

**DISTRICT EDUCATION OFFICE, KHORDHA**

No. 7781 / OAV, Date 28.07.2021

**TENDER CALL NOTICE**

Scaled tenders are invited for supply of furnitures at different OAVs of Khordha district from the intending & eligible manufactures / authorized dealers / reputed suppliers as per specification having GST registration and PAN in prescribed Tender Papers alongwith EMD, so as to reach the office of the District Education Office, Khordha through **Registered Post / Speed Post** only by 5PM Dt 26.08.21, to be opened at 3PM on dt 27.08.21

Details of the tender is available at [www.khordha.nic.in](http://www.khordha.nic.in).

  
Collector & DM,  
Khordha

# SPECIFICATIONS

TEACHER CLASS ROOM TABLE

TEACHER CLASS ROOM TABLE	
<b>GENERIC</b>	
Shape of Table	Square
Seating Capacity	4
<b>MATERIAL</b>	
Material of Top	Prelaminated Board
Material of under Structure	Powder Coated MS
Material of Top Finish	Teak Laminate / Ply with polish
<b>DIMENSION</b>	
Length of Table +_ 10 mm(Diameter in case of Round)	900 mm
Depth of Table +_ 10 mm	900 mm
Height of Table +_ 10 mm	750 mm
Thickness of Top in mm(+/- 5%)	25 mm
Shape & Dimension of Base	4 Leg MS Finish
<b>MISC</b>	
Number of Vertical Support	4
Under Structure Diameter of Pipes(Width in case of Square sections) in mm	40
Vertical Support Diameter of Pipes(Width in case of Square sections) in mm	40
<b>CERIFICATION</b>	
Test reports to be furnished to buyer on demand	
OEM of offered product with ISO Certificate	
Warranty	Minimum 1 year

**TEACHER COMMON ROOM TABLE**

<b>GENERIC</b>	
Seating Capacity	6 SEATER
Shape of Table Top	Rectangular
Type of Socket Box	No Socket Box
Wire Entry System	N.A
Type of understructure	Leg Type
Number of Legs per Seat	4
Leg Top Attachment	Powder coated MS plate of thickness 3.0mm
At Top Leg assembled together with	3 mm thick M S Sheet powder coated
<b>MATERIAL</b>	
Material of Table Top	Three Layer Prelaminated Particle Boards of Grade-II Type-II of IS: 12823/Latest
Material of Leg	MS Pipe of 75 mm width & 25mm thick
<b>DIMENSION</b>	
Length in mm (Select NA in case of round Table)+_10(mm)	1850
Width in mm (Diameter in case of Round Table)+_10(mm)	900
Height in mm(+_ 5 mm)	750mm
Thickness of Top +_2(mm)	25 millimeter
Height of Modesty Panel +_5(mm)	NA
<b>COLOUR &amp; FINISH</b>	
Packing	Five Ply Corrugated Board and Strapped With 12Mm Hdpe Strap
<b>CERIFICATION</b>	
Test reports to be furnished to buyer on demand	
Warranty	Minimum 1 year

## General Terms and Conditions.

(A) **Inspection after delivery:**

The furnitures (Teachers class room table-12nos , Teachers common room table-08nos) will be verified after supply & if any defect found by the technical person regarding quality of the furnitures etc., necessary penalty will be imposed as per recommendation of the technical person.

(B) **Delivery period** – 30 days from the date of receipt of the order.

(C) **Place of delivery of Furniture with Quantity –**

PLACE OF DELIVERY	NAME OF FURNITURE	QUANTITY TO BE SUPPLIED
OAV at Begunia	Teachers class room table	2
OAV at Sialia of Khordha Block	Teachers class room table	2
OAV at Thekuapalli of Banpur Block	Teachers class room table	2
	Teachers common room table	2
OAV at Tikatala of Bolagarh Block	Teachers class room table	2
	Teachers common room table	2
OAV at Gainada of Chilika Block	Teachers class room table	2
	Teachers common room table	2
OAV at Sandhapur of Jatni Block	Teachers class room table	2
	Teachers common room table	2

(D) **Paying Authority** – District Education officer, Khordha.

(E) **Payment Terms** – The payment will be made at District Education office, Khordha after delivery of materials as per specification in the agreement to ensure quality charges of furnitures & after technical verification.

(F) The Rate Quoted for the items should be inclusive of all taxes as applicable and transportation cost.

(G) **The Bid Document shall contain the following:**

- (i) Xerox copy of GST registration certificate. (Seal with signature).
- (ii) Photo start copy of PAN Card (Seal with signature)
- (iii) Photo start copy of D.I.C. Registration, in case of Small Scale Industrial units. (Seal with signature).
- (iv) Original bid document to be submitted with signature in each page.

**(H) Penalty:**

If the contracted assignment is not completed in full within the period as stipulated in the contract agreement, penalty @ 0.25% per day of the total contract value will be levied.

