

COLLECTORATE: KHORDHA

No. 6006 /2023 Red Cross 01/05/ Dated: 2023

QUOTATION CALL NOTICE

Sealed quotations/Tenders having valid GST Registration Certificate are invited in the prescribed format (Given in Annexure-I, II & III) from interested reputed **Service Providers** for providing two nos. of Dead Body Carrier as per the specification given below to be used at Capital Hospital, Bhubaneswar & District Headquarter Hospital, Khordha .

Sl. No.	Type of Vehicle	Nos. of Vehicle required	Positioning of vehicle
1	Dead Body Carrier with stretcher arrangement in rear seating area (Bolero Maxi Truck)	02	1.Capital Hospital, Bhubaneswar 2. District Headquarter Hospital, Khordha

The terms and conditions for engagement of Dead Body carriers under disposal of Director, capital Hospital,BBSR & CDM & PHO, Khordha are quoted as hereunder in pursuance of letter No-GAD-CMRF-PROP-0033-201/13702/CMRF Dt.18.05.2021 & Letter No-3631/Gen, Dt.10.02.2023 of G.A & P.G Deptt.(Annexure-I)

1. The vehicle must be in Road Worthy condition, shall not be more than 3 years old from the date of initial registration by **16.05.2023** and must have valid Registration Certificate, Insurance Certificate, Fitness Certificate, valid Contract Carriage Permit, Pollution Certificate and proof of up to date tax payment etc. which are mandatory for plying of the vehicle.
2. The Driver of the vehicle must have a valid Driving license for driving light Transport Passenger vehicle and should be sufficiently experienced in driving transport passenger vehicle.
3. The Driver should be well behaved, gentle and obedient in nature. The mobile number of the driver so engaged by the successful bidder should be available and open all times, so that he can be informed during emergency time as and when required.
4. The Selected service provider shall be paid with a monthly fixed cost comprising of cost engagement of Driver , fuel cost as per actual K.M travelled during the month and hiring charges.
5. The services of DBCs shall be functional (24*7) for use of General Public.



6. The details of the make and year of manufacture of the vehicle, Registration No., mileage (Kms. Covered per litre) and name of the Driver with Driving License No. and period of validity should be specifically provided in the general bid information to be furnished with the Quotation/ Tender (Annexure-II).
7. The Quotation completed in all respect should reach the under signed on or before **16.05.2023 at 12.00 P.M** by hand/ by registered post addressed to "Quotation/Tender for hiring of DBCs and shall be opened on the same day at **12.30 PM** in presence of the bidders or their authorized representatives. No quotation will be entertained after the due date and time. Office will not responsible for any postal delay. The sealed envelope super scribed as "Quotation/Tender for hiring of vehicle" the authority has the right to cancel the Quotation without assigning any reason thereof .
8. Vehicle will be stationed inside the premises of Capital Hospital, Bhubaneswar & DHH, Khordha , So that the same can be utilized as and when required by the authority.
9. In case of emergency, the driver will have to report for duty. No extra payment shall be demanded.
10. The application form of quotation/ tender containing general bid information and terms and conditions for hiring vehicles Etc. will be available with Red Cross Section, Collectorate, Khordha from **02.05.2023 to 16.05.2023** or the same can be downloaded from the Dist. website for submission of Quotation/Tender shall be submitted to this office by Regd. Post / by hand in sealed cover along with Annexure-I & II complete in all respect with signature of the bidder.

Seal & Signature of
Collector & District Magistrate,
Khordha

Memo No. 6007 /2023 Dated: 1/5/2023

Copy forwarded to DIO,NIC, Khordha for information and necessary action.

Collector & District Magistrate,
Khordha

Memo No. 6008 /2023 Dated: 1/5/2023

Copy forwarded to the members of the Quotation/Tender committee. They are requested to remain present on the **16.05.2023 at 12.30 P.M** in the chamber of ADM, Revenue, Collectorate, Khordha.

Collector & District Magistrate
Khordha

Memo No. 6009 /2023 Dated: 01/05/2023

Copy forwarded to Director, Capital, Bhubaneswar/ CDM & PHO, Khordha/ RTO-I & II, Bhubaneswar/ ARTO, Khordha/ Treasury officer, Special Treasury, Khordha/ Deputy Collector, Nizarat, Emergency & Red Cross/ All the Tahsildars of this district/ All the BDOs/ Nodal Officer, 5T cell /Notice Board of the Collectorate and all the line Departments of this District with a request to display this notice on their Notice Board for publicity.

