

## **INFORMATION DOCKET**

**“AMC for thermoking Refrigeration system for 03 nos. of Refrigerated Transport Vehicle (RTV) meant for Transportation of Vaccines inside state of Odisha”.**

**Additional Director of A.H. & V.S.,  
OBPI, Bhubaneswar**

**TENDER CALL NOTICE IN REGARDS AMC FOR THERMO KING  
REFRIGERATION SYSTEM FOR 3 NOS. OF REFRIGERATED  
TRANSPORT VEHICLE (RTV) MEANT FOR TRANSPORTATION OF  
VACCINES**

No. \_\_\_\_\_ / OBPI,

Date. \_\_\_\_\_

Sealed tenders are invited by Addl. Director of Animal Husbandry & Veterinary Services, Odisha, Bhubaneswar from the Manufacturers of heavy, medium and light medium vehicle and their Authorized Distributors or Agencies having valid registration GST, up-to-date VAT clearance certificate and IT clearance in regards AMC for thermo king refrigeration system for 3 nos. of refrigerated transport vehicle (RTV) meant for transportation of vaccines\_ as per the specification and terms and conditions of the tender. The tender paper with detailed terms and conditions can be obtained from the office of the Addl. Director of Animal Husbandry & Veterinary Services, Odisha, OBPI, Bhubaneswar on payment of Rs.1000.00 (Rupees one thousand) only + GST 18% in shape of cash (Non refundable). The same can also be downloaded from website [www.khordha.nic.in](http://www.khordha.nic.in) and the cost of tender document of Rs.1000.00 (Non refundable) + GST 18% should be paid by attaching a Bank Draft to be issued in favour of Addl. Director of Animal husbandry & Veterinary Services, Odisha Biological Products Institute, Bhubaneswar payable at SBI, Bapuji Nagar, Bhubaneswar

The cost of Tender Paper with documents is compulsory and non-refundable and the receipt so obtained against payment should be enclosed in original along with tender papers.

The complete Tender paper in all respect along with the original Money Receipt towards cost of Tender Paper should be submitted in the office of the undersigned as per the following time schedule. The Tender Paper received after due date and time will not be opened or considered. The Department will not be responsible in any way for delay in receipt of Tender Papers sent by post.

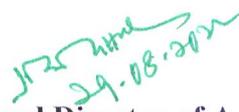
Technical Bid and Price Bid will be opened in presence of the Tenderers or their representative as per scheduled date and time.

The authority reserves the right to reject / cancel any or all the tenders received without assigning any reason thereof.

Any legal dispute is subject to Bhubaneswar jurisdiction only.

**Time schedule for the Tender**

DATE & TIME FOR SALE OF TENDER PAPER.	02.09.2022 Time. 11.00 AM
LAST DATE & TIME FOR RECEIPT OF TENDER PAPER.	22.09.2022 Time. 5.00 PM
DATE & TIME OF OPENING OF TECHNICAL BID.	23.09.2022 Time. 11.00AM
DATE AND TIME OF OPENING OF PRICE BID	To be intimated latter on

  
Additional Director of A.H & V.S.  
OBPI, Bhubaneswar-3

**Disclaimer:**

Kindly note

1. Bid document is not returnable.
2. Though adequate care has been taken for preparation of this document, the applicant shall satisfy himself that the document is complete in all respects.
3. The Additional Director of Animal Husbandry and Veterinary Services, OBPI, Bhubaneswar reserves the right to modify, amend or supplement this application process.
4. While the document has been prepared in good faith, neither Additional Director, Animal Husbandry and Veterinary Services, OBPI, Bhubaneswar nor their employees or advisors make any representation, warranty, express or implied or omission herein, or the accuracy, completeness or regulations as to the accuracy, reliability and completeness of this document, even if any loss or damage is caused by any act or omission on their part.

