

OFFICE OF PANCHAYAT SAMITI, BHUBANESWAR
Bhubaneswar, District-Khordha, PIN-751014
E-Mail-ori-bhubaneswar@nic.in
Supply, Delivery & Installation of Furniture at SIRD Campus, Bhubaneswar

(Quotation call Notice No. 3924 date 27.08.2019)

Panchayat Samiti, Bhubaneswar invites sealed quotations from the Manufacturer/ Authorized Dealer for Supply, delivery & installation of reputed make furnitures at SIRD Campus Bhubaneswar as per list at Annexure-I. The furniture firm must have membership of BIFMA / FIRA. ISO 9001 – 2008 certified, ISO 14001 certified, OHSAS 18001 certified.

1. The detailed Quotation Call Notice, description & specification of items and all other terms and condition will be available in district website Khordha <http://www.khordha.nic.in> with effect from 28.08.2019 11 AM to 3.00 P.M. of 10.09.2019.

2. The Quotation will be received from 11.00 A.M. dt.29.08.2019 to 3.30 P.M. of 10.09.2019 and to be opened at 4 PM of 10.09.2019 in the office of Block Development Officer, Panchayat Samiti, Bhubaneswar in the presence of the Quotationer or their authorized agents. If the office happens to be closed on the date of receipt/ opening of the Quotation as specified, the quotations will be received / opened on the next working day at the same time and venue.

3. The quotations must be delivered in the Tender box kept in the O/O Block Development Officer, Panchayat Samiti, Bhubaneswar.

4. The quotations for supply of furniture must be accompanied with earnest money deposit of Rs.14,000/- in shape of NSC/POTD/Post Office Savings Bank Account/ KVP/ Fixed Deposit receipt/ Term Deposit Receipt of any Nationalized bank duly pledged in favour of Block Development Officer, Bhubaneswar and Processing fee of Rs.500/- (non-refundable) in shape of cash / DD/ bankers Cheque/ Pay order in favour of BDO, Bhubaneswar payable at Bhubaneswar failing which the quotation will be rejected.

5. The quotationers are required to furnish the self attested photocopy of GST Certificate from appropriate authorities, PAN Card & other connected documents along with the quotation.

6. The Quotationer should have dealership from the manufacturer.

7. Statutory deduction of taxes as per prevailing Govt. order in force like GST, Income Tax, any other Central Govt./ State Govt. taxes etc. will be made at source from the bills.

8. The rate quoted by the Quotationer should inclusive of all taxes & duties. No extra payment will be made by this office for the purpose. The price catalogue of the manufacturer must be attached to the quotations.

9. The Quotationer shall seal the two envelopes (both technical & financial bids in two separate envelopes) and put in one outer cover and submit it before 3.30 PM of 10.09.2019.

10. The undersigned will not be held responsible for the postal delay if any, in the delivery of the documents or non receipt of the same.

11. The authority reserves the right to accept / reject any or all quotations without assigning any reason thereof.

Terms & Conditions:-

1. Delivery : Materials must be delivered & installed at SIRD campus, Bhubaneswar within 30 (thirty) days from the date of issue of order, failing which the undersigned reserves the right to cancel the order. The rate should include the freight charges & installation charges.

2. Pre-Despatch Inspection & Testing : The undersigned reserves the right to inspect the materials prior to despatch from the manufacturer/ Authorized Dealers godown. Materials are to be preserved for inspection / testing and certification.

3. Quantity : The undersigned reserves the right to increase or decrease of the quantities.

4. Packing Slip : The supplier shall send packing slip with consignment duly filled in & completed in all respect.

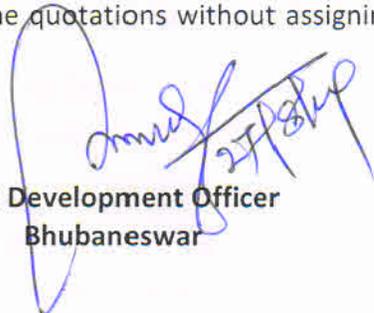
5. Warranty : Written warranty for 1(One) year of the manufacturer is to be provided by the agency for which performance security may be deducted from the gross bill & will be released after expiry of warranty period.