**(I) Late bidders:**

Any bids received by the authority after the date line from Postal Department for submission of bids prescribed by the authority will not be opened and considered. Thus the same shall be deemed to be rejected.

**(J) Mandatory Conditions:**

- (i) Intending Interested reputed supplier/dealers/manufacturers etc should quote the rate per individual furniture items inclusive of all taxes/ charges, cost of transportation, and deliver the completed items at the places of delivery mentioned above.
- (ii) The intending bidder shall have to deposit EMD of Rs.10, 000 - in the shape of Bank Draft/Bank Guarantee drawn in favour of District Education Officer, Khordha payable at Khordha.
- (iii) The EMD of unsuccessful bidders will be refunded within a period of 30 days after finalization of tender.
- (iv) If the selected supplier fails to execute the agreement within the prescribed date after being intimated /complete the work within the stipulated time as per the agreement, its EMD will be forfeited and it may be black listed.
- (v) **No request regarding deviation in tender by the bidder shall be entertained after opening of bid to completion of process.**
- (vi) The authority may increase or decrease the number of items to be supplied depending upon the requirement without any change in unit price or other terms and conditions.
- (vii) No advance will be given to the selected firms.
- (viii) The authority may reject any/all tenders without assigning any reason thereof.
- (ix) The authority may / may not accept any individual furniture by taking into consideration of reasonableness of the quoted rate .
- (x) The authority is not bound to accept the lowest quoted rate if the bidder does not fulfill all requisites as considered necessary in no case the quality of product will be compromised.
- (xi) Tender document is not transferable.
- (xii) Original Bid document should be furnished and it should be serially page marked.
- (xiii) **FINANCIAL BID IN THE SEPARATE SEALED ENVELOP should be kept in the main envelope containing required documents with original bid which will be opened after qualifying in the technical bid.**

- (xiv) The tender documents may be downloaded from our website [www.khordha.nic.in](http://www.khordha.nic.in). The Bidders are to submit their bid document in the prescribed format in the envelope being duly marked "Tender for Supply of Furnitures for OAV". (The bidder who download the tender document from the website shall have to submit the document along with DD amounting to Rs.500/- (Rupees Five hundred only) non-refundable in favour of District Education Officer, Khordha payable at Khordha in any Nationalized Bank towards cost of tender paper). The same should be sent to District Education Office, Khordha ,PO/Dist-Khordha ,Pin-752055 through Regd./Speed post only so as to reach by 26.08.21 by 5.00 P.M. Any late receipt should not be entertained
- (xv) The successful bidder should submit a sample piece of each furniture before supply of the same for record & reference which may be returned after release of payment .
- (xvi) Any dispute arising in respect of the Bid shall be instituted with the jurisdiction of Civil Court at Khordha, Orissa.
- (xvii) The tender will be opened on 27.08.21 at 3.00 P.M. in the Conference Hall of Collectorate, Khordha in the presence of the tenderer or their authorized agent who may be present. The undersigned reserves the right to reject any or all the bids without notice or without assigning any reason thereof.

  
District Education Officer,  
Khordha.

## Tender Form

1. Name of the Supplier/firm \_\_\_\_\_
2. Cost of Tender paper Rs. \_\_\_\_\_  
D.D No. \_\_\_\_\_ and date \_\_\_\_\_
3. Full Address of the Bidder:
  - a. Present
  - b. Permanent
4. Phone No. \_\_\_\_\_  
Mobile No. \_\_\_\_\_
5. Name of the contact person with Phone No. \_\_\_\_\_  
Mobile No. \_\_\_\_\_
6. Whether EMD of Rs.10,000/- deposited – Yes/No Page No..  
If yes, mention amount Rs. \_\_\_\_\_/Bank Draft No. \_\_\_\_\_/Bank Guarantee  
No. \_\_\_\_\_ / Amount Rs. \_\_\_\_\_.
7. Whether GST registration certificate submitted or not? Yes / No Page No. \_\_\_\_\_
8. Whether Xerox copy of PAN card submitted or not. Yes / No. Page No. \_\_\_\_\_
9. Whether provisional/permanent DIC Regd. No. (For SSI units) submitted or not – Yes /  
No. Page No. \_\_\_\_\_.

Date-

Signature of the Tenderer

**FINANCIAL BID**

Rate in figures (inclusive of all cost)

Sl. No.	Item of Works	Specifications	Rate per Peice (in Rs.)
1	2	3	4
1.	Teachers class room table	As per given Specification	
	Rate in words:-		

2.	Teachers common room table	As per given Specification	
	Rate in words:-		

If there is confusion in rate quoted in words & rate quoted in figure, the rate quoted in word will be taken as rate quoted by the firm.

**Place:**

**Date:**

**Signature of the Tenderer**