.
  - (ii) Relaxation of 5% in minimum qualifying marks in Higher Secondary (+2) or in graduation level, as the case may be, shall be allowed to the candidates belonging to SC/ST/PWD Category.
  - (iii) Candidates who are in employment shall furnish the copy of the no objection certificate issued by the employer at the time of verification.
  - (iv) The PWD candidates shall be referred to Appellate Medical Board for examination.
- Selection shall be made only on merit i.e. on the basis of percentage of marks.
- (A) In case of candidates having qualification of Higher Secondary (+2 or its equivalent) with Two years Diploma in Elementary Education or C.T./ Two years Diploma in Education (Special Education), the percentage of marks secured by the candidates in HSC Examination + percentage of marks secured by the candidates at Higher Secondary (+2) examination + percentage of mark secured in Two years Diploma in Elementary Education or C.T./ Diploma in Education (Special Education) examination as the case may be shall be considered.

#### Explanation:

- (i) For the purpose of equivalency of Higher Secondary (+2) examinations conducted by the Institutions declared equivalent by the Council of Higher Secondary Education, Odisha shall be considered.
  - (ii) For the purpose of equivalency of Two year Diploma in Elementary Education (CT/DI. Ed) Examination conducted by the institutions declared equivalent by the Board of Secondary Education, Odisha shall be consider.
  - (iii) For the purpose of Two year Diploma in Education (Spl. Education). A course recognition by Rehabilitation Council of India (RCI) shall be consider.
  - (iv) The marks secured in 4<sup>th</sup> optional or extra optional subject in HSC Examination/ Higher Secondary (+2) Examination is to be deducted from the total marks for arriving at the effective percentage of marks.
  - (v) In case of compartmental examination the fail marks secured in the subject(s) is to be deducted from the total marks and pass marks of the compartmental examination shall be added to the total marks for arriving at the effective percentage of marks.
- (B) In case of candidates having qualification of graduation with BEd, the percentage of marks secured by the candidates in HSC examination + percentage of marks secured by the candidates in pass/ Honours Subject at graduation + percentage of marks secured in the BEd/ Spl. BEd. Examination shall be considered.

#### Explanation :

- (i) For the purpose of degree in teacher education (BEd), BEd degree of other Universities declared equivalent with corresponding degree of the universities of Odisha and a course recognized by the NCTE shall be considered.
  - (ii) While calculating percentage of marks of pass students marks obtained in pass subjects will be considered for calculation of percentage.
  - (iii) In case of Honours Students, marks obtained in Honours Subjects will be considered for calculation of percentage.
  - (iv) For the purpose of calculation of percentage of marks, marks secured in extra optional/ ancillary/ foundation courses are to be deducted from the total marks.
- (C) In case, two or more candidates secure the same marks, the candidates older in age and if ages are same, the candidates passing High School Certificate Examination earlier will be placed above the other in the select list.

The Select list of this Revenue District will be valid for a period of one year from the date of its final publication.

**Age :**

Candidates shall not be below 18 years of age and above 32 years of age as on 31.10.2019. In case of ST/SC, Women & Ex-Servicemen candidates the upper age limit will be relaxed by 05(five) years and in case of PWD Candidates the upper age limit will be relaxed by 10(Ten) Years.

**Reservation :**

- (i) The provisions of the Odisha Reservation of vancancies (in posts and services for ST & SC) Act. 1975 and Rules made there under such other principles of reservation as prescribed by the State Govt. from time to time shall be followed. 33.33% posts will be reserved for women candidate. In case of Persons With Disability (PWD) candidates provision contained in the person with disabilities (Equal opportunities, protection of Right and Full participation) Act., 1995 and GA Deptt. instructions thereof shall be followed.
- (ii) The PWD Candidates having temporary disability shall not be entertained for engagement. The candidates those will avail the reservation/ relaxation of age limit under provision contained in the rules under PWD category shall have to appear before the State Medical Board before their engagement.

The number of posts advertised may increase/ decrease on creation / reduction of the post by the Govt.. The Collector, Khordha reserves the rights for modification/ cancellation of advertisement without assigning any reason thereof.

