



**ZILLA SWASTHYA SAMITI, KHORDHA  
DISTRICT PROGRAMME MANAGEMENT UNIT  
NATIONAL HEALTH MISSION, KHORDHA**



Advt. No.

Date: .....

**TENDER CALLNOTICEFORPRINTING&SUPPLYOF  
DIFFERENT ITEMS AND IEC ACTIVITIES**

Sealed tenders are invited from registered printing firms and agencies (with GST registration having GSTIN) having adequate experience in taking up the works of composing/proof reading /designing & printing on rate contract basis and IEC Activates. Details regarding the printing of items/IEC activates and terms & conditions may be downloaded from the website [www.khordha.nic.in](http://www.khordha.nic.in) (Under Link: "Tender"). The tender should reach the office of the under signed by **20.01.2022 (till 4 PM)**. The Tender will be opened at **11.30 AM on 21.01.2022**. The undersigned reserves the right to reject any or all the tenders / cancel the tender without assigning any reason thereof.

Sd/-  
CDM& PHO, Khordha

*[Handwritten signature]*

**INSTRUCTION TO BIDDERS, SPECIFICATIONS, TERMS & CONDITIONS FOR  
PRINTING & SUPPLY OF DIFFERENT ITEMS  
Section – I (Instruction to Bidders)**

01. Sealed tenders are invited from registered printing firms and agencies (with GST registration having GSTIN) having adequate experience in printing & supply of different type of printing assignments and IEC Activities.
02. Interested bidders may obtain details terms and conditions from the website for taking up this assignment. The interested bidder may download the tender document from 'Tenders' link of the Khordha NIC website [www.khordha.nic.in](http://www.khordha.nic.in) and may be submitted along with prescribed tender forms with tender document cost of **Rs.1,000.00** (Rupees one thousand only) payable at Khordha through DD/Banker Cheque of any nationalized bank drawn in favour of "ZSS Non-NRHM", Khordha.
03. The tender should be submitted in two parts i.e. **Technical Bid (Cover-A)** and **Financial Bid (Cover-B)**. The bidders should submit their **technical and financial bid separately in two separate envelopes** and the same should be put into **another cover envelop** superscribed as "**Tender for Printing & Supply of different items and IEC Activities in reference to advt. no-.....dt-.....**". The Technical & Financial Bid envelopes should be clearly marked as **Technical Bid & Financial Bid** on the top of the relevant envelopes. The sealed tender will be received through Registered Post / Speed Post/courier on or before dt.20.01.2022 **by 04:00 PM**. The bids received through hand / Telex / Telegrams / Fax / Email shall not be acceptable. The late bids will not entertain. The tenders will be opened on dt.21.01.2022 **at 11.30 A.M.** in the Office of the CDM&PHO, Khordha.  
The tenders should be addressed to :  
**The CDM & PHO-Cum-DMD, Khordha  
National Health Mission,  
Khordha-752055, Odisha.**
04. It would be the responsibility of the bidder/bidder's representative (only one authorised person of bidder) to be present at the venue of opening of Bids. In case absence of any bidder then bid document could be opened by the committee members.
05. The bidders must submit the sample of paper/ fabric to be used for printing of items as per tender specification of the tendered items as mentioned in the schedule of requirement & specification. The samples to be submitted shall be attached with technical bid of the tender (Cover A).
06. Bidders who **qualify technically** [as per submission of relevant valid documents as asked to be submitted in Technical Bid – Part 1 - Tender Forms (T1 & T2), fulfilling all the terms & condition of the tender document and inspection of infrastructure of the bidder if required], their **Financial Bid (Part 2)** shall **only** be opened. The circulars issued by the Finance Department, Govt. of Odisha from time to time regarding tax matters shall be taken into account for evaluation and shall be binding on the bidders. The bidders are requested to clearly mention the **% of GST along with HSN Code of GST** separately **against each item** as mentioned in the price bid format (Part 2). The unit price (exclusive of tax) shall be taken into account for evaluation. Also during evaluation, as per the Govt. of Odisha Finance Deptt. Office memorandum No. 13290 dtd. 2.4.2013 (Clause 2), the price preference system shall be



applicable to **local micro & small enterprises** registered in Odisha with the respective DIC, Khadi, Village, Cotton & Handicraft Industries, OSIC and NSIC.

07. As per Finance Department office memorandum no.21926 dtd. 12.8.2015, **Local micro & small enterprises** registered in Odisha with the respective DIC, Khadi, Village, Cotton & Handicraft Industries, OSIC and NSIC while participating in tenders of Government Departments & Agencies under its control shall be exempted from payment of earnest money. On conclusion of the bidding process, the local MSE bidder, if selected, shall be required to pay 25% of the value of performance security.
08. The quoted price shall remain valid for a period of 1 year from the date of approval of the tender on annual rate contract basis. The validity of the tender may be extended, on the same terms and conditions, for a further specific period mutually agreed upon by the successful bidder and CDM& PHO, Khordha.
09. The items should to be supplied and installed within 15 days from the date of purchase order / award of work. The CDM&PHO, Khordha reserves the right to cancel the order in the case of delay in delivery of all the items. The L2 firm/agency may be called for execute the purchase order / award of work at L1 price. In case of emergency requirement the material may be delivered within a day as per work order.
10. The items delivered should be as per the specification mentioned with clear visibility of contents. If found defective, the same has to be replaced immediately within seven days & total cost will be borne by the concerned awarded party.
11. *Successful bidder awarded for below mentioned printing items could also be provided with other printing items not mentioned in the below table with similar specifications with approved rate within one year of approved of the rate.*

## Schedule of Requirement & Specification

Sl. No	Name of the Item	Specification
01	Poster	1) Size – 56 CM X 44 CM, Process – Multi Colour (four colour) & Paper – 130 GSM Art paper.
02		2) Size – 56 CM X 44 CM, Process – Multi Colour (four colour), Paper – 130 GSM Art Paper fixing with adhesive double side Gum tape in the back side of poster.
03		3) Size – 56 CM X 44 CM, Process – Multi Colour (four colour) & Paper – 90 GSM Art Paper.
04		4) Size – 56 CM X 44 CM, Process – Multi Colour (four colour), Paper – 90 GSM Art Paper fixing with adhesive double side Gum tape in the back side of poster.
05	Leaflet	1) Size – 28 CM x 22 CM, Process – Multi Colour (four colour) & Paper – 130 GSM Art Paper; Print – Single side
06		2) Size – 28 CM X 22 CM, Process – Multi Colour (four colour) & Paper – 90 GSM Art Paper; Print- Single Side
07		3) Size – 28 CM X 22 CM, Process – Multi Colour (four colour) & Paper – 90 GSM Art Paper; Print- Both side.
08	Change of Fabric banner for Hoarding	Size- 16'x 8' (with fitting in 10 nos. block institute inside Khordha district)
09	Wall Painting	Size – per sq. ft., Process – Multi colour, plastic emulation pant.
10	Painting of natural art	Size – per sq. ft., Process – Multi colour (four colour), Real Art Painting with enamel color.
11	Kanth Kahe Kahani Calendar	Size- 75 CM X 50 CM, Process – Multi Colour (Four Colour), Paper – 170 GSM Art Paper & Fixing with adhesive double side Gum tape in the back side of Calendar.
12	Health Institute Branding	Size – 5'-0" X 3'-6", Sun board Vinyl Pasting, Thickness – 3 MM ECO Solvent Printing.
13	Signage Board	Size- 0'- 5" X 1'- 6", Sun board Vinyl Pasting, Thickness – 3 MM ECO Solvent Printing.
14	Screening register	Unit : Register; Size : (Closing Size : 32 cmx20 cm) Inner Pages: 100sheet; Inner paper: 70 GSM Maplitho White Paper ; Both side black offset printing; Board Binding: 28 no.gray board, side cloth pasting, side Stitch with cover pasting label.

