



OFFICE OF THE MUNICIPAL COUNCIL: KHORDHA

H & UD Department, Govt. of Odisha
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Phone No-06755-220674



Khordha-752055

No. 2941 /

Date. 09.09.22 /

QUOTATION CALL NOTICE

Khordha Municipality invites sealed tenders from the intending registered company/authorized dealer for supply of one Desktop computer, one UPS, and one Printer, one wifi device. The tender paper for the above purposes containing the terms & conditions, EMD and statutory requirement & specification containing can be obtained from the website: www.Khordha.nic.in . The Cost of Bid document in shape of Account Payee DD, Bankers Cheque drawn from any Nationalized bank on or before the last date of download of Bid documents in favour of the Executive Officer, Khordha Municipality payable at Khordha. Sealed Techno Commercial Bid. Cover No. (A) & sealed Price Bid. Cover No. (B) Shall be super scribed in another sealed cover (C). The Bid documents are available in the District Portal of Khordha.

1. Cost of Bid Documents (Non- refundable) Rs. 600/- + Applicable GST.
2. The last date of download of Bid documents 17.09.2022 upto 11.00 A.M.
3. Last date of submission of Bid documents 20.09.2022 upto 11.00 A.M.
4. Opening of Techno Commercial Bid. Cover No. (A) 21.09.2022 upto 3.00 P.M.
5. Opening of Price Bid. Cover No. (B) 21.09.2022 upto 3.00 P.M.

A. S. S.
9/9/22

Executive Officer
Khordha Municipality

Memo No. 2942 Date 09.09.22

Copy submitted to the DIO, NIC Khordha with request to publish in the district portal for public information & necessary action.

Babu
9/9/22
Executive Officer
Khordha Municipality

Memo No. 2943 Date 09.09.22

Copy submitted to Director Municipal Administration & Ex Officio Addl. Secretary to Govt., H & UD Department, Govt. of Odisha, Bhubaneswar for favour of kind information.

Babu
9/9/22
Executive Officer
Khordha Municipality

Memo No. 2944 Date 09.09.22

Copy submitted to the Collector and District Magistrate, Khordha /Project Director, DUDA, Khordha/ ILW-cum-Additional Chief Engineer, P.H. Circle, Bhubaneswar for favour of kind information.

Babu
9/9/22
Executive Officer
Khordha Municipality

Memo No. 2945 Date 09.09.22

Copy submitted to the Tender Committee Members for information & requested to attend in the chamber of Executive Officer on the date & time of opening of QCN.

Babu
9/9/22
Executive Officer
Khordha Municipality

Memo No. 2946 Date 09.09.22

Copy forwarded to The Sub - Collector, Khordha /Executive Engineer M.I. Division, Khordha/Executive Engineer (R&B) Division, Khordha, Executive Engineer, Irrigation Division, Khordha/Block Development Officer, Khordha Block, Khordha with a request to kindly exhibit the above QCN on their respective Notice Board for wide publication.

Babu
9/9/22
Executive Officer
Khordha Municipality

Memo No. 2947 Date 09.09.22

Copy to The Chairperson/ Municipal Engineer/Junior Engineer/ Accountant for information/Cashier to receive bank Draft /Office Notice Board for wide publication.

Babu
9/9/22
Executive Officer
Khordha Municipality

TECHNO COMMERCIAL BID COVER NO. A

TENDER FORM

1. Cover No. A shall be contained the following.

A) Name & Address of the Bidder :-

B) GST Clearance Certified No/ PAN Card No.:-

C) Dealership / Authorised Certificate :-

D) EMD cost :-

E) Tender Cost (Rs. 600/-). :-DD or Bankers Cheque No./
MR No. & Date

Signature of the Bidder

Alho
9/9/2022
Executive Officer
Khordha Municipality

PRICE BID COVER NO. B

DETAILED OF RATE QUOTED WITH SPECIFICATION

SI No	Name of the Item	No.	Rate quoted per place including all prices (Amount Numbers per each)	(Amount in Words per each)
1	Desktop Computer- HP <ul style="list-style-type: none">• CPU Intel core i5 - 12600HE Processor, (18M Cache, up to 4.50 GHz)• Operating system :- Microsoft Window 10 professional x 64 (preload)• Memory :- 16 GB Ram• Storage :- 1TB internal HDD• Sustainability :- EPEAT Silver rating (preferably EPEAT Gold)• Monitor/Display: - 24" LCD Monitor.• MS OFFICE(Latest)• Quick Heal Antivirus (3 years/3 users)• Network Adaptor :- 802.11ac2.4/5 GHZ wireless adapter• Other :-Webcam, lock, external drive for backups• Office :- Microsoft 365 (Preload)• Warranty: - 3 years.	01		
2	Printer(All in One)— HP/ Canon	01		
3	UPS—1000 V Numeric/Luminous	01		
4	Wifi Device	01		

Number of Corrections :-

Number of overwriting :-

Number of Interpolation:-

Ashu
9/7/2022

Executive Officer

Signature of the Bidder

TERMS & CONDITIONS

- 1- Sealed Techno Commercial Bid Cover No. (A) & sealed Price Bid. Cover No. (B) Shall be super scribed in another sealed cover (C).
- 2- The bidder has to submit the following documents along with the Tender papers in Cover No. A.
 - a) Name & Address of the Bidder.
 - b) Valid Registration No.
 - c) Cost of Bid documents DD/ Banker Cheque No. / MR No. & Date (Non-refundable)
 - d) GST Clearance Certified No./ PAN Card No.
 - e) Dealership / Authorised Certificate.
- 3- The bidder has to submit the price bid i.e. in Cover No. B.
- 4- The cover "B" shall be opened for those bidders who qualify the Techno—Commercial evaluation.
- 5- The commercial Bids and the price Bids shall be opened in the presence of bidder/ their authorised representatives on the scheduled date & time. The authorised representatives should bring their authorisation letter while attending opening of the bids.
- 6- The bidder with the lowest price Bid may be invited for negotiation of considered necessary.
- 7- All Communication, including the Envelope should contain the following information to be named at the top in bold letter –"BID DOCUMENT FOR SUPPLY OF DESKTOP COMPUTER, UPS, and PRINTER."
- 8- The Executive Officer is not liable for payment of any interest on the Security Deposit or any deprecation thereof.
- 9- The payment will be made after delivery and installation of Materials in good condition.
- 10- The Price quoted must be including GST and Transportation. The rate quoted should be final and the tenderer shall not be allowed to change the same under any circumstances.
- 11- The bidder who qualify the technically their financial bid shall only be opened.
- 12- The decision of the Tender Committee regarding selection of the Firm will be final.
- 13- The authority shall have the right to change or reject all the tenders at any time without assigning any reason thereof.
- 14- The Successful bidder shall give an undertaking to replace the defective materials during the warrantee period given by the Company.


Executive Officer
Khordha Municipality