

**OFFICE OF THE JOINT DIRECTOR OF ANIMAL HUSBANDRY &  
VETERINARY SERVICES, ODISHA BIOLOGICAL PRODUCTS INSTITUTE,  
BHUBANESWAR-03 TELEFAX NO. 0674-2397343/2397349  
Email ID-jdobpibbsr@gmail.com**

**TENDER CALL NOTICE FOR SUPPLY OF 3 NOS. OF REFRIGERATED  
TRANSPORTATION VANS (RTV.)**

No. 2805 / OBPI,

Date. 29.09.18

Sealed tenders are invited by Joint Director of Animal Husbandry & Veterinary Services, Odisha, Bhubaneswar from the Manufacturers or their Authorized Distributors or Agencies having valid registration GST, and IT clearance for supply of 3 Nos. of Refrigerated Transportation Vans (RTV) for transportation of livestock vaccines as per the specification and terms and conditions of the tender. The tender paper with detailed terms and conditions can be obtained from the office of the Joint Director of Animal Husbandry & Veterinary Services, Odisha, Bhubaneswar on payment of Rs.1000.00 (Rupees one thousand) only + GST 18% in shape of cash (Non refundable). The same can also be downloaded from website [www.khordha.nic.in](http://www.khordha.nic.in) and the cost of tender document of Rs.1000.00 (Non refundable) + GST 18% should be paid by attaching a Bank Draft to be issued in favour of Joint Director of Animal husbandry & Veterinary Services, Odisha Biological Products Institute, Bhubaneswar payable at Bhubaneswar

The cost of Tender Paper with documents is compulsory and non-refundable and the receipt so obtained against payment should be enclosed in original along with tender papers.

The complete Tender paper in all respect along with the original Money Receipt towards cost of Tender Paper and required EMD should be submitted in the office of the undersigned as per the following time schedule. The Tender Paper received after due date and time will not be opened or considered. The Department will not be responsible in any way for delay in receipt of Tender Papers sent by post.

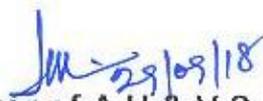
Technical Bid and Price Bid will be opened in presence of the Tenderers or their representative as per scheduled date and time.

The authority reserves the right to reject / cancel any or all the tenders received without assigning any reason thereof.

Any legal dispute is subject to Bhubaneswar jurisdiction only.

**Time schedule for the Tender**

DATE & TIME FOR SALE OF TENDER PAPER.	22.10.2018 to 29.10.2018 (From 11.00 A.M. to 4.00 P.M.)
LAST DATE & TIME FOR RECEIPT OF TENDER PAPER.	30.10.2018 up to 5.00 P.M.
DATE & TIME OF OPENING OF TECHNICAL BID.	31.10.2018 at 11.00 A.M.
DATE AND TIME OF OPENING OF PRICE BID	To be intimated latter on

  
Joint Director of A.H & V.S.  
OBPI, Bhubaneswar-3  
29/9/18

**GOVERNMENT OF ODISHA**  
**Office of the Joint Director, Animal Husbandry and Veterinary Services,**  
**Odisha Biological Products Institute, Bhubaneswar-3**

**TENDER FOR SUPPLY OF 3 NOS. OF REFRIGERATED**  
**TRANSPORTATION VANS (RTV.)**

The Joint Director, Animal Husbandry and Veterinary Services, Odisha Biological Products Institute, Bhubaneswar (herein after referred as "JOINT DIRECTOR" invites sealed Tenders in the prescribed forms from the intending Manufacturers or their Authorized Distributors or Agencies having valid registration GST, and IT clearance for supply of 3 Nos. of Refrigerated Transportation Vans (RTV) for transportation of livestock vaccines as per the specification given below within 60 days after receive of purchase order.