15	Office register	Unit : <b>Register</b> ; Size : (Closing Size : 29 cmx17 cm) Inner Pages: 100sheet; Inner paper: 70 GSM conquest Paper ; Both side <b>black</b> offset printing; Board Binding: 28 no. gray board, side cloth pasting, side Stitch with cover pasting label. ( one format for single unit)
16	PIP book	Unit: Book; Paper Size: A4; No. of sheets: 100; Printing Type: Double side, Paper Quality: 70 GSM (White paper), Binding Type: Book binding; One Multicolor drawing sheet cove with front & Back side, paper for front cover page: 170 GSM paper glossy. (Single matter for each 100 page x3 copy x 1000.0.....0.....0 nos. Institute)
17	Institution Branding	Size- 3'-0"X 2'-0", Board: Sun board, Thickness – 3 MM; Print: ECO Solvent print with Pasting.
18	Display Board	Size – 3'X 2', Iron gauze bar 20 Gauze 1", Printing of message on fabric& pasting print quality front lit them.
19	ASHA Folder	Size- 14 CM X 22 CM (A4 ½), Process- Multi Colour, Paper – 220 GSM Art Paper, Page- 4 side printing.
20	Handout for AWW /ASHA (6 Page Folder)	Unit: <b>Booklet</b> ; Paper Size : A4; No. of sheets : 1; Printing Type : <b>Both side Multi color</b> ; Paper Quality : 170 GSM White glossy paper
21	ASHA Standard Reporting Format in Duplicate	Unit: Booklet; Paper Size : A5; No. of sheets : 100 (single side printing); Printing Type : Single side, Black, Paper Quality : 70 GSM White Maplitho paper;
22	Reporting Format A4 size 2side	Unit: single sheet; Paper Size : A4; No. of sheets : 1; Printing Type : Both side Black color Paper Quality : 70 GSM White paper
23	Reporting Format A4 size 2 side pad	Unit: Booklet; Paper Size : A4; No. of sheets : 100; Printing Type : Both side Black color Paper Quality : 70 GSM White paper, Binding : Top side
24	Reporting Format A4 size 1 side	Unit: single sheet; Paper Size: A4; No. of sheets: 1; Printing Type: single side Black color; Paper Quality : 70 GSM White paper.
25	Reporting Format A4 size 1 side pad binding	Unit: Booklet; Paper Size: A4; No. of sheets: 100; Printing Type: single side Black color Paper Quality: 70 GSM White paper, Binding: top binding.
26	Reporting Format legal size	Unit: Booklet; Paper Size : Legal; No. of sheets : 1; Printing Type : Both side Black color Paper Quality : 70 GSM White paper
27	HMIS reporting format- SC/PHC/CHC/DH H	Unit: <b>Booklet</b> ; Paper Size:A4; No. of sheets: 120 pages (single side printing); Printing Type: <b>Single side, Black</b> Paper Quality: 70 GSM White Maplitho paper; Binding Type: Top Pad binding, printed cover page mentioning month, year, name of the Sub centre/PHC/CHC/DHH with hard straw board on back side; Cover Page: 1 colour cover page of 70 GSM; One original and duplicate should be mentioned at the right hand top corner. The original copy should have a provision of perforation.

28	RKS Slip	Unit: Booklet; Paper Size : 1/10; No. of sheets : 100 (single side printing); Printing Type : Single side, Black Paper Quality : 70 GSM White Maplitho paper; Top pad binding
29	User charges Receipt book	Unit: Booklet; Paper Size: 1/10; No. of sheets: 100 (With duplicate copy); Printing Type: Single side, Black Paper Quality: 60 GSM color Maplitho paper; Receipt book binding; with unique numbering.
30	User fee collection Receipt book	Unit: Booklet; Paper Size : 1/12 ; No. of sheets : 100 ( single copy ); Printing Type : Single side, Receipt binding with par-potting; Black Paper Quality : 60 GSM color Maplitho paper; with unique numbering
31	ASHA Voucher	Unit: Booklet; Paper Size : 1/8 ; No. of sheets : 100 ( single copy ); Printing Type : Single side black, Receipt binding with par-potting & unique numbering; Paper Quality : 60 GSM color Maplitho paper; cover print paper : 130 GSM art paper; Print: Both side; colour: Multi colour.
32	Fabric Banner	150 GSM Fabric Banner
33	Printing	170 GSM Fabric Banner
34	Vinyl Printing	Solvent Vinyl Printing(per sq. ft. wise )
35		Eco Solvent Vinyl Printing (per sq. ft. wise)
36	Branding Material Acrylic Signage Display (Sandwich Model)	Base Sheet : Imported Acrylic Sheet Size (3x2)Ft & 4mm thickness Topping Sheet : Imported Acrylic Sheet Size (3x2)Ft & 3mm thickness Fitting Type : Wall Mount by stainless steel stud (all 4 corners) Printing : Multicolour Eco-solvent Vinyl Printing Lamination : Gloss type Lamination Pasting: Flash cut and should be orderly pressing without air bubble inside.
37	Standee	Width: 3 feet with aluminum base. Height: flexible aluminum rod extendable minimum of 6 feet height. Fabric: 3 feet x 6 feet (two set)
38	Hand out brochure of 3 fold	Size- 15 inch X 10 inch, Process- Multi Colour, Paper – 170 GSM Art Paper, Print: Both sides.
39	Invitation card	Size-6 inch x 4 inches, Process- Multi Colour, Paper – 170 GSM Art Paper, Print: Single sides.
40	Due list cum Tally sheet	Unit: single; Paper Size: A3; No. of sheets: 1; Printing Type: single side, Paper Quality: 70 GSM White paper.
41	Mini Hoarding (6 x3) ft	Hoarding category-1 Display area : 6 ft x3 ft Display material : Preferably 18 gauge printed or printed tin plate Total height from inside the ground : 10 ft L iron angle (2" L iron Angle should be used)Base (Inside ground) 2 ft in side cement concrete Above Ground: Ground to Top 8 ft.Length 6 ft L iron angle (2" L iron angle should be used)Mid joist bar to support display material : 3 ft L iron angle (2" L iron angle should be used)
42	Mini Hoarding ( 4x 3) ft	Hoarding category-2 Display area : 4 ft x3 ft Display material : Preferably 18 gauge printed or printed tin plate Total height from inside the ground : 10 ft L iron angle (2" L iron Angle should be used) Base (Inside ground) 2 ft in side cement concrete Above Ground: Ground to Top 8 ft. Length: 4 ft L iron angle (2" L iron angle should be used)

43	<b>Hoarding (8' x 16') ft</b>	<p>Hoarding category-3  Display area : 8 ft x16 ft  Frame should be iron angle  Display material: Fabric/cloth matter should be best quality with digital multicolored printing.  Fabric/ cloth should be fixed by iron pipes and GI wires.  Base (Inside ground) 3 ft in side cement concrete along with supporting iron angle  Above Ground: structure of the hoarding will be 5 ft height from ground level.  Joist = 5" x 2.5" / Angle= 3" x 3" / Angle= 2" x 2"  The hording should be tagged as RMNCH+A hording no.- with date of installation in a suitable area of the hording. The hoarding should cover the cost of materials tax transportation, mounting and one year AMC. Etc.</p>
44	<b>Hoarding (6' x 10') ft</b>	<p>Hoarding category-4  Display area : 6 ft x10 ft  Display material: Fabric/cloth matter should be best quality with digital multicolored printing.  Fabric/ Cloth should be fixed by iron pipes and GI wires.  Base (Inside ground) 2.5 ft in side cement concrete  Above Ground: structure of the hoarding will be 5 ft. height from ground level.  Joist = 4" x 2" / Angle= 3" x 3" / Angle= 2" x 2"  The hording should be tagged as RMNCH+A hording no.- with date of installation in a suitable area of the hording.</p>
45.	<b>Hoarding (10' x 20') ft</b>	<p>Hoarding category-5  Display area : 10 ft x 20 ft  Display material: Fabric should be best quality with digital multicolored printing.  Fabric should be fixed by iron pipes and GI wires.  Base (Inside ground) 2.5 ft in side cement concrete  Above Ground: structure of the hoarding will be 5 ft. height from ground level.  Joist = 5" x 2.5" / Angle= 3" x 3" / Angle= 2" x 2"  The hording should be tagged as RMNCH+A hording no.- with date of installation in a suitable area of the hording.</p>
46	<b>Hoarding (15' x 30') ft</b>	<p>Hoarding category-6  Display area : 15 ft x 30 ft  Frame should be iron angle  Display material: Fabric/cloth matter should be best quality with digital multicolored printing.  Fabric / cloth should be fixed by iron pipes and GI wires.  Base (Inside ground) 3 ft in side cement concrete along with supporting iron angle  Above Ground: structure of the hoarding will be 5 ft height from ground level.  Joist = 5" x 2.5" / Angle= 3" x 3" / Angle= 2" x 2"  The hording should be tagged as RMNCH+A hording no.- with date of installation in a suitable area of the hording. The hoarding should cover the cost of materials tax transportation, mounting and one year AMC. Etc..</p>
47	<b>Hoarding (15' x 12') ft</b>	<p>Hoarding category-7  Display area : 15 ft x 12 ft  Frame should be iron angle  Display material: Fabric/cloth matter should be best quality with digital multicolored printing.  Fabric / cloth should be fixed by iron pipes and GI wires.  Base (Inside ground) 3 ft in side cement concrete along with supporting iron angle</p>

