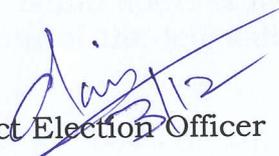


DISTRICT ELECTION OFFICE, KHORDHA

Order No. 1303/Elec Dtd. 3.12.2018

In continuation to this office order No.1164/Elec Dtd.20.11.2018, by virtue of which, sealed tenders have been invited from reputed firms/agencies for Videography and still photography during Simultaneous General Election-2019, it has unanimously decided by District level Evaluation Committee and with approval of Collector & DEO, Khordha to extend the period of last date as revised here under.

- | | | |
|-----------------------------------|---|--------------------------|
| 1. Last date of submission of Bid | : | 10.12.2018(By 5.00 P.M.) |
| 2. Opening of Tender papers | : | 11.12.2018 at 11.30 P.M. |


Additional District Election Officer
Khordha

DISTRICT ELECTION OFFICE, KHORDHA

TENDER CALL NOTICE

No. 1008 /Elec Dtd. 5.11.2018

Sealed quotations are invited from the intending reputed firm/agencies having valid registration No., PAN No. and requisite reputation to have worked with Govt. Department and Credibility for video recording & still photography of the critical & important events/trainings/ events on political processions/meetings/counting of votes whenever necessary, etc. in each Assembly Constituency area as per direction of the Returning Officer concerned.

Tenders should be submitted in sealed cover superscribed "Tender for Videography & still photography". The envelope containing tender should be addressed to the Collector & District Election Officer, Collectorate, Khordha-752056 on the top of the sealed envelope. Firm name & full address including Telephone number should be mentioned at the bottom of the left side of the envelope.

Tender should reach this office on or before 20.11.2018 by 2 P.M. through registered post/speed post or in the drop box in Election Section. The tender received after the stipulated time & date will not be entertained. The Bids for Videography and still photography will be opened on 20.11.2018 at 4.30 P.M. in the office chamber of ADM, Khordha by the Tender Committee and in the presence of the Bidders/authorized persons.

The detailed information of the tender is enclosed.


Collector & DEO, Khordha

Terms & Conditions

1. The bidder should submit all the documents as mentioned. If any bidder failed to submit any documents, that bidder will be liable for rejection.
2. The Bidder must not have been blacklisted by any Govt. organization.
3. The Videography and still photography should have clarity.
4. After completion of Videography and still photography, all the data has to be arranged on the Hard disks and handed over to the Collector & DEO, Khordha. After handing over the data, the bidder shall not retain any video or data in their computers or in any form in storage with them.
5. The Videography and still photography personnel should reach the instructed destination on their own cost. No extra transportation charges shall be paid.
6. If any dispute arises the matter shall be referred to purchase committee for settlement of dispute and the decision shall be final.
7. The price quoted by the bidders shall be valid for the period of one year from the date of signing of agreement/finalization of the tender.
8. The authority reserves all rights to accept or reject the tender without assigning any reason thereof.
9. The applicant must have valid PAN, Regd. No.
10. Area of work includes whole of the District, i.e. 10 Blocks, BMC & 4 ULBs.(Assembly Constituency wise 8 nos.)
11. The bidder may opt for whole of the District/part thereof .(Assembly Constituency wise)
12. Financial quote must involve per day cost of one camera with cameraman. He must give video CD in his own cost.

Document Submission

1. The profile of the bidder.
2. Registration Certificate
3. Permanent Account Number (PAN) card copy
4. EMD of Rs.5000/- in the form of Demand Draft issued by any Nationalized / Scheduled Bank in favour of "Collector & District Election Officer", payable at District Headquarter.
5. Declaration on acceptance of terms and conditions.
6. Submission of Specifications and details of the equipments and total manpower to provide at a time during the Simultaneous General Election-2019.
7. The hiring rate chart for Videography and still Photography with manpower as per specification in Annexure-1

Specification and Rate Chart

Firm Name :
Contact No. :

Sl. No.	Service	Specification and Details of the Equipments will provide	Charges per Day / ½ day	Charge per day without operation
1	Videography			
2	Still Photography			

N.B: Costs include instrument & Manpower.

Signature of Authorized signatory