**SPECIFICATION OF RTV**

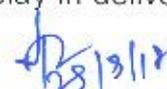
1. The Refrigerated Transportation Van (RTV) should be of medium transport vehicle to transport 3000kg pay load and (RLW) Registered Laden Weight that should be within 8000kg. (Approx).
2. The temperature of the cold cabinet of said RTV is to be maintained from 0 to 8 degree Celsius
3. The Height of the Vehicle should be within 10ft height and the container should be of 12 cubic mtrs. Capacity.
4. The refrigerator system with its calibration should satisfy as per the requirement of the purpose and there should be provision for functioning of the system by means of electric power supply also.
5. The vehicle should be fitted with GPS and speed governing system.

Tenders to be submitted by the Manufacture or Authorized Dealer / Agencies can also be considered provided the latest authorization letters from the concerned manufactures are issued in favour of Tenderer for the purpose which required to be furnished along with tender documents.

**SALE OF TENDER FORMS**

Terms and conditions and TENDER-FORM are obtainable from the office of the undersigned on payment of Rs.1000.00 (Rupees one thousand ) only (Non refundable) + GST @ 12%. The same can also be downloaded from website [www.khordha.nic.in](http://www.khordha.nic.in) and the cost of tender document of Rs.1000.00 (Rupees one thousand only (Non refundable) + GST 12% should be paid by attaching a Bank Draft to be issued in favour of Joint Director of Animal husbandry & Veterinary Services, Odisha Biological Products Institute, Bhubaneswar payable at SBI, Bapujinagar, Bhubaneswar.

The tender Paper / document may be obtained from 11.00 A.M. to 4.00 P.M. on all working days except on last date of receipt of Tender Papers/ Documents as per the time scheduled as mentioned. The Joint Director, Animal Husbandry and Veterinary Services, Odisha Biological Products Institute, Bhubaneswar shall in no way be responsible for loss of Tender Papers / documents dispatched by post and also for any delay in delivery to the address.

  
28/12/12

(The Tender Papers/ Documents will be sold on working days only. The Tender Papers/Documents will be opened on the Scheduled dates in presences of Tenderers / their authorized representatives).

Date & time for sale of Tender Paper.		22.10.2018 to 29.10.2018 (From 11.00 A.M. to 4.00 P.M.)
Last date & time for sale of Tender documents	:	29.10.2018 up to 4.00 P.M.
Last date & time for receipt of Tender	:	30.10.2018 up to 5.00 P.M
(Technical bid and Price bid in separate sealed covers to be dropped in a separate box)		
Date and time of opening of technical bid of tender	:	31.10.2018 at 11.00 A.M.
Date and time of opening of Tender (price bid)		To be intimated latter on

### **ELIGIBILITY**

#### **A. For Participation in the Tender.**

1. The tender should be a MANUFACTURER or Authorized Dealer or Authorized Agency having valid GST and PAN Card
2. The RTV shall be supplied by the firm within the stipulated time i.e. 90 days ensuring quality as per the approved rate and specification by the Purchase Committee, failing which the EMD / Security Deposit so furnished by the approved firm will be forfeited and performance of the firm shall be considered unsatisfactory and the Tender of the firm will not be entertained in future.
3. The outside Manufacturer/ Distributor/ Agencies if selected for award of contract shall both open their branches and obtain GST Registration in the State of Odisha or their supply shall be regulated as per FD circular No.48317 (230)/F, dt.23.11.2010.
4. The supportive Documents attached to the Tender shall be verified by the Tender Committee of the office of the Joint Director, A.H.& V.S. OBPI, Bhubaneswar along with the original documents during opening of technical bid.
5. After the Technical Bid is opened, the Tender Committee will examine the Technical Bid of the RTV and recommend along with its comments for approval Joint Director, A.H.& V.S. OBPI, Bhubaneswar for further consideration for opening of Price Bid.
6. The Tender must have not been blacklisted by any Govt. Officers / Govt. undertakings / Organizations. In case it is detected later on that the participant firm is a blacklisted one, the Tender submitted by such Tender will be rejected forthwith and Earnest Money and or Security Deposit will be forfeited to Government in addition to such legal action will be taken as may be deemed fit and proper. The Tender should submit a declaration in this regard.

#### **B. For submission of Tender**

There shall be two bids for verification of the offers of the Tenders by the Tender Committee of the office of the Joint Director, A.H.& V.S. OBPI, Bhubaneswar constituted for the purpose.