		<p>Above Ground: structure of the hoarding will be 5 ft height from ground level.          Joist = 5" x 2.5" / Angle= 3" x 3" / Angle= 2" x 2"          The hording should be tagged as RMNCH+A hording no.- with date of installation in a suitable area of the hording. The hoarding should cover the cost of materials tax transportation, mounting and one year AMC. Etc..</p>
48	<b>Hoarding Per sq. ft</b>	<p>Hoarding category-8          Display area : as requirement          Frame should be iron angle          Display material: Fabric/cloth matter should be best quality with digital multicolored printing.          Fabric / cloth should be fixed by iron pipes and GI wires.          Base (Inside ground) 3 ft in side cement concrete along with supporting iron angle          Above Ground: structure of the hoarding will be 5 ft height from ground level.          Joist = 5" x 2.5" / Angle= 3" x 3" / Angle= 2" x 2"          The hording should be tagged as RMNCH+A hording no.- with date of installation in a suitable area of the hording. The hoarding should cover the cost of materials tax transportation, mounting and one year AMC. Etc..</p>
49.	<b>Tuberculosis Laboratory Register</b>	<p>Size – A4, size. Cover; 300GSM Hard binding with red cloth / rexin corners with end leaves. Inside; 95GSM maplitho paper. Printing; Black and white; both side landscape. Binding: Good quality hard board register binding; binding gutter on top; perfect sewn. No. of Pages;151 sheets (with number)</p>
50	<b>Culture and DST Register</b>	<p>Size – A3, size Cover; 300GSM Hard binding with red cloth / rexin corners with end leaves. Inside; 95GSM map litho paper .Printing; Black and white; both side, Landscape Binding: Good quality hard board register binding; binding gutter on left side; perfect sewn. Fabrication: Rows of the table on the left side of the page should be aligned with the rows of the table on the right hand side. No. of Pages;101 sheets (with number)</p>
51	<b>TB Treatment Card</b>	Size- A4, Landscape printing, Paper – 300GSM, Printing – Black & White both side.
52	<b>Patient's Identity Card TB</b>	Size- A5, Portrait printing, Paper- 300GSM, Printing – Black & White both side.
53	<b>Publicity Van</b>	Wel decorated with Fixing of fabric hoarding in front, back and both side along with mike set. With hiring charges of TATA ACE four wheeler minimum for 7 days
54	<b>Patient referral cards at PHC Level</b>	<p>Unit: Booklet, No of sheets: 50 (50 sheets marked as Original + 50 Sheets marked as Duplicate) with carbon sheet in each booklet. Printing Type (Inner Sheets): Single side Black.1<sup>st</sup> Sheet of the Booklet shall be printed as "Original" and the next sheet shall be printed as "Duplicate" (for taking carbon copy) and this will be repeated in the remaining sheets of the booklet. Paper Size : ¼ Demy, Paper : Original Sheet (White Colour) – 80 GSM Maplitho, Brightness : 80 (Minimum),Duplicate Sheet ( Yellow Colour) – 54 GSM Maplitho Binding Type : Top Pad binding with stapling with ½ pound ,hard board on back side          Cover Page : 1 cover page on the front (80 GSM Maplitho Single sided Black Printing as Patient Referral Card – PHC)          Perforation: Perforation at the of top of the Pad Binding (In Original sheet of the booklet only)</p>
55	<b>Patient referral cards at Sub-Centre level</b>	<p>Unit: Booklet, No. of Sheets: 50 (50 Sheets marked as Original + 50 Sheets, Marked as Duplicate) with One carbon sheet in each booklet.          Printing Type (Inner Sheets) : Single side, Black , 1<sup>st</sup>Sheet of the Booklet shall be printed as "Original" and the next sheet shall be printed as "Duplicate" (for taking carbon copy)</p>

		and this will be repeated in the remaining sheets of the booklet. Paper Size : ¼ Demy Paper : Original Sheet (White Colour) – 80 GSM Maplitho, Brightness : 80 (Minimum) ,Duplicate Sheet ( Yellow Colour) – 54 GSM Maplitho ,Binding Type : Top Pad binding with stapling with ½ pound Hard board on back side., Cover Page : 1 cover page on the front (80 GSM Maplitho Single sided Black Printing as “Patient Referral Card – Sub Centre” Perforation: Perforation at the of top of the Pad Binding (In Original sheet of the booklet only)
56	<b>Flip Book</b>	Unit: Flip Book, Size: 12” x 8”, Total no. of Flip Sheets : 15 Sheets Paper (Flip Sheets): 300 GSM Art Paper (Gloss Finish), Brightness : 80 (Minimum),Printing (Flip Sheets) : Multi-Colour both side offset printing, Lamination : Both side lamination of the flip sheets Binding : Wiro Top binding with 20 mm Wiro Flip Stand Cover : Flip Stand cover (1 ½ Pound Mill board: 2 Nos connected with each other with base having folding arrangement for hand held as well as table top position) having white Art paper [130 GSM, Brightness : 80 (min.)] pasting with Wiro binding
57	<b>NCD Drugs Paper Pouch</b>	Unit : Envelop, Size : 4.5” x 9”, Paper: 90 GSM Maplitho Paper, Brightness : 77 (Minimum), Printing: Single Colour Printing (IEC message with Loco)
58	<b>Case Record &amp; Information Sheet for NTCP</b>	Unit : Booklet, Size : ¼ Demy, Total No. of Pages : 12 Paper 8 Pages : 80 GSM Maplitho Paper, Brightness : 77 (Minimum) 4 Pages : 90 GSM Maplitho Paper, Brightness : 77 (Minimum) Printing 8 Pages: Both side Single Colour Printing 4 Pages : Single side Multicolour Printing Binding : Centre Stitching Perforation: Perforation at middle of 9th page and side with border at 11 <sup>th</sup> page (in 90 GSM Maplitho paper)
59	<b>CBAC Form(NCD)</b>	Unit: 3 Pages , Paper; Paper Size: A4; No. of sheets: 1; Black color; Paper Quality: 70 GSM White paper. Printing Type : single side(Two Pages) Double Side -: One Page
60	<b>NCD Screening Register (Sub center)</b>	Size – A4, size Cover; 300 GSM Hard binding with red cloth / rexin corners with end leaves. Inside; 95GSM maplitho paper. Printing; Black and white; both side landscape. Binding: Good quality hard board register binding; binding gutter on top; perfect sewn. No. of Pages;151 sheets (with number)
61	<b>NCD Screening Register (HWC)</b>	Size – A3, size Cover; 300 GSM Hard binding with red cloth / rexin corners with end leaves. Inside; 95GSM maplitho paper .Printing; Black and white; both side, Landscape Binding: Good quality hard board register binding; binding gutter on left side; perfect sewn. Fabrication: Rows of the table on the left side of the page should be aligned with the rows of the table on the right hand side. No. of Pages;101 sheets (with number)
62	<b>NCD Patient Treatment Card</b>	A5 Size Paper(Non Glossy) with 95 GSM thickness
63	<b>RNTCP PMDT Treatment Card</b>	Size: A3 Type of paper : 300 GSM Paper Printing: Black and white; single side; landscape Binding: Centre folding with binding & Belt
64	<b>RNTCP PMDT Treatment booklet</b>	Size: A5 Cover page : 150 GSM Paper Inside page: 70 GSM

