

GENERAL INFORMATION FOR HIRING VEHICLES

- i. Registration No. Of the vehicle:-
- ii. Type of Vehicle (AC/Non AC) :-
- iii. Year of Manufacture :-
- iv. Model :-
- v. Date of Registration :-
- vi. Name & Complete address of the Owner Of the Vehicle:-
- vii. Fitness certificate validity:-
- viii. Pollution Free Certificate:-
- ix. Permit validity:-
- x. Insurance validity:-
- xi. Name/ Address of the driver:-
- xii. D.L No. & validity of D.L of the Driver:-
- xiii. Proposed hire charge of the vehicle per month excluding fuel cost:-
- xiv. Rate of fuel consumption/ mileage per litre:-
- xv. Contact Number of the Service Provider
(Tender / Quotationer):-
Mobile _____ Telephone _____

TENDER DOCUMENT FOR ENGAGEMENT OF VEHICLES IN OLM,DMMU, DRDA,KHORDHA			
Name of the District	Type of Vehicle & Reg No	Hire Charges	Fuel (Kms per liter)

"Certified that the information submitted above is true to the best of my knowledge and belief"

Seal & Signature of the
Quotationer /Tenderer

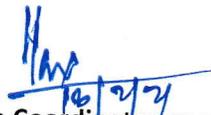
TERMS & CONDITIONS FOR HIRING OF VEHICLES

The following terms and conditions must be fulfilled by the successful bidder for providing a vehicle on hire on monthly rent basis.

1. The hired vehicles, during period of contract shall have all necessary valid MV documents such as valid Registration Certificates, Insurance Certificates, Fitness Certificate, Pollution Free Certificate, Valid Contract Carriage Permit, proof of up-to-date tax payment etc./ and D.L of the driver available all the times. The department/ office hiring the vehicle shall not be responsible for any damage/loss caused to hired vehicle or losses of life/injury made to any person or damaged to any property on account of use of hired vehicle any manner whatsoever. The hirer shall be responsible for all such litigation.
2. The hire charges to be paid after deduction of income tax or any other tax applicable by law for monthly basis is final but does not include cost of diesel, which is to be paid separately basing on actual consumption and lubricants as per existing Government norms. All the expenditure of the vehicle towards repair, replacement of spare parts, Lubricating oil of Engine, Gear box & differential Coolant, Tyres & tubes, battery etc. will be borne by the bidder.
3. It shall be the responsibility of the bidder to provide a good driver and the salary of the driver shall be borne by the owner.
4. In case of break down for reasons whatsoever the replacement of the vehicle of the same or better model shall be provided by the owner of the vehicle/ bidder.
5. In case of vehicle do not report regularly, the authority will be at liberty to reject the agreement and may engage vehicle from other source.
6. In case of emergency, the driver will have to report for duty as per the requirement of the hirer. No extra payment shall be demanded.
7. Monthly hire charges and reimbursement towards cost of Petrol(as per actual) and lubricants (as per Govt norms) of selected bidder will be paid in every succeeding month, as per as possible within fifteen days of the submission of bills by the service provider and no advance payment will be made.
8. The vehicle shall not be more than 3 years old from the initial registration and also in good running condition during the period of contract.
9. If the services are found to be unsatisfactory, the client shall give one month notice and terminate the agreement.
10. In case of service provider intends to withdraw the services of his vehicle and terminate the agreement, it shall be mandatory upon him to grant one month notice before such withdrawal of service and termination the agreement.

11. All or any tenders (or bids) submitted can be rejected without assigning any reasons thereof. No claim , whatsoever , shall be admissible for the alleged loss/damage suffered by the bidders on account of such rejections.
12. If the bidder violates any of the terms of contract, Government shall forfeit the entire amount of security deposit.
13. The merit list will be prepared on the basis of the quotation received and final selection will be made by the tender committee.
14. The application form must be signed by the vehicle owner or bidder and properly sealed and also attached all relevant documents including drafts as per the terms & conditions.
15. The authority will not be responsible for any minor or major repair of the vehicle.
16. The owner of the vehicle should not be reluctant to send the vehicle to the rural areas of the district.

(1/3)


District Mission Coordinator-cum-
PD, DRDA , Khordha