*Handwritten signature and date: 29-08-2022*

**Additional Director, A.H. & V.S.,  
OBPI, Bhubaneswar**

**GOVERNMENT OF ODISHA**

**Office of the Addl. Director, Animal Husbandry and Veterinary Services, Odisha**

**Biological Products Institute, Bhubaneswar-3**

**TENDER CALL NOTICE IN REGARDS AMC FOR THERMO KING REFRIGERATION SYSTEM FOR 3 NOS. OF REFRIGERATED TRANSPORT VEHICLE (RTV) MEANT FOR TRANSPORTATION OF VACCINES**

The Addl. Director, Animal Husbandry and Veterinary Services, Odisha Biological Products Institute, Bhubaneswar (herein after referred as " ADDITIONAL DIRECTOR" invites sealed Tenders in the prescribed forms from the intending Manufacturers of heavy, medium and light medium vehicle and their Authorized Distributors or Agencies having valid registration GST, up-to-date VAT clearance certificate and IT clearance In Regards Amc For Thermo King Refrigeration System For 3 Nos. Of Refrigerated Transport Vehicle (RTV) Meant For Transportation of Vaccines.

**SPECIFICATION FOR AMC**

1. The RTV made with Mahindra and Mahindra Chasis.
2. Insulated container size 12' x 7' x 7'.
3. Then working Refrigerator Unit-V 500 MAX 20.

**CONDITIONS UNDER AMC**

1. The successful bidder will make service of RTV minimum 4 times in a calendar year as a routine method.
2. The warranty of the spare parts should be minimum of one year.
3. The successful bidder should have agreement with Addl. Director A.H.& V.S., OBPI, Bhubaneswar for such service.
4. Any lapses to be viewed seriously.

**SALE OF TENDER FORMS**

Terms and conditions and TENDER-FORM are obtainable from the office of the undersigned on payment of Rs.1000.00 (Rupees one thousand ) only (Non refundable) + GST @ 18%. The same can also be downloaded from website [www.khordha.nic.in](http://www.khordha.nic.in) and the cost of tender document of Rs.1000.00 (Rupees one thousand only (Non refundable) + GST 18% should be paid by attaching a Bank Draft to be issued in favour of Addl. Director of Animal husbandry & Veterinary Services, Odisha Biological Products Institute, Bhubaneswar payable at SBI, Bapujinagar, Bhubaneswar.

The tender Paper / document may be obtained from 11.00 A.M. to 4.00 P.M. on all working days except on last date of receipt of Tender Papers/ Documents as per the time scheduled as mentioned. The Addl. Director, Animal Husbandry and Veterinary Services, Odisha Biological Products Institute, Bhubaneswar shall in no way be responsible for loss of Tender Papers / documents dispatched by post and also for any delay in delivery to the address.

(The Tender Papers/ Documents will be sold on working days only. The Tender Papers/Documents will be opened on the Scheduled dates in presences of Tenderers / their authorized representatives).

**ELIGIBILITY**

**A. For Participation in the Tender.**

1. The tenderer should be a MANUFACTURER or Authorized Dealer or Authorized Agency having valid GST and PAN Card
2. The supportive Documents attached to the Tender shall be verified by the Tender Committee of the office of the Addl. Director, A.H.& V.S. OBPI, Bhubaneswar along with the original documents during opening of technical bid.
3. After the Technical Bid is opened, the Tender Committee will examine the Technical Bid and recommend along with its comments for approval Addl. Director, A.H.& V.S. OBPI, Bhubaneswar for further consideration for opening of Price Bid.
4. The Bidder must have not been blacklisted by any Govt. Officers / Govt. undertakings / Organizations. In case it is detected later on that the participant firm is a blacklisted one, the Tender submitted by such Bidder will be rejected forthwith.

## **B. For submission of Tender**

There shall be two bids for verification of the offers of the Bidders by the Tender Committee of the office of the Addl. Director, A.H.& V.S. OBPI, Bhubaneswar constituted for the purpose.

### **Technical Bid**

All the documents as required in the terms and conditions of this Tender shall be enclosed to the Technical Bid by the Bidder excepting the Price Bid. **Bid security declaration must be furnished since EMD is exempted up to dt.31.12.2022 in pursuance of OM No. 8484/F dt. 05.04.2022 as per Annexure-I.**

### **Price Bid**

The Tenderer should quote the price of AMC in separate sealed cover in the prescribed format as enclosed vide Annexure-II to be inserted in the Tender Box of Price Bid. Offer price may be shown exclusive tax and all taxes, and other charges if any may please be shown separately.

