

**APPLICATION FORM**

		PERSONAL DETAILS				Affix Photographs	
		Application for the Post of (Separate application for Specific Post)					
		Applicant's Name (In Block Letters)					
Address for Correspondence				Permanent Address			
Phone/ Mobile Number				E-Mail ID			
Date of Birth (DD-MM-YY)				Sex (Male/ Female)		Marital Status (Unmarried/Married)	
Mother's Name				Category (UR/ST) (Attach Photocopy of caste certificate)			
Father's Name							
Educational Details – Attach Photocopies of Certificates & Mark Sheets							
Qualification	Name of Qualification Awarded	Duration		College/ University	Subjects/ Specialisation	% Grade/ Division	Full time/Part Time/Distant Learning
		From	To				
Secondary/ Matriculation							
Higher Secondary (10+2)							
Graduation							

Post Graduation							
Others							

**Employment Details (Previous)- Attach Self Attested photocopies of experience Certificates**

Name of Organisation	Designation	Key Responsibilities Handled	Period	
			From	To

**Current Employment – Attach Proof of Current Employment**

Name of Organisation	Designation	Responsibilities Handled	Working From	Monthly Remuneration

**Computer Literacy**

Package/Application		Details of Exposure/Proficiency	
Language Proficiency			
Language	Ability to Converse	Ability to Read	Ability to Write
English			
Hindi			
Odia			
Others (Specify)			
Referees : Two persons to whom you have reported professionally in the recent past whom we can immediately approach for a reference			
	Referee 1	Referee 2	
Name			
Address			
Organization			
Designation			
Phone/Mobile			
Email ID			
Your Professional Relationship with the Referee			

**Declaration:**

I hereby declare that the foregoing information is correct, genuine and complete to the best of my knowledge and belief and nothing has been concealed or distorted.

Place:

Date:

Signature of the Applicant