*Handwritten signature and date: 28/10/18*

### Technical Bid

All the documents as required in the terms and conditions of this Tender shall be enclosed to the Technical Bid by the Tenderer excepting the Price Bid.

### Price Bid

The Tenderer should quote the price of RTV in separate sealed cover in the prescribed format as enclosed vide Annexure-II to be inserted in the Tender Box of Price Bid. Offer price may be shown exclusive tax and all taxes, and other charges if any may please be shown separately.

If the Tenderer does not qualify himself in the Technical Bid, the Price Bid will not be entertained and same will be returned to the Tenderer along with his EMD amount.

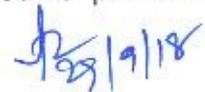
### DEPOSIT OF EARNEST MONEY

The Tenderer is required to deposit an amount of **Rs.1,05,000/-** (Rupees One lakh five thousand) only with tender documents in shape following manner.

1. Bank Draft in favour of Joint Director, A.H.& V.S. OBPI, Bhubaneswar.
2. Post Office Savings account.
3. National savings Certificate.
4. Post Office time deposit account.
5. TDR

The EMD except form B.D. is to be pledged in favour of Joint Director, A.H.& V.S. OBPI, Bhubaneswar

- I. The Tenderers except those specified in item (IV) below shall deposit Earnest Money as specified above for the Tender in shape of postal Saving Bank Pass Book or National Saving Certificate (NSC) from any Post Office in India duly pledged in favour of "Joint Director, A.H.& V.S. OBPI, Bhubaneswar". It can also be pledged in other forms as stated above. However the Earnest Money deposited by the Tenderers belonging to outside the state of Odisha shall be duly pledged in favour of Joint Director, A.H.& V.S. OBPI, Bhubaneswar later on as will be specified by Joint Director, A.H.& V.S. OBPI, Bhubaneswar. Payment of Earnest Money in any other form (other than as specified above) shall not be accepted in any case. The Earnest Money to be deposited in shape of Postal Saving Pass Book shall stand recorded in the name of firm and should not stand recorded in favour of any individual irrespective of the fact that either he is a proprietor or a partner of the said firm. But Earnest Money deposit in shape of N.S.C. recorded in the name of individual can be entertained.
- II. The Tenderer shall not be entitled to any interest on the Earnest Money.
- III. The Earnest Money deposited by unsuccessful Tenderers will be refunded as early as possible after the Tenders are finalized.
- IV. Earnest Money deposited by the successful Tenderers shall be retained & will be returned after expiry of the approved list or completion of supply or completion of audit whichever is later.
- V. The EMD will be forfeited if the Tenderer withdraws from the Tender or does not accept the approved list or does not supply the items within the stipulated time as per the terms & conditions of Tender or the RTV supplied is proved to be of substandard quality.



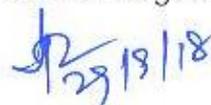
## RIGHT OF ACCEPTANCE / REJECTION OF TENDER

The following documents shall be submitted by the Tender as mandatory along with Tender papers.