If the Tenderer does not qualify himself in the Technical Bid, the Price Bid will not be entertained and same will be returned to the Tenderer.

## **RIGHT OF ACCEPTANCE / REJECTION OF TENDER**

The following documents shall be submitted by the Bidder as mandatory along with Tender papers (Annexure-III).

1. Tender application in the letter head pad addressing to the Addl. Director, Animal Husbandry and Veterinary Services, Odisha Biological Products Institute, Bhubaneswar.
2. Self attested photocopy of GST Registration certificate.
4. Self attested photocopy of documents in relation to experience certificate of manufacturer or supplier of RTV to Govt. / Semi-Govt organization / PSUs / UNO agencies
5. Self attested photocopy of documentary evidence in support of minimum annual turnover of Rs.2 crores for preceding three years.
6. Self attested photocopy of Income Tax Return of last three years.
7. Complete tender documents with signature and date with seal of the tenderer in each page and in the enclosing documents.
8. The bidders must submit an undertaking not to withdraw after selection.
9. Power of attorney in Non-judicial stamp paper in original as per requirement along with supportive Xerox copy in case of partnership manufacturer / Agency.
10. The detail Name, Address, Telephone No. Fax No./ Email of Bidder must be enclosed in tender documents in a separate page.
- 11(i) The partnership firm should produce attested photocopy of partnership deed.
- 12(ii) The companies should produce attested photocopy of incorporation certificate.
13. The Bank details of the Bidder is to be enclosed with the tender documents.
14. Self attested photocopy PAN card of bidder
15. Brief details of item and its warranty and guaranty in a separate sheet.
16. Any other document as necessary may be enclosed with tender documents.

No tender shall be accepted if the same is not supported with the above documents.

The right of acceptance of Tender and / or award of contract or relaxation any clause of the Tender Notice rests with the Addl. Director, A.H. & V.S., OBPI, Bhubaneswar, who does not bind himself to accept the lowest Tender and also reserves himself the right to reject any or all the Tender(s) received without assigning any reason whatsoever, any dispute arises in future will be finalized by the Addl. Director. The legal dispute is subject to Bhubaneswar jurisdiction only.

### **SECURITY DEPOSIT**

1. The successful Tenderer will have to furnish a Security Deposit of 5% (Five) of the total tender value.
2. The Security Deposit is to be furnished in shape of N.S.C. or in shape of Postal Saving Bank account or in shape TDR duly pledged in favour of the indenting officer. In the event of failure of payment of Security Deposit, the order is to be treated as cancelled and indent is to be placed to the next approved party (Annexure-IV).
3. The Security Deposit will be released & returned back to the Bidder as per Rule 278, 279 of OGFR volume – I.
4. The Security Deposit shall be forfeited in case the conditions of the AMC not satisfied.

### **VALIDITY OF TENDERS**

The offer price of all the Tenders shall remain valid for acceptance for a period of 12 months from the date of approval of price bid of the Tender, the approved list of which will remain valid for a period of 12 month or publication of next approved list of such items whichever is later. However, if next approved list is delayed for publication beyond the 24 months as per the date line, the terms, conditions along with the approved price of the items as found place in the approved list may be extended against a specific period as decided by the Higher Authority

### **TENDERERS UNDERSTANDING OF THE TENDER DOCUMENT**

The Tenderer shall carefully go through the Tender Paper / Documents and fully acquaint himself /herself to all the terms and conditions contained therein before submission of the Tender. If the Tenderer found discrepancies or omission or should be in doubt as to their meaning relating to Tender Papers / Documents, he should at once inform the Addl. Director and obtain clarification in writing prior to submission of this Tender. Verbal clarification or information given by the ADDL. DIRECTOR or the employees working under him or his representatives shall not be binding on the Addl. Director.

### **NO CLAIM OF COMPENSATION FOR SUBMISSION OF TENDER**

No Tenderer shall be entitled to claim any cost, charges, expenses etc. incurred by him /her or incidental therein connection with submission of this Tender even though the ADDL. DIRECTOR may elect to withdraw the invitation of Tender, without notice and without assigning any reason whatsoever.