		Printing: Black and white; both side Binding: Stapled No. of pages: 36
65	Tin sheet	Thickness:- 0.02 mm (per sq. ft. wise )
66		Thickness:- 0.03 mm (per sq. ft. wise )
67	Audio visual shows with TATA ACE vehicle	Well decorated with Fixing of fabric hording in front, both side and back LCD plasma of 42 inch along with mike set. With hiring charges of TATA ACE four wheeler including DOL for 1 day (minimum 8 hours)
68	Content Designing & Uploading in social media (Photo)	Unit : Per Photograph Photograph- High Resolution still photograph
69	Content Designing & Uploading in social media (Video)	Unit: Per Video Video- Full High Definition video for social media platform of 10 seconds
70	Vehicle Branding with vinyl sticker	Branding with Solvent Vinyl sticker (per sq. ft. wise )
71	Reporting format for Vision Centre	Unit-Booklet Size: A4 No. of inner sheets : 200 Sheets [Orginal-100 (white paper) +Duplicate-100 (light Blue)] Printing Type (Inner Sheets) : <b>Black, Single</b> side offset printing Paper Quality (Inner Sheets): 80 GSM Maplitho, Brightness : 77 (Minimum) Binding : <b>Top Pad</b> binding with hard straw board (2mm) on back side Perforation: Perforation at Top (2 ½ ” from top)of original sheet only Cover Page : 1 cover page of 80 GSM Maplitho with single sided Black printing.
72	Reporting format for Mobile Vision Centre	Unit-Booklet Size: A4 No. of inner sheets : 200 Sheets[Orginal-100 (white paper) +Duplicate-100 (Yellow)] Printing Type (Inner Sheets) : <b>Black, Single</b> side offset printing Paper Quality (Inner Sheets): 80 GSM Maplitho, Brightness : 77 (Minimum) Binding : <b>Top Pad</b> binding with hard straw board (2mm) on back side. Perforation: Perforation at Top (2 ½ ” from top) of original sheet only Cover Page: 1 cover page of 80 GSM Maplitho with single sided Black printing.
73	Register	Unit : <b>Register</b> Size : (Closing Size : 34 cm x 42 cm) Inner Pages: 500 Pages ; Inner paper: 70 GSM Maplitho, Brightness : 77 (Minimum) Printing: Both side <b>black colour</b> offset printing; Binding : Hard board (Mill board 26 No.: 2.6 - 3 mm) binding (both cover & back) having side (left side of the register) cotton pasting and <b>zoo Stitching</b> with cover pages <b>pasted and wrapped at all sides (not flash cutting but register binding)</b> of the hard board
74	M register	Unit : <b>Register</b> Size : A3 (Closing Size : 29.7 cm x 42 cm) No. of inner sheets : 50 Sheets [Orginal-25 (white paper) +Duplicate-25

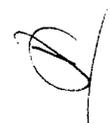
		(Yellow] Inner paper: 90 GSM Maplitho, Brightness : 77 (Minimum) Printing: Single side <b>black colour</b> offset printing (Each page contacting 15 rows at least) Binding: Hard straw board (2 mm) binding (both cover & back) having side (left side of the register) cotton pasting and <b>zoo Stitching</b> with cover pages <b>pasted</b> and <b>wrapped at all sides (not flash cutting but register binding)</b> of the hard straw board.
75	<b>M1 Register</b>	Unit : <b>Register</b> Size : A3 (Closing Size : 29.7 cm x 42 cm) No. of inner sheets : 50 Sheets Inner paper: 90 GSM Maplitho, Brightness : 77 (Minimum) Printing: Single side <b>black colour</b> offset printing (Each page contacting 15 rows at least) Binding: Hard straw board (2 mm) binding (both cover & back) having side (left side of the register) cotton pasting and <b>zoo Stitching</b> with cover pages <b>pasted</b> and <b>wrapped at all sides (not flash cutting but register binding)</b> of the hard straw board.
76	<b>M4 Register</b>	Unit : <b>Register</b> Size : A3 (Closing Size : 29.7 cm x 42 cm) No. of inner sheets : 50 Sheets Inner paper: 90 GSM Maplitho, Brightness : 77 (Minimum) Printing: Single side <b>black colour</b> offset printing (Each page contacting 15 rows at least) Binding: Hard strawboard (2 mm) binding (both cover & back) having side (left side of the register) cotton pasting and <b>zoo Stitching</b> with cover pages <b>pasted</b> and <b>wrapped at all sides (not flash cutting but register binding)</b> of the hard straw board.
77	<b>Patient Card</b>	Unit: <b>Per card</b> Paper: A4 Size 300 GSM Drawing Board Printing: Both side printing
78	<b>SSMR &amp; SSLR</b>	Unit : <b>Register</b> Size : A4(Closing Size : 21 cm x29.7 cm) No. of inner sheets : 100 Sheets Inner paper: 90 GSM Maplitho, Brightness : 77 (Minimum) Printing: Both side <b>black colour</b> offset portrait printing (Each page contacting 15 rows at least) Binding: Hard board (Mill board <b>26 No.:</b> 2.6 - 3 mm) binding (both cover & back) having side (left side of the register) cotton pasting and <b>zoo Stitching</b> with cover pages <b>pasted</b> and <b>wrapped at all sides (not flash cutting but register binding)</b> of the hard board
79	<b>M3 register</b>	Register, Side cover binding , A4 size, 90 GSM, 100 pages, landscape printing Unit : <b>Register</b> Size : A4 (Closing Size : 21 cm x 29.7 cm) No. of inner sheets : 100 Sheets Inner paper: 90 GSM Maplitho, Brightness : 77 (Minimum) Printing: Single side <b>black colour</b> offset landscape printing (Each page contacting 15 rows at least) Binding: Binding: Hard board (Mill board <b>26 No.:</b> 2.6 - 3 mm) binding (both cover & back) having side (left side of the register) cotton pasting and <b>zoo Stitching</b> with cover pages <b>pasted</b> and <b>wrapped at all sides (not flash cutting but register binding)</b> of the hard board
80	<b>SNCU/NBSU Case</b>	Each SNCU/NBSU case sheet docket folder <b>Set</b> shall contain the following

	Sheet docket folder Set	eight items :
80 A	SNCU/NBSU Docket Folder with Pocket	Unit: Nos. Size : 9.6" x 12" (Folding size) Pages : 4 + inside 1 pocket Paper : 350 GSM Art Paper (Gloss Finish), Brightness : 80 (Minimum) Printing : Multi Colour offset printing [(Front & Back of the folder) and on Pocket] Folding & Pasting : One Fold & One Pocket (12 x 24 cm.) pasting to contain 9-10 nos. sheets
80 B	Discharge Card	Unit : Nos. Size : 8.5" x 11" (Folding Size) Pages : 4 Paper : 120 GSM Maplitho, Brightness : 77 (Min.) Printing : Both side Multi Colour offset printing Folding : One Fold
80 C	Neonatal Case Record Sheet	Unit : Nos. Size : 8.5" x 11" (Folding Size) Pages : 4 Paper : 120 GSM Maplitho, Brightness : 77 (Min.) Printing : Both side Multi Colour offset printing Folding : One Fold
80 D	Investigation Sheet	Unit: Nos. Size : 8.5" x 11" Pages : 2 pages back to back Paper : 90 GSM Maplitho, Brightness : 77 (Min.) Printing : Bi Colour offset printing
80 E	Treatment Continuation & clinical condition record Sheet	Unit: Nos. Size : 8.5" x 11" Pages : 2 Pages back to back Paper : 90 GSM Maplitho, Brightness : 77 (Min.) Printing : Bi Colour offset printing
80 F	Monitoring & Nurses Order Sheet	Unit: Nos. Size : 8.5" x 11" Pages : 2 Pages back to back Paper : 90 GSM Maplitho, Brightness : 77 (Min.) Printing : Bi Colour offset printing
<p><b>Each SNCU Case Sheet Docket Folder shall contain the following items :</b></p> <p>1) Docket Folder: 1 No. 2) Discharge Card: 1 No. 3) Neonatal Case Record Sheet: 1 No. 4) Investigation Sheet: 1 No. 5) Treatment Continuation &amp; Clinical condition record Sheet: 3Nos. 6) Monitoring &amp; Nurses Order Sheet: 1 No.</p>		
81	Register	<b>Unit : Register</b> Size : 20" x 14" (Register closing size), No. of inner pages : 500 (250 sheets) Printing Type (Inner pages) : Single colour, both side printing, Paper Quality (Inner Sheets): 80 GSM Maplitho, Brightness : 77 (Minimum) Binding : Hard board (Mill board 26 No.: 2.6 - 3 mm) binding (both cover & back) having side (left side of the register) cotton pasting and <b>zoo Stitching</b> with cover pages <b>pasted and wrapped at all sides (not flash cutting but register binding)</b> of the hard board. The binding shall be with <b>pustin pasting</b> of <b>90 GSM</b> maplitho paper (Brightness: 77 Min.) at both front & back. Cover Page : 2 cover pages on the front & back [80 GSM Maplitho, Brightness : 77(Minimum), Front cover page

		with Single sided Black Printing]
82	Dangler	<b>Unit : Nos.</b> Size : 21 cm x 40 cm Paper : 350 GSM Art Paper (Gloss), Brightness :80 (Min.) Printing : Both side Single Colour offset printing with 2 eyelit at middle of the sheet and 6 inch length 3mm nylon rope for hanging.

