

**OFFICE OF THE COLLECTOR & DISTRICT MAGISTRATE: KHORDHA
(ST & SC DEVELOPMENT SECTION)**

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Notification No. 198 / Date. 25/1/2021

SHORT QUOTATION CALL NOTICE

Sealed tenders in prescribed format are invited from the Authorised Dealers/Distributor/ Manufacturer/Co-Operative Societies & Order Suppliers for supply of school uniform both for boys and girls of SC & ST students reading in Class IX & X in the SSD Deptt. School of Khordha District. The last date of submission of tender paper is on or before 15.02.2021. The details of application form, terms & conditions can be accessed from the District Website i.e. www.khordha.nic.in. The tender paper is to be submitted through Regd. Post or Speed Post only.

The authority reserves right for cancellation / modification of the tender & procurement process without assigning any reason thereof.


**District Welfare Officer,
Khordha**

Terms & Conditions

1. The school uniforms include pant, shirt, belt, batch, socks, shoes and stitching charges.
2. The last date of receipt of sealed tender paper is 15.02.2021 up to 05 PM only through Regd. Post or Speed Post in the office of DWO, Old Collectorate, Khordha.
3. The Date Opening of the sealed paper is 17.02.2021 at 11 AM in the Office of the Addl. District Magistrate, Khordha in presence of the tenderer or their authorized representative & members of the Purchase Committee.
4. The rates should be inclusive of all the taxes.
5. The Tender paper in sealed cover must be accompanied by Earnest Money Deposit (EMD) Rs.10,000/- (Rupees Ten Thousand Only) Only for "UNIFORM" in shape of DD drawn in favour of DWO, Khordha (Payable at SBI, Khordha Main Branch) to be deposited in the office of the District Welfare Officer, Khordha which will be refunded to the unsuccessful tenderers after finalization of tender & to the successful tenderer after fully supply of the materials within 1 (One) Months from the date of supply. Exemption if any shall be accompanied with recent Govt. Order/Circular.
6. The tenderer should submit the tender paper with valid VAT Clearance, GST, PAN Card, Income Tax clearance certificate along with the registration certificate.
7. The "SCHOOL UNIFORM" along with Belt, Batch, Shoes with Socks should be prepared according to the roll strength of the schools. The selected tenderer will supply the uniform and other items after taking measurement of size of the individual students of Class IX & X.
8. No transportation charges will be paid for supply of uniform.
9. The quotationer has to submit Rs.1000/- (Rupees One Thousand) Only towards cost of Tender Paper in shape of Bank Draft drawn in favour of DWO, Khordha & Payable at Khordha

10. The component wise quantity of uniform should be as follows:

| Sl. No. | Boys | | Girls | |
|---------|-------------------------|--------|----------------------------|--------|
| | Items | Qty. | Items | Qty. |
| 1 | Blue Full Pant | 1 | White Salwar / Blue Kameez | 1 |
| | Half Sleeve White Shirt | 1 | White Duppata | 1 |
| | Black Shoes | 1 | Black Shoes | 1 |
| | Socks | 1 Pair | Socks | 1 Pair |
| | Belt & Badge | 1 each | Belt & Badge | 1 each |

The Maximam Cost of School Uniform per student is limited to Rs.770/-only

11. The tenderer should produce the samples before the purchase committee for verification at the time of opening of tender paper. No tenderer will be entertained without full set sample of articles.
12. The material will be supplied within 30 days from the date of placement of order. The materials should be delivered in full quantity and good condition at the school point in one time.
13. Supply of materials other than the sample approved will warrant rejection of the materials supplied and resulting in forfeitures of EMD.
14. The authority will not be responsible for the postal delay if any or non receipt of Tender Papers.
15. The authority reserves right for cancellation / modification of the tender & procurement process without assigning any reason thereof.

Memo No. 199 /SSD

Date-25/01/2021

Copy submitted to the ADM, Khordha for kind information & necessary action.


District Welfare Officer,
Khordha

Proforma of TENDER for School Uniform

| Sl. No. | Name of the Items | Brand Maker | Quantity | Unit Price including all Taxes and Transportation |
|----------------|-----------------------------|--------------------|-----------------|--|
| A | School Uniform Boys | | | |
| 1 | Blue Full Pant | | 1 Pair | |
| 2 | Half Sleeve White Shirt | | 1 Pair | |
| 3 | Black Shoes | | 1 Pair | |
| 4 | Socks | | 1 Pair | |
| 5 | Belt | | 1 Pair | |
| 6 | Badge | | 1 Pair | |
| B | School Uniform Girls | | | |
| 1 | White Salwar / Blue Kameez | | 1 Pair | |
| 2 | White Dupatta | | 1 Pair | |
| 3 | Black Shoes | | 1 Pair | |
| 4 | Socks | | 1 Pair | |
| 5 | Belt | | 1 Pair | |
| 6 | Badge | | 1 Pair | |