  
**ADDL. DIRECTOR**  
**A.H. & V.S. OBPI, BHUBANESWAR**

**TERMS AND CONDITIONS FOR SUBMISSION OF TENDER DOCUMENTS IN REGARDS AMC  
FOR THERMO KING REFRIGERATION SYSTEM FOR 3 NOS. OF REFRIGERATED  
TRANSPORT VEHICLE (RTV) MEANT FOR TRANSPORTATION OF VACCINES**

**Instructions to Bidders while submitting the tender papers.**

1. All paper submitted with the Tender Papers / Documents and the Tender itself should bear the dated signature of the Tenderers in every page.
2. Tender form should be neatly typed/computerized/ if computerized in separate sheet should be mentioned clearly in original page with self attestation with date.
3. All correction, additions, alternations in the Tender Papers / Documents shall be authenticated by signature of the Tenderer will be rubber stamped. Lapses in these instructions are liable for rejection.
4. Rates should be quoted on the prescribed tender form. The rates offered should be written both in figures and in words and no erasing or overwriting shall be entertained.
5. All information in these Tender Papers / Documents shall be in English only.
6. Tenderer, if desires may cite the Brand name in addition but not as a replacement of item name.
7. The Tenderers must quote the rates of the AMC for which they have been specifically asked for as per Tender schedule. Tenderers quoting the rates or units different from those mentioned in the Tender schedule may be liable to be rejected. Tender containing clerical error / typographical error / arithmetical mistake (s) may be liable to be rejected.
8. The tender filed by the proprietorship concern should be signed by the sole proprietor or should be signed by the managing partner in case of Partnership firm or by Managing Partner or Board of Director along with the authorization by means of Board of resolution / in the form of Power of Attorney in Non Judicial Stamp Paper. In case of Partnership firm, a Photocopy of Partnership deed is to be submitted. A copy of the certificate of incorporation should be furnished in support of the firm being registered under the companies Act.
9. Submission of more than one Tender by a particular Tenderer under different name is strictly prohibited. In case it is found later on that this condition has been violated, all the Tenders submitted by such Tenderer would be rejected or cancelled.
10. Tenders of any firm newly constituted, inexperienced and without credibility will be rejected.
11. The Bidder shall furnish a brief write-up supported with the adequate data and documentary evidence relating to financial background, past performance, available capacity both technical and financial to perform the supply contract (if awarded) within stipulated time period.
12. All supportive documents / papers are to be self attested by the Tenderer with seal.
13. All offers shall be addressed to the ADDL. DIRECTOR, Animal Husbandry and Veterinary Services, Odisha Biological Products Institute, Bhubaneswar-3 in double sealed cover clearly marked outside "Tender for AMC for thermo king refrigeration system for 3 nos. of refrigerated transport vehicle (RTV) meant for transportation of vaccines.
14. The tenders in sealed covered separately for technical bid & price bid should be inserted in the Tender Box (kept separately for each bid) in the Office of the ADDL. DIRECTOR, Animal Husbandry and Veterinary Services, Odisha Biological Products Institute, Bhubaneswar-3 as per time schedule already mention in the Tender terms and conditions.
15. Tender sealed and super scribed as above may also be sent by **Registered Post / Speed Post** addressed to the above authority so as to reach by the due date and time. The Tenderers delivered or sent otherwise as stated above will be at the risk of the Tenderer. The Tender which is received after the time and date specified above the will not be entrained and is liable to be rejected.