1. Tender application in the letter head pad addressing to the Joint Director, Animal Husbandry and Veterinary Services, Odisha Biological Products Institute, Bhubaneswar.
2. Self attested photocopy of the up to date manufacturing registration & license of the manufacturer or authorization letter addressing to the Joint Director, A.H.&V.S., OBPI, Bhubaneswar as distributor / dealer.
3. In case of products procuring from the outside of the country the MNC an undertaking for submission of manufacturing license before award of contract.
4. Self attested photocopy of GST Registration certificate.
5. EMD as prescribed or supporting documents towards exemption of EMD.
6. Who have experience regarding manufacturer or supplier of RTV / Insulated Van will participate in the tender for supply of RTV. The documentary proof in relation to own experience of manufacturer or supplier of RTV to Govt. / Semi-Govt organization / PSUs / UNO agencies / Private companies ( must have enclosed photocopy of purchase order and supply tax invoice). The proof of experience other than the bidder will not be allowed in tender process of RTV.
7. Self attested photocopy of documentary evidence in support of minimum annual turnover of Rs.2 crores for preceding three years.
8. Self attested photocopy of Income Tax Return of last three years.
9. Complete tender documents with initial / signature and date with seal of the tenderer in each page and in the enclosing documents.
- 10 Declaration Regarding non-black listed by the Govt. Offices / Govt. Organization / undertaking in non-judicial stamp paper worth Rs.100.00
- 11.The bidders must submit an undertaking not to withdraw after selection.
12. Power of attorney in Non-judicial stamp paper in original as per requirement along with supportive Xerox copy in case of partnership manufacturer / Agency.
13. The detail Name, Address, Telephone No, Fax No./ Email of Bidder must be enclosed in tender documents in a separate page.
- 13(i) The partnership firm should produce attested photocopy of partnership deed.
- 13(ii) The companies should produce attested photocopy of incorporation certificate.
14. The Bank details of the Bidder is to be enclosed with the tender documents.
15. Self attested photocopy PAN card of bidder
16. Brief details of item and its warranty and guaranty in a separate sheet.
19. Any other document as necessary may be enclosed with tender documents.

No tender shall be accepted if the same is not supported with the above documents.

The right of acceptance of Tender and / or award of contract or relax any clause of the Tender Notice rests with the Joint Director, A.H. & V.S., OBPI, Bhubaneswar, who does not bind himself to accept the lowest Tender and also reserves himself the right to reject any or all the Tender(s) received without assigning any reason whatsoever, any dispute arises in future will be finalized by the Joint Director. The legal dispute is subject to Bhubaneswar jurisdiction only.

 29/12/18

### **SECURITY DEPOSIT**

1. The successful Tenders will have to finish a Security Deposit of 5% (Five) of the total value of goods for which orders shall be placed by the indenting officers within 15 (Fifteen) days from the date of receipt of indent.
2. The Security Deposit is to be furnished in shape of N.S.C. or in shape of Postal Saving Bank account or in shape TDR duly pledged in favour of the indenting officer. In the event of failure of payment of Security Deposit, the order is to be treated as cancelled and indent is to be placed to the next approved party. In case there is no next party, it is to be purchased locally after observing all financial formalities. The differential cost shall be realized from the defaulting party from his Earnest Money deposit.
3. The Security Deposit will be released & returned back to the Tender as per Rule 278, 279 of OGFR volume – I.
4. The Security Deposit shall be forfeited in case the supplied item is found to be of sub-standard quality by the competent authority.

### **VALIDITY OF TENDERS**

- i. The offer price of all the Tenders shall remain valid for acceptance for a period of 12 months from the date of approval of price bid of the Tender by the Purchase Committee, the approved list of which will remain valid for a period of 12 month or publication of next approved list of such items whichever is later. However, if next approved list is delayed for publication beyond the 24 months as per the date line, the terms, conditions along with the approved price of the items as found place in the approved list may be extended against a specific period as decided by the Higher Authority
- ii. No extension of time shall be allowed for submission of Tender under any circumstances unless otherwise specifically extended by the JOINT DIRECTOR by an advertisement in such Indian News Papers as JOINT DIRECTOR any consider necessary or in such other manner as may deemed it fit and proper.

### **TENDERERS UNDERSTANDING OF THE TENDER DOCUMENT**

The Tenderer shall carefully go through the Tender Paper / Documents and fully acquaint himself /herself to all the terms and conditions contained therein before submission of the Tender. If the Tenderer found discrepancies or omission or should be in doubt as to their meaning relating to Tender Papers / Documents, he should at once inform the Joint Director and obtain clarification in writing prior to submission of this Tender. Verbal clarification or information given by the JOINT DIRECTOR or the employees working under him or his representatives shall not be binding on the Joint Director.

### **NO CLAIM OF COMPENSATION FOR SUBMISSION OF TENDER**

No Tenderer shall be entitled to claim any cost, charges, expenses etc. incurred by him /her or incidental therein connection with submission of this Tender even though the JOINT DIRECTOR may elect to withdraw the invitation of Tender, without notice and without assigning any reason whatsoever.