**Section - II**  
**TERMS AND CONDITIONS**

Terms & Conditions		Documents to be Submitted
1	The organization should be a bonafide registered body	Photo copy of the Registration certificate
2	The organization must have GST registration certificate (with mention of GSTIN) and PAN	Photocopy of GST registration certificate (with mention of GSTIN) and PAN
3	Annual turnover of the bidder must be $\geq$ <b><u>75 Lakh</u></b> in each year of last three preceding financial years.	Audited Balance Sheet & P&L account of last three preceding financial years.
4	The organization will have to submit an <b>Affidavit (On original Stamp Paper of relevant value)</b> with the following clauses:- <ol style="list-style-type: none"> <li>1. Our organization has not been blacklisted by any Government Organization.</li> <li>2. Our organization does not have any legal suit / criminal case pending against it for violation of PF /ESI/MW Act or any other law.</li> <li>3. The Directorate will have no liability regarding transportation, loading and unloading of material and all the material ordered shall be delivered at the designated place in good condition. The defective or damaged printed material if any will be replaced by the Organization.</li> <li>4. Our organization agrees to abide by all terms &amp; conditions of tender.</li> <li>5. We quote our unit price(s) which is exclusive of GST.</li> </ol>	Affidavit
5	Tender must be accompanied by <b>EMD (if the bidder is other than local MSME)</b> of <b>Rs.20,000/-</b> in shape of Demand Draft (Must be submitted), drawn on any Nationalized / Scheduled Bank in favour of <b>ZSS Non-NHM, Khordha</b> payable at Khordha. Tenders (if the tenderer is other than local MSE) if	Demand Draft



	not accompanied by EMD will not be considered. Local MSEs are exempted from submission of EMD. EMD of unsuccessful tenderers will be returned without interest on finalization of the bid. EMDs / Bid Security of successful tenderer will be returned after submission of the Performance Security. The EMD shall be forfeited if the successful tenderer after getting the letter of notification of award withdraws / Express his inability to execute the work.	
6	The tenderer should furnish the copies of the work order & photographs of work executed in similar type of printing works during the last three years.	Photocopies of work orders & photographs of work executed.
7	The head of the organization (bidder) should submit an authorization and specimen signature of their authorized signatory if any.	Authorization regarding specimen signature of authorized signatory.
8	The successful bidder will have to deposit <b>Performance Security of Rs.80,000/-</b> in shape of demand draft drawn on any Nationalized / Scheduled Bank payable at Khordha in favour of <b>ZSS Non-NHM, Khordha</b> . The performance security shall be returned on completion of the tender period without interest. The performance security may be forfeited towards compensation for any loss resulting from the successful bidder's failure to fulfill the obligations under the scope of work and terms & conditions of the Purchase Order.	To be submitted at the time of Acceptance of the work order
9	Conditional Tenders (like alternative price offers etc.) are liable to be rejected. In the event of acceptance, Collector & DM, Khordha decision will be final. The tender, which is not as per our required specifications will not be considered.	
10	If the successful bidder fails to supply within the stipulated period i.e. 15 days, liquidated damage @ .5% of the tender value, per week of delay shall be deducted from the final payment. Deduction shall be made maximum upto 4% of purchase order. If the bidder still fails to supply, his order shall be cancelled. The bidder shall not be allowed to participate in the tender in future under ZSS Khordha.	
11	The successful bidders shall also ensure the quality must be as per specification and sample paper/fabric submitted in the tender. If it is deviated or supplied lower in quality of goods the purchase order stand cancelled. No payment will	

	release to supplier for that specific order.	
12	The CDM & PHO will not make any advance payment to the organization. The organization will have to carry out the entire job on its own. 100% payment shall be made after delivery of the full quantity. The payments will be paid only after satisfactory completion of the job, submission of bill in that regard & ensuring the quality of material delivered as per tender specification..	
13	All information, documents and data coming in the possession of the organization as a result of execution of the job shall at all time remain the property of the CDM&PHO, Khordha. The organization shall not make or allow any of his employee or agents etc. to make an unauthorized copy, use, access or other utilization of this material commercially or otherwise, directly or indirectly except as agreed to by the office. The organization shall also ensure complete confidentiality of the information and data provided to it in the course of carrying out the job.	
14	Bidder must have sound knowledge of latest intellectual and property right. The authority who assigns the work is in no way responsible for any deviation made by the printer in this regard.	
15	The cost towards the testing of paper will be borne by the successful bidder.	
16	The CDM&PHO, Khordha reserves the right to accept or reject any or all the tenders without assigning any reasons whatsoever	
17	Under no circumstance shall the organization appoint any sub-contractor or sublease the contract. If it is found that the organization has violated these conditions, the contract will be terminated forthwith without any notice and security deposited by the organization shall be forfeited.	

18	Rates quoted against this tender notice shall remain valid up to 1 year from the date of approval of the tender. No request for increase in rates, if any, will be allowed or entertained during this period.	
19	The successful bidder will supply the material directly to all CHCs/PHCs as per purchase order. Payment will made by the Dist. after receive the stock received certificate by concerned CHC/PHC.	
20	The successful bidder cannot be dishonor or not willing to supply the lower volume of order. If the bidders will do the same & come to the notice of authority. The same agency will not participate the Tender process in future under ZSS Khordha.	
21	In an emergency basis the successful bidder will fulfill the order within one day as and when required by the District.	
22	Jurisdiction: All legal disputes are subject to the jurisdiction of Khordha courts only.	



**FORMATS - Part 1**

**FORM – T1**

**(To be submitted in Technical Bid Envelop)**

**(The documents has to be arranged serially as per the order mentioned below)**

1	Name of the Organization	
2	Address of the organization	
3	Name of authorized signatory <b>(in capital letters)</b>	
4	Authorization and specimen signature of the authorized signatory	
5	Telephone number of authorized signatory / Organization	
6	Registration no (Attach photocopy of registration certificate of the Firm / Registration certificate issued from DIC in case of DIC registered firm) <b><u>(Non Submission will liable for Rejection)</u></b>	
7a	GST registration acknowledgement (Photocopy of GST registration) <b><u>(Non Submission will liable for Rejection)</u></b>	
7b	GSTIN (GST identification number) <b><u>(Non Submission will liable for Rejection)</u></b>	
8	PAN (Photocopy of PAN) <b><u>(Non Submission will liable for Rejection)</u></b>	
9	Annual turnover certificate duly signed by Chattered Accountant submitted for last 3 years (Turnover must be $\geq$ <b><u>75Lakh</u></b> in each year of last three preceding years) <b><u>(To be submitted as per Annexure-B)</u></b>	
10	Draft number & date of tender document Cost (Non-Refundable) of <b><u>Rs.1,000/-</u></b>	
11	Draft number(s) and date of the <b><u>EMD (s)</u></b> [Pl. refer to the <b><u>Clause 05 of Section – II</u></b> related to <b><u>submission of EMD</u></b> ]	
12	Affidavit of declaration <b><u>(On Original Stamp Paper)</u></b> as per Clause 4 of the terms & condition	
13	Sample of paper /fabric submitted & all the documents signed by authority <b><u>otherwise Rejected</u></b>	
14	Whether all documents submitted signed by the authorized signatory of the organization ( Yes/ No)	

**DECLARATION**

I / we hereby certify that the terms and conditions, specification etc. given with the tender notice have been read carefully and acceptable to me/us and that the information furnished above is full and correct to the best of my /our knowledge. I / we understand that in case of any deviation/forged information in the above statement at any stage or in case gets selected and make deviation to tender terms & condition or supply of poor quality printing item not as per technical specification, our Firm/Agency may be blacklisted and we are liable for forfeiture of our performance security.