16. The offer price of all the Tenderers shall remain valid for acceptance for period of 12 months from the date of publication of the tender notice by the Tender Committee, the approved list of which will remain valid for a period of 12 month or publication of next approved list of such items whichever is later. However if next approved list is displayed for publication beyond the 24 months as per the date line, the terms, conditions along with the approved price of the items as found place in the approved list may be extended against a specific period as decided by the Higher authority
  17. All the Tenderers including manufacturer or supplier should furnish the copies of GST registraton certificate, Income Tax Returns, PAN Card, & Manufacturing License.
  18. Approval of items of successful Tenderers will be notified / issued by the authority in due course. On receipt of such information, the Tenderer will have to execute an agreement on Non –Judicial stamp paper worth Rs. 500.00( Rupees five hundred) only in the prescribed form available with the Addl. Director of AH & VS , Odisha Biological Products Institute, Bhubaneswar-3 and to furnish a Security Deposit @ 5%( five percent) of the tender value in shape of N.S.C. or Postal Savings Bank Account in any Post Office in India and TDR , duly pledged in favour of the Addl. Director of A.H. & V.S. , Odisha Biological Products Institute, Bhubaneswar-3
  19. Abnormally low price of an item quoted by the Tenderer in the Tender with some malafide intention will not be accepted, if detected and offer will be rejected.
- TENDERS ARE TO BE ACCOMPANIED WITH THE FOLLOWING DOCUMENTS AND**

1. Tender application in the letter head pad addressing to the Joint Director, Animal Husbandry and Veterinary Services, Odisha Biological Products Institute, Bhubaneswar.
2. Self attested photocopy of the up to date manufacturing registration & license of the manufacturer or authorization letter addressing to the Addl. Director, A.H.&V.S., OBPI, Bhubaneswar as distributor / dealer.
3. Self attested photocopy of GST Registration certificate in the State of Odisha.
4. Self attested photocopy of documents in relation to experience certificate of manufacturer or supplier of RTV to Govt. / Semi-Govt organization / PSUs / UNO agencies
5. Self attested photocopy of documentary evidence in support of minimum annual turnover of Rs.2 crores for preceding three years.
6. Self attested photocopy of Income Tax Return of last three years.
7. Complete tender documents with initial / signature and date with seal of the tenderer in each page and in the enclosing documents.
8. Declaration Regarding non-black listed by the Govt. Offices / Govt. Organization / undertaking in non-judicial stamp paper worth Rs.100.00 with declaration that the firm is not black listed.
9. The bidders must submit an undertaking not to withdraw after selection.
10. The detail Name, Address, Telephone No. Fax No./ Email of Bidder must be enclosed in tender documents in a separate page.
- 11(i) The partnership firm should produce attested photocopy of partnership deed.  
(ii) The companies should produce attested photocopy of incorporation certificate.
12. The Bank details of the Bidder is to be enclosed with the tender documents.
13. Self attested photocopy PAN card of bidder
14. Brief details of item and its warranty and guaranty in a separate sheet.
15. Any other document as necessary may be enclosed with tender documents.
- I). Any dispute arises out of the contract shall be settled amicably. However, the decision of the Addl. Director A.H. & V.S. OBPI, Bhubaneswar in this regard shall be treated as final.
- II). Any legal dispute is subject to Bhubaneswar jurisdiction only.
16. The successful Bidder should go for a agreement with the implementing Agency.

  
**Addl. Director of A.H & V.S.**  
**OBPI, Bhubaneswar**

**CERTIFICATE:**

Certified that the information furnished above are true and correct to the best of our / my knowledge and belief. In case any or all the information given above or the Tender documents is or are found to be incorrect at any time, I undertake the liability to be proceeded within any manner. Any change or changes in regard to the information furnished will be intimated by us / me as and when such changes occur.

Signature of the.....

Prop. / Partner/ Managing Director / Manager /  
Principal Officer / Authorized signatory

**ANNEXURE-I**

**DETAILS OF BID SECURITY DECLARATION**

To

The Additional Director,  
Animal Husbandry & Veterinary Services,  
OBPI, Bhubaneswar

I/We the undersigned declare that,

I/We accept that I/we may be suspended to submit bids for contract (s) with you for a period of one year from the date of bid opening and/or other actions as deemed proper shall be taken up if I am / we are in a breach of any obligation under the bid conditions, because I/We

a) have withdrawn / modified my / our bid during the period of bid validity specified in the form of bid; or

b) having been notified of the acceptance of our bid by the purchaser during the period of bid validity,

i. Fail or refuse to execute the contract, or

ii. Fail or refuse to submit the performance security of the amount specified I the bid.

