

# OFFICE OF THE ZILLA PARISHAD: KHORDHA

Tel. No : 06755- 221800(O), **E-mail** : ori-dkhurda@nic.in

No. 2374 /ZP/Dt. 15/12/2022

## QUOTATION CALL NOTICE

Sealed quotations are invited from intending registered firms/suppliers/dealers having valid GST registration for supply of office stationary to the office of Zilla Parishad Khordha. The rate quoted for each item should be inclusive of all taxes and transportation charges for delivery to the premises of Zilla Parishad, Khordha. The quotation for supply of the above materials should reach the undersigned on or before 29.12.2022 up to 3 P.M. with sample of the items. The quotation will be opened on the same day at 4 P.M. in office of the undersigned in the presence of the quotationer or through their authorized agents. The successful quotationer should delivery the materials as per the enclosed annexure-A within three days from the date of placement of order.

The authority reserves the right to reject any/all quotations received without assigning any reason thereof.

Chief Development Officer-cum-

Executive Officer Zilla Parishad, Khordha

Memo No. 2375 /ZP /Dtd. 15/12/2022

Copy submitted to Collector, Khordha /Sub-Collector, Khordha /Bhubaneswar /All Block Development Officers of Khordha District /Notice Board of **ZP** , Khordha for information. They are requested to display the notice in their notice Board for wide publicity.

Chief Development Officer-cum-

Executive Officer Zilla Parishad, Khordha

Memo No. 2376 /ZP /Dtd. 15/12/2022

Copy to DIO, NIC, Khordha for information. He is requested for webhosting of the same notice in the District website [WWW.khordha.nic.in](http://WWW.khordha.nic.in) for wide publicity.

Chief Development Officer-cum-

Executive Officer Zilla Parishad, Khordha



## Stationary Items:-

ANNEXURE-1

1. Envelop(10'-4')
- 2 .Envelop(Size 11\*5")
- 3 . Envelop size (10\*\*14")
4. Cello tape(2")
5. White Fluid-15ML(Bottle)
6. Correction pen
7. Guard file
8. Stapler Pin(Small size)Kangaroo
9. Stapler Pin(Big size)Kangaroo
10. Stapler No.10 kangaroo
11. Stapler HP 45 Kangaroo
12. Stapler Machine (Big) Kangaroo
13. Room Spry (200 ML)
14. Gum (Fevi Gum)(700 ML) Camel
15. File Board (Thin)
16. Cover File (Full Cloth)
17. Red Cloth
18. Hard Broom
19. Soft Broom
20. Dettol Hand wash(200ML)
21. Binding Register (Sl. No-4,8,10,12,16,20)
22. Remote Battery (AC Machine)
23. Cord less Microphone (Battery)
24. Pencil Battery
25. Xerox Paper A4 size
26. Xerox Paper A3 size
27. Plastic Bucket (20 Ltr.)

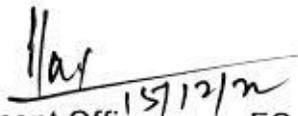


*Handwritten signature*

28. Plastic Dustbin (Medium Size)
29. Single Puncher Machine (Kangaroo)
30. Alpin(Kores)
31. Nepholyne Ball (500 gm)
32. Cordless Calling Bell
33. Paper Slip(Small & Medium)
34. Pen
35. Glass for Drinking purposes (TERO)
36. Plastic Mug
37. Towel Small
38. Towel Big
39. Steno Note Book
40. Phenyl (1Ltr)
41. Stamp Pad (Camlin)Pencil(1Pkt)(Apsara)
42. Pencil (1 Pkt) (Apsara)
43. Eraser (Apsara)
44. Scissor (8" & 12")
45. Scale Big (Steel)
46. Carbon paper (Kores)
47. Budkin
48. Marker Flag
49. Highlighter(Camlin)
50. Gems Clip
51. Tube Light(40 Watt)
52. Led Bulb (Philips)-9,12,18 & 22 Watt
53. Pen Stand
54. Calculator(12 digit)
55. Clip File Plastic

1/6

56. Ring Binder Plastic File
57. Permanent Marker
58. Paper Weight
59. Tag (Good quality)
60. Urgent Pad
61. Lock Mobile (5 lever, 6 lever, 7 lever)
62. Service Try (1'1<sup>1/2</sup>.)
63. W.B Duster
64. W.B. Marker Pen
65. Cup and Saucer (Oasis)
66. Odonil
67. Harpic(200ml)
68. Acid(1Ltr)
69. Thermo Flash (500ML/ 1 Ltr)
70. Wall Clock

  
15/12/22  
Chief Development Officer-cum-EO

 Zilla Parishad, Khordha