  
28/03/18  
JOINT DIRECTOR  
A.H.&V.S. OBPI, BHUBANESWAR

**TERMS AND CONDITIONS FOR SUBMISSION OF TENDERS FOR SUPPLY OF 3NOS.  
OF REFRIGERATED TRANSPORTATION VANS (RTV)**

**A. Instruction to Tenderers while purchasing.**

- I. All tenderers are requested to go through the following instructions carefully so as to submit the tender paper after filling and enclosing the relevant papers correctly without any error for qualifying in the process.**
- II. Each set of Tender Papers / Documents shall be serially numbered and each page there of duly authenticated by initial signature of any Officers authorized by Joint Director with rubber stamp affixed. The Tenderers should immediately report the fact to the issuing Officer for its rectification.
- III. The Original Money Receipt obtained for payment of Tender Papers / Documents should be carefully preserved and should be enclosed in Original at the time of submission of Tender Papers / Documents.

**B. Instructions to Tenderers while submitting the tender papers.**

1. All paper submitted with the Tender Papers / Documents and the Tender itself should bear the dated signature of the Tenderers in every page.
2. Tender form should be neatly typed / computerized / if computerized in separate sheet should be mentioned clearly in original page with self attestation with date.
3. All correction, additions, alternations in the Tender Papers / Documents shall be authenticated by initial / signature of the Tenderer will be rubber stamped. Lapses in these instructions are liable for rejection.
4. Rates should be quoted on the prescribed tender form (Annexure II). The rates offered should be written both in figures and in words and no erasing or overwriting shall be entertained.
5. All information in these Tender Papers / Documents shall be in English only.
6. Tenderer, if desires may cite the Brand name in addition but not as a replacement of item name.
7. The Tenderers must quote the rates of the RTV for which they have been specifically asked for as per Tender schedule. Tenderers quoting the rates or units different from those mentioned in the Tender schedule may be liable to be rejected. Tender containing clerical error / typographical error / arithmetical mistake (s) may be liable to be rejected.
8. The tender filed by the proprietorship concerned should be signed by the sole proprietor or should be signed by the managing partner in case of Partnership firm or by Managing Director or Board of Director along with the authorization by means of Board of resolution / in the form of Power of Attorney in Non Judicial Stamp Paper.  
In case of Partnership firm, a Photocopy of Partnership deed is to be submitted.  
A copy of the certificate of incorporation should be furnished in support of the firm being registered under the companies Act.
9. Submission of more than one Tender by a particular Tenderer under different name is strictly prohibited. In case it is found later on that this condition has been violated, all the Tenders submitted by such Tenderer would be rejected or cancelled and Earnest Money and or Security Deposit forfeited to Government in addition to such legal action as may be deemed fit and proper.
10. Tenders directly received from the manufacturers will be given preference subject to they have branches with GST, RC in the state of Odisha. Tenderers having GST registration in the State of Odisha shall be given preference.

*[Handwritten Signature]*  
29/09/18

11. Tenders of any firm newly constituted (within three years), inexperienced and without credibility will be rejected.
12. The manufacturers/ Authorized Distributors / Authorized Agencies having valid Registration should have minimum 3 years experience in supplying RTV / Insulated Van to Government/Semi govt. Organizations, PSUs, UNO Agencies etc.
13. Besides, they should have proof of Annual Turnover of minimum of Rs.2.00 cores in supply of in each financial year for proceeding 3 years support of establishing the soundness of the firm and its business credibility towards completion in the Tender.
14. All supportive documents / papers are to be self attested by the Tenderer with seal.
15. All offers shall be addressed to the JOINT DIRECTOR, Animal Husbandry and Veterinary Services, Odisha Biological Products Institute, Bhubaneswar-3 in double sealed cover clearly marked outside "Tender for supply of 3 Nos. of Refrigerated Transportation Vans (RTV)" as well as their name should be super scribed by the Tenderer on the envelope containing the Tender document.
16. The tenders in sealed covered separately for technical bid & price bid should be inserted in the Tender Box (kept separately for each bid) in the Office of the JOINT DIRECTOR, Animal Husbandry and Veterinary Services, Odisha Biological Products Institute, Bhubaneswar-3 as per time schedule already mention in the Tender terms and conditions. If the due date so mentioned above is declared as a holiday by the Govt. of Odisha, the last date and time for submission and opening of tenders shall be respectively be the time as aforesaid on next working day.
17. Tender sealed and super scribed as above may also be sent by **Registered Post / Speed Post** addressed to the above authority so as to reach by the due date and time. The Tenderers delivered or sent otherwise as stated above will be at the risk of the Tenderer. The Tender which is received after the time and date specified above the will not be entrained and is liable to be rejected.
18. The offer price of all the Tenderers shall remain valid for acceptance for period of 12 months from the date of publication of the tender notice by the Tender Committee, the approved list of which will remain valid for a period of 12 month or publication of next approved list of such items whichever is later. However if next approved list is displayed for publication beyond the 24 months as per the date line, the terms, conditions along with the approved price of the items as found place in the approved list may be extended against a specific period as decided by the Higher authority
19. All the Tenderers including manufacturer or supplier should furnish the copies of GST registraton certificate, Income Tax Returns, PAN Card, & Manufacturing License.