(Signature and seal of the authorized signatory)

Place

Date

Seal



**FORM T2**

(To be furnished in Technical Bid)

**PAST EXPERIENCE IN EXECUTING MAJOR PRINTING WORKS**

Name of Assignment *	Name/address of the Organization for which similar printing works have been executed	Date of award of Assignment	Date of completion of assignment	Value of the Work order (Rs.)

\* Note: Please furnish the **Work order copies & photographs** of the works executed in support of the information mentioned above.

Authorized Signatory [In full and initials]: \_\_\_\_\_

Name and Title of Signatory: \_\_\_\_\_

Name of Firm: \_\_\_\_\_

Address: \_\_\_\_\_

(Company Seal)



**TENDER FORM Part -2**

**FORM - P**

**(To be submitted in Financial Bid envelop)**

Sl. No.	Name of the Item	Specification	* QUOTED RATE (Rs.) (PER UNIT) (Exclusive of GST)	% of GST applicable on & above the price mentioned in column 'd'	HSN code (4 digit code) of the % of GST mentioned in column 'e'
a	b	c	d	e	f
01	Poster	Size – 56 CM X 44 CM, Process – Multi Colour (four colour)& Paper – 130 GSM Art paper.			
02		Size – 56 CM X 44 CM, Process – Multi Colour (four colour), Paper – 130 GSM Art Paper fixing with adhesive double side Gum tape in the back side of poster.			
03		Size – 56 CM X 44 CM, Process – Multi Colour (four colour) & Paper – 90 GSM Art Paper.			
04		Size – 56 CM X 44 CM, Process – Multi Colour (four colour), Paper – 90 GSM Art Paper fixing with adhesive double side Gum tape in the back side of poster.			
05	Leaflet	Size – 28 CM x 22 CM, Process – Multi Colour (four colour)& Paper – 130 GSM Art Paper; Print – Single side			
06		Size – 28 CM X 22 CM, Process – Multi Colour (four colour) & Paper – 90 GSM Art Paper; Print- Single Side			
07		Size – 28 CM X 22 CM, Process – Multi Colour (four colour) & Paper – 90 GSM Art Paper; Print- Both side.			
08	Change of Fabric banner for Hoarding	Size- 16'x 8' (with fitting in 10 nos. block institute inside Khordha district)			
09	Wall Painting	Size – per sq. ft., Process – Multi colour, plastic emulation pant.			
10	Painting of natural art	Size – per sq. ft., Process – Multi colour (four colour), Real Art Painting with enamel color.			
11	Kanth Kahe Kahani Calendar	Size- 75 CM X 50 CM, Process – Multi Colour (Four Colour), Paper – 170 GSM Art Paper & Fixing with adhesive double side Gum tape in the back side of Calendar.			
12	Health Institute Branding	Size – 5'-0" X 3'-6", Sun board Vinyl Pasting, Thickness – 3 MM ECO Solvent Printing.			
13	Signage Board	Size- 0'- 5"X 1'- 6", Sun board Vinyl Pasting, Thickness – 3 MM ECO Solvent Printing.			
14	Screening register	Unit : Register; Size : (Closing Size : 32 cmx20 cm) Inner Pages: 100sheet; Inner paper: 70 GSM Maplitho White Paper ; Both side black offset printing; Board Binding: 28 no.gray board, side cloth pasting,side Stitch with cover pasting label.			

15	Office register	Unit : <b>Register</b> ; Size : (Closing Size : 29 cmx17 cm) Inner Pages: 100sheet; Inner paper: 70 GSM conquest Paper ; Both side <b>black offset printing</b> ; Board Binding: 28 no. gray board, side cloth pasting, side Stitch with cover pasting label. ( one format for single unit)			
16	PIP book	Unit: Book; Paper Size: A4; No. of sheets: 100; Printing Type: Double side, Paper Quality: 70 GSM (White paper), Binding Type: Book binding; One Multicolor drawing sheet cove with front & Back side, paper for front cover page: 170 GSM paper glossy. (Single matter for each 100 page x3 copy x 1000.0.....0.....0 nos. Institute)			
17	Institution Branding	Size- 3'-0"X 2'-0", Board: Sun board, Thickness – 3 MM;Print: ECO Solvent print with Pasting.			
18	Display Board	Size – 3'X 2', Iron gauze bar 20 Gauze 1", Printing of message on fabric& pasting print quality front lit them.			
19	ASHA Folder	Size- 14 CM X 22 CM (A4 ½), Process- Multi Colour, Paper – 220 GSM Art Paper, Page- 4 side printing.			
20	Handout for AWW /ASHA (6 Page Folder)	Unit: <b>Booklet</b> ; Paper Size : A4; No. of sheets : 1; Printing Type : <b>Both side Multi color</b> ; Paper Quality : 170 GSM White glossy paper			
21	ASHA Standard Reporting Format inDuplicate	Unit: Booklet; Paper Size : A5; No. of sheets : 100 (single side printing); Printing Type : Single side, Black, Paper Quality : 70 GSM White Maplitho paper;			
22	Reporting Format A4 size 2side	Unit: single sheet; Paper Size : A4; No. of sheets : 1; Printing Type : Both side Black color Paper Quality : 70 GSM White paper			
23	Reporting Format A4 size 2 side pad	Unit: Booklet; Paper Size : A4; No. of sheets : 100; Printing Type : Both side Black color Paper Quality : 70 GSM White paper, Binding : Top side			
24	Reporting Format A4 size 1 side	Unit: single sheet; Paper Size: A4; No. of sheets: 1; Printing Type : single side Black color; Paper Quality : 70 GSM White paper.			
25	Reporting Format A4 size 1 side pad binding	Unit: Booklet; Paper Size: A4; No. of sheets: 100; Printing Type: single side Black color Paper Quality: 70 GSM White paper, Binding: top binding.			
26	Reporting Format legal size	Unit: Booklet; Paper Size : Legal; No. of sheets : 1; Printing Type : Both side Black color Paper Quality : 70 GSM White paper			

27	<b>HMIS reporting format-SC/PHC/CHC/DHH</b>	<b>Unit: Booklet; Paper Size:A4; No. of sheets: 120 pages (single side printing); Printing Type: Single side, Black Paper Quality: 70 GSM White Maplitho paper; Binding Type: Top Pad binding, printed cover page mentioning month, year, name of the Sub centre/PHC/CHC/DHH with hard straw board on back side; Cover Page: 1 colour cover page of 70 GSM; One original and duplicate should be mentioned at the right hand top corner. The original copy should have a provision of perforation.</b>			
28	<b>RKS Slip</b>	<b>Unit: Booklet; Paper Size : 1/10; No. of sheets : 100 (single side printing); Printing Type : Single side, Black Paper Quality : 70 GSM White Maplitho paper; Top pad binding</b>			
29	<b>User charges Receipt book</b>	<b>Unit: Booklet; Paper Size: 1/10; No. of sheets: 100 (With duplicate copy); Printing Type: Single side, Black Paper Quality: 60 GSM color Maplitho paper; Receipt book binding; with unique numbering.</b>			
30	<b>User fee collection Receipt book</b>	<b>Unit: Booklet; Paper Size : 1/12 ; No. of sheets : 100 ( single copy ); Printing Type : Single side, Receipt binding with par-potting; Black Paper Quality : 60 GSM color Maplitho paper; with unique numbering</b>			
31	<b>ASHA Voucher</b>	<b>Unit: Booklet; Paper Size : 1/8 ; No. of sheets : 100 ( single copy ); Printing Type : Single side black, Receipt binding with par-potting &amp; unique numbering; Paper Quality : 60 GSM color Maplitho paper; cover print paper : 130 GSM art paper; Print: Both side; colour: Multi colour.</b>			
32	<b>Fabric</b>	150 GSM Fabric Banner			
33	<b>Banner Printing</b>	170 GSM Fabric Banner			
34	<b>Vinyl Printing</b>	Solvent Vinyl Printing(per sq. ft. wise )			
35		Eco Solvent Vinyl Printing (per sq. ft. wise)			
36	<b>Branding Material Acrylic Signage Display (Sandwich Model)</b>	Base Sheet : Imported Acrylic Sheet Size (3x2)Ft & 4mm thickness Topping Sheet : Imported Acrylic Sheet Size (3x2)Ft & 3mm thickness Fitting Type : Wall Mount by stainless steel stud (all 4 corners) Printing : Multicolour Eco-solvent Vinyl Printing Lamination : Gloss type Lamination Pasting: Flash cut and should be orderly pressing without air bubble inside.			
37	<b>Standee</b>	Width: 3 feet with aluminum base. Height: flexible aluminum rod extendable minimum of 6 feet height. Fabric: 3 feet x 6 feet (two set)			

