

JATNI MUNICIPAL COUNCIL, JATNI

P.O.-JATNI-752050, DIST.- KHORDHA, ODISHA

No. 2166Date 17.5.21

QUOTATION CALL NOTICE

Sealed quotations are invited from Registered Printers / Supplier for supply of following printing materials as per the specification given below. The bidders may collect the following printing sample from Office for reference and submit the bid paper along with rate as per following quantity in item wise in the prescribed proforma with GST Certificate to the undersigned on or before 24th May 2021 by 12.30 PM and the same will be opened at 1 PM in the presence of Tender Committee Member. The bidder may remit a sum of Rs. 5000/- (Rupees Five thousand) only towards EMD in the shape of B.D. or Municipal money receipt in favour of Jatni Municipality. The Authority reserves the rights for cancellation of quotation call notice at any time without any reason thereof.

Sl. No.	Particulars / Materials	Rate as per following quantity
1.	Miscellaneous Receipt Book	10 Books
2.	Notice Book	-do-
3.	Seizure Book u/s 106	-do-
4.	Seizure Book u/s 311	-do-
5.	Holding Tax Receipt Book	-do-
6.	Receipt Book u/s 307	-do-
7.	Receipt Book u/s 309	-do-
8.	User Charges u/s 388 (10) (B)	-do-
9.	Note Sheet	-do-
10.	Draft for Approval	-do-
11.	Office Typing Letter Pad	-do-
12.	Urgent Pad (Big Size)	-do-
13.	Urgent Pad (Small Size)	-do-
14.	Letter Pad Chairperson / VC / E.O. / Councilors	-do-
15.	Warranty Register / PF Ledger / Log Book	-do-
16.	Outstanding / Mutation / Grant Register	-do-
17.	Fly leaf	100 Nos.
18.	Demand Collection Register (Form B/Rule-178)	Each
19.	Accountant Bill Register	-do-
20.	Accountant Cash Book	-do-
21.	Cashier Cash Book	-do-
22.	Demand Notification Register (Rule-187)	-do-
23.	Tax Collection Register (Form K-192)	-do-
24.	Subsidiary Cash Book (Form V) / Pay Aquittance Role	-do-
25.	Peon Book / Index Register	-do-



26.	Stock Register	-do-
27.	Issue & Receipt Register	-do-
28.	Abstract Register of Receipt	-do-
29.	Abstract Register of Expenditure	-do-
30.	Register Binding Charges	-do-
31.	Flat File	Each
32.	Board File	-do-
33.	Office Staff Identity Card	-do-
34.	Attendance Register	-do-
35.	Bill Form / CPF deposit Form	-do-
36.	U.C. Form / Leave Application Form	-do-
37.	House Rent Certificate Form / Contractor Certificate Form	-do-
38.	Pension Form	-do-
39.	Application Form u/s 290	-do-
40.	Swarna Jayanti Sahari Rojgar Yojana Form	-do-
41.	Estimate Form / Assessment Data Sheet	-do-
42.	Envelope (Big size)	-do-
43.	Envelope (Small size)	-do-
44.	Challan Book	-do-
45.	Trade Licence Certificate	-do-
46.	Swachha Bharat Application Form	-do-
47.	Service Book	100 Nos.
48.	Tender Schedule Book	-do-
49.	Forward Diary	-do-
50.	Pension Book	-do-
51.	Payment Voucher	10 Books
52.	Receipt Voucher	-do-
53.	COVID Fine Collection Receipt	-do-
54.	SWM User Fee Collection Receipt	-do-
55.	COVID Poster	100 Nos.

17/5/21
 Executive Officer
 Jatni Municipality

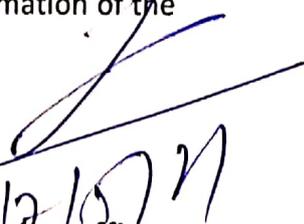
Memo No. 2167 / JMC, Date 17.5.21

Copy to Notice Board, Jatni Municipal Council / Office of the Tahasildar and Block, Jatni for wide publication.

17/5/21
 Executive Officer
 Jatni Municipality

Memo No. 2168 / JMC, Date 17.5.21

Copy forwarded to the NIC, Khordha / Deputy Director, Advertisement, I & PR Department, State PIO, Bhubaneswar for publication in local Newspaper along with Website for information of the general public.


12/5/21
Executive Officer
Jatni Municipality
Cet

Memo No. 2169 / JMC, Date 17.5.21

Copy submitted to the Sub-Collector, Bhubaneswar cum Administrator, Jatni Municipality for favour of kind information & necessary action.


12/5/21
Executive Officer
Jatni Municipality
Cet

Memo No. 2170 / JMC, Date 17.5.21

Copy submitted to the Project Director, DUDA, Khordha for favour of kind information & necessary action.


12/5/21
Executive Officer
Jatni Municipality
Cet