**THE TENDER COMMITTEE / TENDERING AUTHORITY / UNDERSIGNED RESERVES THE RIGHT:**

- To reject any / or all the Tenders at any stage without assigning any reason thereof and not to accept the lowest Tenders.
- To invite fresh offers from the open market or negotiate with other Tenderers quoting higher rate to come down to the lowest rate of the item offered by the competitors in the Tenders.
- To withdraw any item from the Tender at any stage. In such contingency the selection of such item already made in favour of any Tenderer shall be treated as cancelled.
- Not to give price preference to Tenderers in compliance with the existing orders issued by this State Government.
- To procure any item of the Tender directly from State / Central Govt. Undertaking firms even if the rate of the item as offered by the Tenderer has been approved / accepted.
- To make additions to or deletion from the list of consuming units / delivery points to any time during the period of validity of the Tender or of the contract in pursuance of the Tender.

*Handwritten signature and date: 29/09/18*

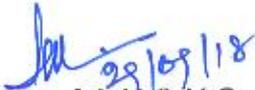
20. Approval of items of successful Tenderers will be notified / issued by the authority in due course. On receipt of such information, the Tenderer will have to execute an agreement on Non –Judicial stamp paper worth Rs. 500.00( Rupees five hundred) only in the prescribed form available with the Joint Director of AH & VS , Odisha Biological Products Institute, Bhubaneswar-3 and to furnish a Security Deposit @ 5%( five percent) of the value of an order in shape of N.S.C. or Postal Savings Bank Account in any Post Office in India and TDR , duly pledged in favour of the Joint Director of A.H. & V.S. , Odisha Biological Products Institute, Bhubaneswar-3
21. If any time during the period of contract, the price of Tendered item is reduced or brought down by any law or act of the Central or State Government or the Tenderer, the Tenderer shall be morally and statutorily bound to inform the Joint Director of AH & VS , Odisha Biological Products Institute, Bhubaneswar-3 immediately about such reduction in the contract price. The Director of AH & VS , Odisha is empowered to unilaterally effect such reduction as is such necessary in rate, in case the Tenderer fails to notify or fails to agree for such reduction of rate. On the other hand during such contract period if the price of any tendered item is increased no change of the contract price will be effected.
22. No payment will be made before completion of supply. Full payment will not be made against shipping or railway document. Payment should be completed after successful performance of RTV.
23. If the performance of the approved firm is found to be unsatisfactory for irregular supply of approved item against indents placed during the validity period of the Tender, the Earnest / Security Money deposited by the approved firm will not be released and the Security Deposit Money will be forfeited and the Tender of the firm will not be entertained in future.
24. The Earnest Money Deposited furnished by the Tenderer will be liable to be forfeited, if the Tenderer withdraws their Tender as a whole or for any particular item at any stage after the submission of the Tender fails / refuses to enter into written agreement for any or others items accepted within the time specified when requested to do so or refuses to deposit Security Deposit.
25. Abnormally low price of an item quoted by the Tenderer in the Tender with some malafide intention will not be accepted, if detected and offer will be rejected.