  
**Collector, Khordha.**

**APPLICATION FORMAT FOR RECRUITMENT OF SIKSHYA SAHAYAK  
IN KHORDHA DISTRICT**

(To be filled in by the candidate in his/her own handwriting)

**Advertise No.**

**Date:**

Affix recent  
self attested  
color passport  
size  
photograph

1. Post applied for.  
a) +2 .Sc. (CT)/ BSc, BEd/ BA, BEd (Language):
2. Full Name (in capital letters):
3. Father's/Husband's Name :
4. Marital Status :
5. Sex (Male/Female) :
6. Date of Birth & Age (As per HSC Certificate) : (Age as on 31.10.2019)

7. Address for Correspondence :

**Permanent Address:**

**Present Address:**

At:

Po:

Vill:

Dist:

Contact No.:

8. Whether Ex-Service Man/ PH/ Sports Person :

9. If PWD, mention type: Visual  Hearing  Locomotor  Others

10. Caste : ST  SC  UR

11. Whether Trained: CT  BEd  Spl. BEd /

DSE

12. Educational Qualification :

| Sl. No. | Educational Qualification | Name of the Board / Council/ University/ Institution | Year of Passing | Full Mark | Mark Secured without extra optional | % of Mark | Division |
|---------|---------------------------|--|-----------------|-----------|-------------------------------------|-----------|----------|
|         |                           |  |                 |           |                                     |           |          |
|         |                           |  |                 |           |                                     |           |          |
|         |                           |  |                 |           |                                     |           |          |
|         |                           |  |                 |           |                                     |           |          |

13. Name of the Employment Exchange \_\_\_\_\_ Regd. No. \_\_\_\_\_ & Date \_\_\_\_\_.

14. Date of Passing of OTET (Copy to be enclosed): \_\_\_\_\_.

15. List of enclosures (nos. of documents):

**DECLARATION**

I do hereby declare that the entries and statements made in this application form and all the attachments and enclosures are true to the best of my knowledge and belief. I have carefully read the details in the Advertisement / Notice of the Collector, Khordha and I fulfill all the conditions of eligibility prescribed for the post. If it will be detected false/forged/incorrect/ineligible at any time in future before or after the selection, my candidature will be rejected/cancelled/terminated & legal action will be taken.

Place:

Date :

**Signature of the Candidate**

**Enclosures to be attached with the application form:**

- 1) Self attested photo copies of certificates showing Academic Qualification, Mark Sheets & Date of Birth as required for the post
- 2) Self attested photo copy of OTET Pass.
- 3) Self attested photo copy of caste certificate from the competent authority in case of ST/SC candidates..
- 4) Self attested photo copy of certificate in support of physically with disability persons.
- 5) Self attested photo copy of residential certificate issued by competent authority.
- 6) Self attested photo copy of Valid employment registration card issued by the competent authority.
- 7) Two recent passport size colour photographs self attested on back side by candidate to be attached with the application form.
- 8) Two nos. of good quality self addressed stamped envelope.
- 9) The category and post applied for should be clearly mentioned in the front cover of the envelope.
- 10) The applicant applied with grade marking should submit the relevant calculation sheet approved by the concerned Universities or Institutions.
- 11) CT & BEd Candidates other than passed CT or BEd in Govt. Institution of Odisha should submit the affiliation copy or equivalence certificate approved by the State Govt./ NCTE or Universities of Odisha.

Application completed in all respect along with the above enclosures should be sent in Registered Post/ Speed Post addressed to the **ST & SC Dev. Section, Old Collectorate, Khordha, Pin-752056**. So as to reach in the office of the District Welfare Officer on or before **30.11.2019, 5:00(PM)**.

- No TA/DA will be given at the time of verification of original certificates.
- The incomplete applications and application received after due date will be summarily rejected.

**Check List of Documents Submitted by the Candidate (Tick as applicable)**

|   |                             |                              |   |
|---|-----------------------------|------------------------------|---|
| 1. HSC Board Certificate                              | <input type="checkbox"/>    | Mark Sheet                   | <input type="checkbox"/>  |
| 2. +2 Certificate                                     | <input type="checkbox"/>    | Mark Sheet                   | <input type="checkbox"/>  |
| 3. +3 Certificate                                     | <input type="checkbox"/>    | Mark Sheet                   | <input type="checkbox"/>  |
| 4. OTET Mark Sheet                                    | <input type="checkbox"/>    |                              |   |
| 5. Training Certificate                               | CT <input type="checkbox"/> | BEd <input type="checkbox"/> | Spl. BEd./ DSE <input type="checkbox"/> Mark Sheet <input type="checkbox"/> |
| 6. Caste Certificate                                  |                             | <input type="checkbox"/>     |   |
| 7. Residence Certificate                              |                             | <input type="checkbox"/>     |   |
| 8. Employment Registration Certificate                |                             | <input type="checkbox"/>     |   |
| 9. PWD certificate (if any)                           |                             | <input type="checkbox"/>     |   |
| 10. Self Attested Passport size photograph            |                             | <input type="checkbox"/>     |   |
| 11. Two Good Quality stamped self addressed envelope. |                             | <input type="checkbox"/>     |   |

*Signature of the Candidate*