38	Hand out brochure of 3 fold	Size- 15 inch X 10 inch, Process- Multi Colour, Paper – 170 GSM Art Paper, Print: Both sides.			
39	Invitation card	Size-6 inch x 4 inches, Process- Multi Colour, Paper – 170 GSM Art Paper, Print: Single sides.			
40	Due list cum Tally sheet	Unit: single; Paper Size: A3; No. of sheets: 1; Printing Type: single side, Paper Quality: 70 GSM White paper.			
41	Mini Hoarding (6 x3) ft	Hoarding category-1 Display area : 6 ft x3 ft Display material : Preferably 18 gauge printed or printed tin plate Total height from inside the ground : 10 ft L iron angle (2" L iron Angle should be used)Base (Inside ground) 2 ft in side cement concrete Above Ground: Ground to Top 8 ft. Length 6 ft L iron angle (2" L iron angle should be used)Mid joist bar to support display material : 3 ft L iron angle (2" L iron angle should be used)			
42	Mini Hoarding (4x 3) ft	Hoarding category-2 Display area : 4 ft x3 ft Display material : Preferably 18 gauge printed or printed tin plate Total height from inside the ground : 10 ft L iron angle (2" L iron Angle should be used) Base (Inside ground) 2 ft in side cement concrete Above Ground: Ground to Top 8 ft. Length: 4 ft L iron angle (2" L iron angle should be used)			
43	Hoarding (8' x 16') ft	Hoarding category-3 Display area : 8 ft x16 ft Frame should be iron angle Display material: Fabric/cloth matter should be best quality with digital multicolored printing. Fabric/ cloth should be fixed by iron pipes and GI wires. Base (Inside ground) 3 ft in side cement concrete along with supporting iron angle Above Ground: structure of the hoarding will be 5 ft height from ground level. Joist = 5" x 2.5" / Angle= 3" x 3" / Angle= 2" x 2" The hording should be tagged as RMNCH+A hording no.- with date of installation in a suitable area of the hording. The hoarding should cover the cost of materials tax transportation, mounting and one year AMC. Etc.			
44	Hoarding (6' x 10') ft	Hoarding category-4 Display area : 6 ft x10 ft Display material: Fabric/cloth matter should be best quality with digital multicolored printing. Fabric/ Cloth should be fixed by iron pipes and GI wires. Base (Inside ground) 2.5 ft in side cement concrete Above Ground: structure of the hoarding will be 5 ft. height from ground level. Joist = 4" x 2" / Angle= 3" x 3" / Angle= 2" x 2" The hording should be tagged as RMNCH+A hording no.- with			

		date of installation in a suitable area of the hording.			
45.	<b>Hoarding (10' x 20') ft</b>	<p>Hoarding category-5  Display area : 10 ft x 20 ft  Display material: Fabric should be best quality with digital multicolored printing.  Fabric should be fixed by iron pipes and GI wires.  Base (Inside ground) 2.5 ft in side cement concrete  Above Ground: structure of the hoarding will be 5 ft. height from ground level.  Joist = 5" x 2.5" / Angle= 3" x 3" / Angle= 2" x 2"  The hording should be tagged as RMNCH+A hording no.- with date of installation in a suitable area of the hording.</p>			
46	<b>Hoarding (15' x 30') ft</b>	<p>Hoarding category-6  Display area : 15 ft x 30 ft  Frame should be iron angle  Display material: Fabric/cloth matter should be best quality with digital multicolored printing.  Fabric / cloth should be fixed by iron pipes and GI wires.  Base (Inside ground) 3 ft in side cement concrete along with supporting iron angle  Above Ground: structure of the hoarding will be 5 ft height from ground level.  Joist = 5" x 2.5" / Angle= 3" x 3" / Angle= 2" x 2"  The hording should be tagged as RMNCH+A hording no.- with date of installation in a suitable area of the hording. The hoarding should cover the cost of materials tax transportation, mounting and one year AMC. Etc..</p>			
47	<b>Hoarding (15' x 12') ft</b>	<p>Hoarding category-7  Display area : 15 ft x 12 ft  Frame should be iron angle  Display material: Fabric/cloth matter should be best quality with digital multicolored printing.  Fabric / cloth should be fixed by iron pipes and GI wires.  Base (Inside ground) 3 ft in side cement concrete along with supporting iron angle  Above Ground: structure of the hoarding will be 5 ft height from ground level.  Joist = 5" x 2.5" / Angle= 3" x 3" / Angle= 2" x 2"  The hording should be tagged as RMNCH+A hording no.- with date of installation in a suitable area of the hording. The hoarding should cover the cost of materials tax transportation, mounting and one year AMC. Etc..</p>			
48	<b>Hoarding Per sq. ft</b>	<p>Hoarding category-8  Display area : as requirement  Frame should be iron angle  Display material: Fabric/cloth matter should be best quality with digital multicolored printing.  Fabric / cloth should be fixed by iron pipes and GI wires.  Base (Inside ground) 3 ft in side cement concrete along with supporting iron angle  Above Ground: structure of the hoarding will be 5 ft height from ground level.</p>			

		Joist = 5" x 2.5" / Angle= 3" x 3" / Angle= 2" x 2" The hording should be tagged as RMNCH+A hording no.- with date of installation in a suitable area of the hording. The hoarding should cover the cost of materials tax transportation, mounting and one year AMC. Etc..			
49.	<b>Tuberculosis Laboratory Register</b>	Size – A4, size. Cover; 300GSM Hard binding with red cloth / rexin corners with end leaves. Inside; 95GSM maplitho paper. Printing; Black and white; both side landscape. Binding: Good quality hard board register binding; binding gutter on top; perfect sewn. No. of Pages;151 sheets (with number)			
50	<b>Culture and DST Register</b>	Size – A3, size Cover; 300GSM Hard binding with red cloth / rexin corners with end leaves. Inside; 95GSM map litho paper .Printing; Black and white; both side, Landscape Binding: Good quality hard board register binding; binding gutter on left side; perfect sewn. Fabrication: Rows of the table on the left side of the page should be aligned with the rows of the table on the right hand side. No. of Pages;101 sheets (with number)			
51	<b>TB Treatment Card</b>	Size- A4, Landscape printing, Paper – 300GSM, Printing – Black & White both side.			
52	<b>Patient's TB Identity Card</b>	Size- A5, Portrait printing, Paper- 300GSM, Printing – Black & White both side.			
53	<b>Publicity Van</b>	Wel decorated with Fixing of fabric hording in front, back and both side along with mike set. With hiring charges of TATA ACE four wheeler minimum for 7 days			
54	<b>Patient referral cards at PHC Level</b>	Unit: Booklet, No of sheets: 50 (50 sheets marked as Original + 50 Sheets marked as Duplicate) with carbon sheet in each booklet. Printing Type (Inner Sheets): Single side Black.1 <sup>st</sup> Sheet of the Booklet shall be printed as "Original" and the next sheet shall be printed as "Duplicate" (for taking carbon copy) and this will be repeated in the remaining sheets of the booklet. Paper Size : ¼ Demy, Paper : Original Sheet (White Colour) – 80 GSM Maplitho, Brightness : 80 (Minimum),Duplicate Sheet ( Yellow Colour) – 54 GSM Maplitho Binding Type : Top Pad binding with stapling with ½ pound ,hard board on back side Cover Page : 1 cover page on the front (80 GSM Maplitho Single sided Black Printing as Patient Referral Card – PHC) Perforation: Perforation at the of top of the Pad Binding (InOriginal sheet of the booklet only)			
55	<b>Patient referral cards at Sub-Centre level</b>	Unit: Booklet, No. of Sheets: 50 (50 Sheets marked as Original + 50 Sheets, Marked as Duplicate) with One carbon sheet in each booklet. Printing Type (Inner Sheets) : Single side, Black , 1stSheet of the Booklet shall be printed as "Original" and the next sheet shall be printed as "Duplicate" (for taking carbon copy) and this will be repeated in the remaining sheets of the booklet. Paper Size : ¼ Demy Paper : Original Sheet (White Colour) – 80 GSM Maplitho, Brightness : 80 (Minimum) ,Duplicate Sheet ( Yellow Colour) –			