6. Legal Dispute : Legal dispute, if any concerning this purpose shall be subject to such courts exercising civil jurisdiction over Bhubaneswar, Odisha.

7. Consignee : Block Development Officer, Bhubaneswar.

8. Payment : Payment of the materials shall be made after installation & successful testing of the equipments to the satisfaction of the undersigned.

The authority reserves the right to accept or reject any or all the quotations without assigning any reason thereof.


Block Development Officer
Bhubaneswar

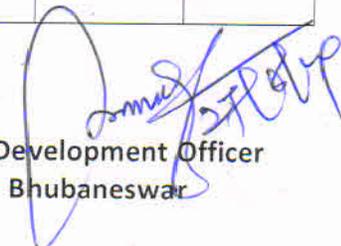
Annexure-I

(Quotation call Notice No. 3924 date 27/8/19)

LIST OF FURNITURES & FIXTURES

Supply, Delivery & Installation of Furnitures at SIRD Campus, Bhubaneswar

Sl. No.	Description of materials	Quantity	Unit
1	Dinning Set: 6 seater, Made from premium quality Sheesham wood, Color: Dark Brown, Finish: Polished, Style: Contemporary Model Width Depth Height Table 1750 mm 900 mm 770 mm Chair 450 mm 450 mm 950 mm	4	sets
2	Dinning Table: 4 seater, Stainless Steel top is supported with particle board Size: H 750 X D 750 X W 1180 MM	11	Nos.
3	Dining Chair High backrest, and a foam seat of 3 cm thickness upholstered with black PVC at the seat and backrest. Designed with a sleek, angular frame, The frame is silver powder coated with a matte finish. The slightly curved backrest has a foam thickness of 2 cm. Size: H 445 X D 415 X W 960 MM	42	Nos.
4	Book Shelf 4 Door Book Case (Post Formed Top) 10 lever cam lock for added security Size: H 1742 X D 320 X W 914 MM	3	Nos.


Block Development Officer
Bhubaneswar

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QUOTATION APPLICATION FORM

TECHNICAL BID

(Quotation call Notice No. 3924 date 27/8/19)

1. Name of the Quotationer
2. Address of the Quotationer with Mobile Phone no.
3. Correspondence Address of the Quotationer with Mobile Phone no.
4. PAN No. of the Quotationer (attach self attested photo copy)
5. GST Registration No of Quotationer (attach self attested photo copy)
6. Name of the Manufacturer:
7. Whether Dealership / Authorization Certificate from Manufacturer is submitted:
8. Particulars of Deposit of Processing fees:
9. Particulars of Deposit of EMD:

I / We M/S _____ hereby declare/ clarify that I/ we have not been banned/ blacklisted by any Government or quasi Government agencies or Public Sector undertakings and hereby agree to supply the materials as per the terms and conditions of the Quotation call notice.

Place:
Date:

Signature of Quotationer



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QUOTATION APPLICATION FORM
FINANCIAL BID

(Quotation call Notice No. 3924 date 27/8/19)

Sl. No.	Description of materials	Quantity	Unit	Rate in figure & words	Amount
1	Dinning Set: 6 seater, Made from premium quality Sheesham wood, Color: Dark Brown, Finish: Polished, Style: Contemporary Width Depth Height Table 1750 mm 900 mm 770 mm Chair 450 mm 450 mm 950 mm	4	sets		
2	Dinning Table: 4 seater, Stainless Steel top is supported with particle board Size: H 750 X D 750 X W 1180 MM	11	Nos.		
3	Dining Chair High backrest, and a foam seat of 3 cm thickness upholstered with black PVC at the seat and backrest. Designed with a sleek, angular frame, The frame is silver powder coated with a matte finish. The slightly curved backrest has a foam thickness of 2 cm. Size: H 445 X D 415 X W 960 MM	42	Nos.		
4	Book shelf 4 Door Book Case (Post Formed Top) 10 lever cam lock for added security Size: H 1742 X D 320 X W 914 MM	3	Nos.		

The rate quoted should be inclusive of transportation, installation and all taxes & duties.

Place:
Date:

Signature of Quotationer