**Signature of the Bidder:**

**Date:**

**Official seal:**

**ANNEXURE – II**  
**PROFORMA FOR FINANCIAL Bid**

The Bidder will quote financial Bid in regards AMC for thermo king refrigeration System for 03 Nos. of Refrigerated Transport Vehicle

Sl. No.	Particulars	Model	Location	Quantity	Unit Cost	Total Cost	GST	Grand Total
1	2	3	4	5	6	7	8	9

**Under taking by the Bidder**

. I give consent to pay Tax to GoO/Gol as applicable.

. I Shri ..... here by certified that all the information / facts/ documents are to the best of my knowledge.

Signature of the Bidder

## ANNEXURE – III

**List of enclosures attached to the Tender Documents:**

**ANNEXRE-IV**

**Model Bank Guarantee Format for Performance security**

To

The Additional Director,  
Animal husbandry and Veterinary services,  
OBPI, Bhubaneswar

WHEREAS..... (name and address of the supplier) (here in after called “the supplier”) has undertaking, in pursuance of contact no dated to supply ..... (description of goods and services) 9here in after called “the contract”). AND WHEREAS it has been stipulated by you in the said contract that the supplier shall furnish you with a bank guarantee by a scheduled commercial bank recognized by you for the sum specified therein as security for compliance with its obligation in accordance with the contract.

AND WHEREAS we have agreed to give the supplier such a bank guarantee;

NOW THEREFORE we hereby affirm that we are guarantors and responsible to you behalf of the supplier, up to a total of (amount of the guarantee in words and figures), and we undertake to pay you, upon your first written demand declaring the supplier to be in default under the contract and without cavil or argument, any sum or sums within the limits of (amount of guarantee) as aforesaid, without your needing to prove or to show ground or reasons for your demand or the sum specified therein.

We hereby waive the necessity of your demanding the said debt from the supplier before presenting us with the demand.

We further agree that no change or addition to or other modification of the terms of the contact to be performed there under or of any of the contract documents which may be made between you and the supplier shall in any way release us from any liability under this guarantee and we hereby waive notice of any such change, addition or modification.

This guarantee shall be valid until the ..... day of .....20..... we the Branch undertake mot to revoke the guarantee during its currency except with the previous consent of the ADDITIONAL DIRECTOR OF ANIMAL HUSBANDRY AND VETERINARY SERVICES in writing.

We the ..... Branch ..... Further agree that a mere demand by ADDITIONL DIRECTOR OF ANIMAL HUSBANDRY AND VETERINARY SERVICES is sufficient for us ..... Branch at Bhubaneswar to pay the amount covered by the bank Guarantee without reference to the Agency and protest by said Agency cannot be a valid ground for us ..... Branch to decline payment to ADDITIONAL DIRECTOR OF ANIMAL HUSBANDRY AND VETERINARY SERVICES, OBPI, BHUBNESWAR.

( Signature of the authorized officer of the Bank)

Name and designation of the officer  
Seal, name and address of the Banks  
and address of the Branch

## ANNEXURE –V

1. Status of the Firm, (Proprietorship, Partnership, (P) Ltd., limited company) :
2. Name of the Tenderer. :
3. Whether a limited firm or Public or private under-taking :
4. The name and address of proprietor / partners / Managing Director / Manager / Principal Officer. :
5. Financial condition of the firm whether solvent or not with details there of :
6. Whether manufacturer or/ Distributor or/ Sole selling agent (in the case of mixed business, the items for each should be indicated) :
7. Varieties of articles dealt with and names of the Items. :
  - a. Is it a Registered firm under the Partnership Act? If so, Regd. No. & date & office of Registration should be given. (Please furnish and attested true copy of certificate of registration).
8. b) if it is a company incorporated under the Companies Act, please furnish an attested true copy of certificate of incorporation. :
9. Are you Regd. Sales Tax Dealer & if so. Please quote both Provincial & Central Sales Tax Regd. No. :
10. Name of the authorized person who can hold discussion on your behalf at the time of necessity. :
11. The name of the proprietor / partners / Managing Director / Manager / Principal Officer with address or addresses as the case may be who authorized to receive money in case of endorsed bill on behalf of the firm from the Joint Director / Indenting Officer and their specimen signatures in duplicate for each. :
12. Are you an income Tax assesses?
13. Indicate in detail about the previous experience of supply of articles Tendered for (attach additional sheets)