**TENDERS ARE TO BE ACCOMPANIED WITH THE FOLLOWING DOCUMENTS AND**

1. Tender application in the letter head pad addressing to the Joint Director, Animal Husbandry and Veterinary Services, Odisha Biological Products Institute, Bhubaneswar.
2. Self attested photocopy of the up to date manufacturing registration & license of the manufacturer or authorization letter addressing to the Joint Director, A.H.&V.S., OBPI, Bhubaneswar as distributor / dealer.
3. In case of products procuring from the outside of the country the MNC an undertaking for submission of manufacturing license before award of contract.
4. Self attested photocopy of GST Registration certificate in the State of Odisha.
5. EMD as prescribed or supporting documents towards exemption of EMD.
6. Self attested photocopy of documents in relation to experience certificate of manufacturer or supplier of RTV to Govt. / Semi-Govt organization / PSUs / UNO agencies
7. Self attested photocopy of documentary evidence in support of minimum annual turnover of Rs.2 crores for preceding three years.
8. Self attested photocopy of Income Tax Return of last three years.
9. Complete tender documents with initial / signature and date with seal of the tenderer in each page and in the enclosing documents.

*Handwritten signature and date: 29/05/18*

- 10 Declaration Regarding non-black listed by the Govt. Offices / Govt. Organization / undertaking in non-judicial stamp paper worth Rs.100.00
  11. The bidders must submit an undertaking not to withdraw after selection.
  12. Power of attorney in Non-judicial stamp paper in original as per requirement along with supportive Xerox copy in case of partnership manufacturer / Agency.
  13. The detail Name, Address, Telephone No. Fax No./ Email of Bidder must be enclosed in tender documents in a separate page.
  - 13(i) The partnership firm should produce attested photocopy of partnership deed.
  - 13(ii) The companies should produce attested photocopy of incorporation certificate.
  14. The Bank details of the Bidder is to be enclosed with the tender documents.
  15. Self attested photocopy PAN card of bidder
  16. Brief details of item and its warranty and guaranty in a separate sheet.
  17. Any other document as necessary may be enclosed with tender documents.
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1. Any dispute arises out of the contract shall be settled amicably. However, the decision of the Joint Director A.H. & V.S. OBPI, Bhubaneswar in this regard shall be treated as final.
  2. Any legal dispute is subject to Bhubaneswar jurisdiction only.

  
Joint Director of A.H & V.S.  
OBPI, Bhubaneswar-03

TENDER FORM  
(In the Letter Head / Pad)

From

M/s.....  
.....  
.....

To

The Joint Director,  
Animal Husbandry and Veterinary Services,  
Odisha Biological Products Institute, Bhubaneswar-3  
Pin – 751003.

Sub:- Tender for supply of Refrigerated Transportation Van (RTV).

Ref:- Tender Notice No..... Dt.....

Dear Sir,

In response to your advertisement in the.....

Dated..... For supply of RTV for the year 2018-19. I/We, a company / a  
partnership / Firm / an Association / Sole proprietor in the case of a firm, an association of  
a syndicate (please set out here full name of all partners or members) .....

.....  
.....  
.....

..... carrying on business  
at .....

.....hereby Tender to supply the articles  
including all accessories and attachments complete in all respects at the firm rates quoted  
in the schedule attached.

2. I/We agree that this offer shall remain valid for a period of 12 months from the  
date of issue of publication of the Tender Notice by the DLPC, if the offer is withdrawn  
before the said date, I/we shall be liable for damages to the extent of the percent or my /  
our tendered value and pay ;you the same forthwith on demand without protest or demur.

  
25/05/18

(Continued to next page)

3. I/we hereby agree to abide by and fulfill the terms and conditions set out in the INVITATION TO TENDER INSTRUCTIONS TO TENDERERS CONDITIONS OF THE TENDER SCHEDULE AND ANNEXURES HERETO, which shall be deemed to form a part of this Tender and I/we return herewith all these documents attested on each page in token of my / our acceptance thereof.

