



**OFFICE OF THE COLLECTOR & DISTRICT MAGISTRATE KHORDHA.
(ST & SC DEVELOPMENT SECTION.) ☎:06755-221169**

Letter No 1904 /SSD

Dt. 16/11/2020

QUOTATION CALL NOTICE

Sealed Quotations are hereby invited from the Local Suppliers / Authorized Registered Dealers / Co-operative Stores along with sample duly labeled for supply of different utensils/items as details below for ST/SC Students of Residential Schools of Khordha District run under ST & SC Development Department, Odisha, Bhubaneswar. The quotationer will be selected on the basis of quality of the material to be supplied at the competitive price.

SI No.	Particular	Specification
1	Steel Tray	14.5 inch/11.5 inch (Rectangular size)
2	Steel Glass	250ml
3	Steel water Drum with lid	22 ltr.
4	Iron Shoe stand	3'x6' with minimum 4 layer
5	Plastic dust bin (small size inside room)	Minimum 20Ltr.capacity
6	Plastic Dust bin (Big Size)	Minimum 50 Ltr. capacity

Quotations shall be submitted by the eligible dealers / Local Suppliers / Co-operative stores so as to reach the Office of the DWO Khordha latest by 01.12.2020 (5.00 PM) through Speed post/Regd.post only.The same will be opened on date 02.12.2020(3.30 PM) in the Collectorate Conference Hall ,Khordha in presence of the quotationers / their authorized representatives.

Term & Conditions:-

7. The Bidders / authorized representatives of the bidders will remain present at the time of opening of tender along with sample items.
8. EMD of Rs.10, 000/- (Rupees Ten Thousand) only will be submitted along with the quotation paper in shape of DD drawn in favour of DWO, Khordha in any nationalized bank & payable at Khordha.
9. Rs.1000/- (Rupees One Thousand) Only/- towards cost of tender paper will be submitted along with the quotation paper in shape of D.D drawn in favour of DWO, Khordha in any nationalized bank & payable at Khordha .
10. Copy of self attested PAN Card & GSTIN Registration certificate should be submitted along with the quotation paper.
11. The item needs to be supplied to the DWO, Khordha / School point within 30 days from the date of issue of the supply order on his own arrangements. No transportation charges will be given.
12. The suppliers should submit necessary credit bill along with item to the DWO, Khordha for necessary payment.
13. The number & quantity of materials required to be purchased will be decided depending upon the rate finalized / requirement and availability of fund.
14. The authority reserves the right to accept or reject any quotation / all quotations without assigning any reasons thereof.

[Signature]
16/11/20
District Welfare Officer,
Khordha

Memo No. 1905 /SSD

Dt. 16/11/2020

Copy to all the Sub-Collectors/ All Tahasildars/ All B.D.Os /All Eos of ULBs of this District/ Office Supdt., Khordha, Collectorate, Khordha for information. They are requested to display this notice in their notice board for wide publicity.

Copy to District Informatics Officer, NIC, Khordha for favour of information. He is requested to publish the same in the District website for wide publication.

[Signature]
16/11/20
District Welfare Officer,
Khordha

Memo No. 1906 /SSD

Dt. 16.11.20

Copy forwarded to Sub Collector, Khordha/Bhubaneswar/ District Education Officer, Khordha / Addl.PD(Finance) DRDA, Khordha. They being the members of the Purchase Committee are hereby requested to remain present on the above date, time & venue for finalization of the quotations.

[Signature]
16/11/20
District Welfare Officer,
Khordha

Tender Paper

Sl No.	Particular	Specification	Unit	Rate quoted inclusive of all Taxes (in Rs.)/Unit
1	Steel Tray	14.5 inch/11.5 inch (Rectangular size)		
1	Steel Glass	250ml		
2	Steel water Drum with lid	22 ltr.		
3	Iron Shoe stand	3'x6' with minimum 4 layer		
4	Plastic dust bin (small size inside room)	Minimum 20Ltr.capacity		
5	Plastic Dust bin (Big Size)	Minimum 50 Ltr. capacity		

**Signature of the
Tenderer with Seal**