Collector & District Magistrate

Khordha

Memo No. /2023 Dated:

Copy to P.A. to Collector for kind information of Collector, Khordha.

Collector & District Magistrate,

Khordha

N.B: Encloser

- Annexure-I - Guidelines for Use of DBCs.
- Annexure-II - Details of DBCs furnished by bidders(Tender Profile)
- Annexure-III - Terms and condition for Hiring Vehicle.

Collector & District Magistrate,

Khordha

COLLECTORATE : KHORDHA

Annexure-III

TERMS AND CONDITIONS FOR HIRING OF VEHICLE ON MONTHLY RENT BASIS

1. The DBC will transport the dead body from a public health institution to either the residence of the deceased within the district of death or to may cremation / burial ground within the district of death as per the request of the family members of the deceased.
2. On request of the relatives of the deceased, only in exceptional cases, DBC may travel outside the district with prior permission of the Collector.
3. The DBC to be provided by the Service Provider must have provision of a stretcher arrangement in the rear seating area.
4. **The rate of hiring of DBC Vehicle (Bolero Maxi truck) is 31,000/- per month and shall be taken as the base price for the bidders to quote their offer in quotation/bidding process. Further as per letter No-20772/CMRF Dt.09.08.2021 of G.A & P.G Department the fuel cost shall be given @10 per Liter as per actual consumption.**
5. The selected service provider shall be paid as per actual KM travelled in the month.
6. The quoted price shall be per Km basis which shall take into account the provision of vehicle with driver, fuel cost, overhead etc.
7. Payment to the service provider(s) shall be made on a monthly basis.
8. The phone numbers of the selected WSHGs / WSHG federations/ Empanelled Service providers shall be displayed at all prominent and conspicuous places of all Government hospitals. The name of the designated authority or officer of the concerned health institution and his telephone number must also be displayed in the hospital premises who shall be contacted in case of difficulties in availing such services.
9. The District Red Cross Society will take assistance of help Desk (Wherever available in case of MCH, DHH, SDH,)/ staff designated in CHCs of the concerned health institution for this service to run the DBC under the Mahaprayan Scheme.
10. The helpdesk / staff designated shall ensure that the death certificate is issued by the concerned health facility before dispatch of DBC.
11. The help desk / staff designated for this service shall facilitate the availability of the DBCs to the relatives of the deceased. Any family member of any deceased who would like to avail the services for the death occurring in a public health institution may also avail the service by directly contacting the empanelled service provider who shall provide the services on receipt of such calls subject to submission of a copy of the death certificate issued by the public health institution.
12. The duty slip shall be maintained by the driver of each DBC and the duty slip must contain information regarding registration number of the DBC, death certificate number and date, name of the beneficiary , name of the deceased , name of the driver, name of the destination, date & time , total K.M.s covered as at Annexure-II.
13. The driver will transport the dead body to the destination, i.e, the residence of the deceased (within the district) / cremation ground (within the district) and return by the shortest route and report to the Help Desk / staff designated in CHCs.
14. In case any Service Provider refuse to transport the Dead Body to the destination for any death occurring in any public health institution, the District Mahaprayan committee shall consider de-empanelment of such defaulting Service Provider.

15. All payment for the management and running of the DBCs shall be done by the District Red-Cross Society.


Collector & District Magistrate,
Khordha

Under taking to obey the above term and condition.

Signature of the bidder:-

ANNEXURE-II**TENDERER'S PROFILE**

1.	Name of the Name of the Service Provider (In capital letters)	
2	Details of address (Registered Office and Operating Branch/ Residence)	
		Office:- Residence:- Mobile No:- Fax No:- e-mail I.D.:-
3	Details of amount of Earnest Money Deposit:	Rs.5000/- D.D/ B.C No. _____ Dt. _____ Dawn on Bank _____
4	Service Tax/ GSTN Registration No. (Photo copy must be attached)	
5	Income Tax Account No./ Pan/ GIR No.	
6	Details of past experience of similar nature of work at least for three years.	

DECLARATION

1. I Son/ Daughter/ Wife of
Shri authorized
signatory of the service Provider mentioned above and competent to sign this
declaration and execute this tender documents.
2. I have carefully read and understood al the terms and conditions of the tender and
undertake to abide by them.
3. The information / documents furnished along with the above application are true and
authentic to the best of my knowledge and belief. I/ we/ am/ are well aware of the
fact that furnishing of any false information/ fabricated document would lead to
rejection of my tender at any stage besides liabilities towards prosecution under
appropriate law.

Signature of Authorized person

Full Name:

Seal:

Mobile No: