

**TOUR PROGRAMME & ENGAGEMENT OF SRI S.K.ROUT,OAS(SAG),
COLLECTOR, KHORDHA FOR THE 1st FORTNIGHT OF DECEMBER, 2019**

<u>1.12.2019</u>		
10.00 A.M	Hqrs.	Attend observation of World Aids Day at P.N.College
<u>2.12.2019</u>		
10.30 A.M	Hqrs.	Conduct joint grievance hearing at Khordha Block
3.30 P.M		Conduct purchase committee meeting of Land acquisition at Collectorate
4.30 P.M.		Conduct meeting regarding functioning of Jana Aausadhi store at Collectorate
Evening	Bhubaneswar	Attend camp office
<u>3.12.2019</u>		
12.30 P.M.	Bhubaneswar	Attend State Level Preparatory Meeting in connection with visit of Hon'ble President of India in the 2 nd Floor Conference hall of Lok Sava Bhawan.
3.00 P.M		Conduct District Agriculture Strategy Committee meeting in the conference hall of Special Circuit House (Chief District Agriculture Officer, Khordha to intimate all concerned)
4.30 P.M.	Cuttack	Attend Building Committee meeting for the subordinate judiciary in High Court premises.
5.15 P.M.	Bhubaneswar	Conduct District Technical Committee meeting for Khariff and Rabi in the conference hall of Special circuit House (Secretary, KCCB, Khordha to intimate all concerned)
Evening		Attend camp office
<u>4.12.2019</u>		
F.N	Hqrs.	Supervise the arrangement for the visit of Hon'ble President of India
Evening	Bhubaneswar	Attend camp office
<u>5.12.2019</u>		
F.N	Hqrs.	Supervise the arrangement for the visit of Hon'ble President of India
Evening	Bhubaneswar	Attend camp office
<u>6.12.2019</u>		
10.30 A.M	Hqrs.	Conduct review meeting on pending court cases at Collectorate
F.N		Conduct court cases
A.N		Supervise the arrangement for the visit of Hon'ble President of India
Evening	Bhubaneswar	Attend camp office
<u>7.12.2019</u>		
F.N	Hqrs.	Supervise the arrangement made for the visit of Hon'ble President of India
Evening	Bhubaneswar	Attend the visit of Hon'ble President of India at Airport
<u>8.12.2019</u>		
Morning	Hqrs.	Attend the visit of Hon'ble President of India at Barunei foothills in connection with laying of foundation stone of the memorial of Paika Vidroh
A.N	Bhubaneswar	Attend the visit of Hon'ble President at B.P. Airport.
<u>9.12.2019</u>		
10.30 A.M	Tangi	Conduct joint grievance hearing at Tangi Block
A.N		Visit Tangi Tahasil for review of revenue matters.
Evening	Bhubaneswar	Attend camp office

10.12.2019

11.30 A.

Hqrs. Conduct meeting regarding different issues of industries of Khordha. (G.M. DIC will intimate to all concerned)

4.30 P.M

Bhubaneswar Conduct DCC meeting in the conference hall of Special Circuit House
Attend camp office

Evening

11.12.2019

F.N

Banpur Conduct annual verification of Tahasil accounts of Banpur Tahasil (A.D.M, Khordha to depute advance party for preparation of draft note)

Evening

12.12.2019

F.N

Random tour

Evening

13.12.2019

F.N

Hqrs. Conduct monthly I.C.D.S. Review meeting in Conference Hall of Khordha. (DSWO. will intimate all concerned).

Evening

Bhubaneswar Attend camp office

Collector, Khordha

Memo No. 20973 / con dt. 30.11.2019

Copy in duplicate submitted to the Revenue Divisional Commissioner, Central Division, Cuttack for favour of kind approval.

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Copy to all concerned for information and necessary action.

Collector, Khordha

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