4. I/we hereby further agree to notify the Joint Director, Animal Husbandry and Veterinary Services, Odisha Biological Products Institute, Bhubaneswar at any time whether before or after acceptance of my / our Tender any change in the address and or constitution of my / our firm / association / syndicate either by death or retirement of any partner or by the admission of a new partner or member or otherwise (this clause shall apply where tenderer is a firm / association or syndicate)

5. I /we do hereby certify that I am / we are real manufacturers / stockiest / importers / authorized agents of the overseas suppliers and my / our financial position is quite sound to fulfill the contract.

6. I/we hereby declare that this tender and your acceptance to be notified by you shall constitute a valid and binding contract between us.

In presence of

1. Signature of witness

Address.....

.....

2. Signature of witness

Address .....

.....

Signature of the Tenderer.

Seal of Tenderer

Full Address.....

.....

.....

.....

Telephone No.....

Mobile No.....

Fax No. ....

  
28/09/18

**ANNEXURE - I**

1.	Status of the Firm, (Proprietorship, Partnership, (P) Ltd., limited company).	:	
2.	Name of the Tenderer.	:	
3.	Whether a limited firm or Public or private under-taking	:	
4.	The name and address of proprietor / partners / Managing Director / Manager / Principal Officer	:	
5.	Financial condition of the firm whether solvent or not with details there of	:	
6.	Whether manufacturer or Distributor or Sole selling agent (in the case of mixed business, the items for each should be indicated)	:	
7.	Varieties of articles dealt with and names of the items.	:	
8.	a. Is it a Registered firm under the Partnership Act? If so, Regd. No. & date & office of Registration should be given. (Please furnish and attested true copy of certificate of registration). b) If it is a company incorporated under the Companies Act, please furnish an attested true copy of certificate of incorporation.	:	
9.	Are you Regd. Sales Tax Dealer & if so, Please quote both Provincial & Central Sales Tax Regd. No	:	
10.	Name of the authorized person who can hold discussion on your behalf at the time of necessity.	:	
11.	The name of the proprietor / partners / Managing Director / Manager / Principal Officer with address or addresses as the case may be who authorized to receive money in case of endorsed bill on behalf of the firm from the Joint Director / Indenting Officer and their specimen signatures in duplicate for each.	:	
12.	Are you an income Tax assessee?	:	
13.	Indicate in detail about the previous experience of supply of articles Tendered for (attach additional sheets)	:	

**CERTIFICATE:**

Certified that the information furnished above are true and correct to the best of our / my knowledge and belief. In case any or all the information given above or the Tender documents is or are found to be incorrect at any time, I undertake the liability to be proceeded within any manner. Any change or changes in regard to the information furnished will be intimated by us / me as and when such changes occur.

*[Handwritten Signature]*  
25/05/18

Signature of the .....  
Prop. / Partner/ Managing Director / Manager / Principal Officer / Authorized signatory

**ANNEXURE – II**

MODEL FORMAT for Price Bid against the Tender for approval of rate for supply of Refrigerated Transportation Van (RTV) for the financial year 2018-19.

Name & Address of the Firm .....

(Price quoted at Col No. 12 will be considered as final quoted price for the tender)  
The tenderer should mention the final Tender price at Col No.12 both in words and figures

Sl. No.	Name of the item	Make / Brand	Unit	Basic Rate	Excise Duty if any	CST if any	Rate of GST	Amount of Tax	Delivery charges if any	Other charges if any	Unit cost including tax, delivery charges and other charges.
1	2	3	4	5	6	7	8	9	10	11	12

(Rupees..... per unit for F.O.R. destination )

**DECLARATION**

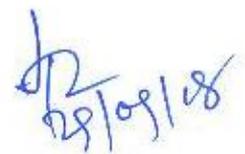
I/We declare that the above rate offered do not exceed the whole sale price / Government price / MRP offered in any state within the territory of India and that these rates are inclusive of all kinds of charges / taxes / GST and based on F.O.R. destination.



(Signature of the Tenderer in full  
with seal & date.

ANNEXURE – III

List of enclosures attached to the Tender Documents:

  
29/09/18