		54 GSM Maplitho ,Binding Type : Top Pad binding with stapling with ½ pound Hard board on back side., Cover Page : I cover page on the front (80 GSM Maplitho Single sided Black Printing as "Patient Referral Card – Sub Centre" Perforation: Perforation at the of top of the Pad Binding (In Original sheet of the booklet only)			
56	<b>Flip Book</b>	Unit: Flip Book, Size: 12" x 8", Total no. of Flip Sheets : 15 Sheets Paper (Flip Sheets): 300 GSM Art Paper (Gloss Finish), Brightness : 80 (Minimum),Printing (Flip Sheets) : Multi-Colour both side offset printing, Lamination : Both side lamination of the flip sheets Binding : Wiro Top binding with 20 mm Wiro Flip Stand Cover : Flip Stand cover (1 ½ Pound Mill board: 2 Nos connected with each other with base having folding arrangement for hand held as well as table top position) having white Art paper [130 GSM, Brightness : 80 (min.)] pasting with Wiro binding			
57	<b>NCD Drugs Paper Pouch</b>	Unit : Envelop, Size : 4.5" x 9", Paper: 90 GSM Maplitho Paper, Brightness : 77 (Minimum), Printing: Single Colour Printing (IEC message with Loco)			
58	<b>Case Record &amp; Information Sheet for NTCP</b>	Unit : Booklet, Size : ¼ Demy, Total No. of Pages : 12 Paper 8 Pages : 80 GSM Maplitho Paper, Brightness : 77 (Minimum) 4 Pages : 90 GSM Maplitho Paper, Brightness : 77 (Minimum) Printing: 8 Pages: Both side Single Colour Printing 4 Pages : Single side Multicolour Printing Binding : Centre Stitching Perforation: Perforation at middle of 9th page and side with border at 11 <sup>th</sup> page (in 90 GSM Maplitho paper)			
59	<b>CBAC Form(NCD)</b>	Unit: 3 Pages , Paper; Paper Size: A4; No. of sheets: 1; Black color; Paper Quality: 70 GSM White paper. Printing Type : single side(Two Pages) Double Side -: One Page			
60	<b>NCD Screening Register (Sub center)</b>	Size – A4, size. Cover; 300 GSM Hard binding with red cloth / rexin corners with end leaves. Inside; 95GSM map litho paper. Printing; Black and white; both side landscape. Binding: Good quality hard board register binding; binding gutter on top; perfect sewn. No. of Pages;151 sheets (with number)			
61	<b>NCD Screening Register (HWC)</b>	Size – A3, size. Cover; 300 GSM Hard binding with red cloth / rexin corners with end leaves. Inside; 95GSM maplitho paper .Printing; Black and white; both side, Landscape Binding: Good quality hard board register binding; binding gutter on left side; perfect sewn. Fabrication: Rows of the table on the left side of the page should be aligned with the rows of the table on the right hand side. No. of Pages;101 sheets (with number)			

62	NCD Patient Treatment Card	A5 Size Paper(Non Glossy) with 95 GSM thickness			
63	RNTCP PMDT Treatment Card	Size: A3 Type of paper : 300 GSM Paper Printing: Black and white; single side; landscape Binding: Centre folding with binding & Belt			
64	RNTCP PMDT Treatment booklet	Size: A5 Cover page : 150 GSM Paper Inside page: 70 GSM Printing: Black and white; both side Binding: Stapled No. of pages: 36			
65	Tin sheet	Thickness:- 0.02 mm (per sq. ft. wise )			
66		Thickness:- 0.03 mm (per sq. ft. wise )			
67	Audio visual shows with TATA ACE vehicle	Well decorated with Fixing of fabric hording in front, both side and back LCD plasma of 42 inch along with mike set. With hiring charges of TATA ACE four wheeler including DOL for 1 day (minimum 8 hours)			
68	Content Designing & Uploading in social media (Photo )	Unit : Per Photograph Photograph- High Resolution still photograph			
69	Content Designing & Uploading in social media (Video)	Unit: Per Video Video- Full High Definition video for social media platform of 10 seconds			
70	Vehicle Branding with vinyl sticker	Branding with Solvent Vinyl sticker (per sq. ft. wise )			
71	Reporting format for Vision Centre	Unit-Booklet Size: A4 No. of inner sheets : 200 Sheets [Original-100 (white paper) +Duplicate-100 (light Blue)] Printing Type (Inner Sheets) : <b>Black, Single side</b> offset printing Paper Quality (Inner Sheets): 80 GSM Maplitho, Brightness : 77 (Minimum) Binding : <b>Top Pad</b> binding with hard straw board (2mm) on back side Perforation: Perforation at Top (2 ½ ” from top)of original sheet only Cover Page : 1 cover page of 80 GSM Maplitho with single sided Black printing.			

72	Reporting format for Mobile Vision Centre	<p>Unit-Booklet  Size: A4  No. of inner sheets : 200 Sheets[Orginal-100 (white paper) +Duplicate-100 (Yellow)]  Printing Type (Inner Sheets) : <b>Black, Single</b> side offset printing  Paper Quality (Inner Sheets): 80 GSM Maplitho, Brightness : 77 (Minimum)  Binding : <b>Top Pad</b> binding with hard straw board (2mm) on back side  Perforation: Perforation at Top (2 ½ ” from top) of original sheet only  Cover Page: 1 cover page of 80 GSM Maplitho with single sided <b>Black</b> printing.</p>			
73	Register	<p>Unit : <b>Register</b>  Size : (Closing Size : 34 cm x 42 cm)  Inner Pages: 500 Pages ; Inner paper: 70 GSM Maplitho, Brightness : 77 (Minimum)  Printing: Both side <b>black colour</b> offset printing;  Binding : Hard board (Mill board <b>26</b> No.: 2.6 - 3 mm) binding (both cover &amp; back) having side (left side of the register) cotton pasting and <b>zoo Stitching</b> with cover pages <b>pasted and wrapped at all sides (not flash cutting but register binding)</b> of the hard board</p>			
74	M register	<p>Unit : <b>Register</b>  Size : A3 (Closing Size : 29.7 cm x 42 cm)  No. of inner sheets : 50 Sheets [Orginal-25 (white paper) +Duplicate-25 (Yellow)]  Inner paper: 90 GSM Maplitho, Brightness : 77 (Minimum)  Printing: Single side <b>black colour</b> offset printing (Each page contacting 15 rows at least)  Binding: Hard straw board (2 mm) binding (both cover &amp; back) having side (left side of the register) cotton pasting and <b>zoo Stitching</b> with cover pages <b>pasted and wrapped at all sides (not flash cutting but register binding)</b> of the hard straw board.</p>			
75	M1 Register	<p>Unit : <b>Register</b>  Size : A3 (Closing Size : 29.7 cm x 42 cm)  No. of inner sheets : 50 Sheets  Inner paper: 90 GSM Maplitho, Brightness : 77 (Minimum)  Printing: Single side <b>black colour</b> offset printing (Each page contacting 15 rows at least)  Binding: Hard straw board (2 mm) binding (both cover &amp; back) having side (left side of the register) cotton pasting and <b>zoo Stitching</b> with cover pages <b>pasted and wrapped at all sides (not flash cutting but register binding)</b> of the hard straw board.</p>			



76	M4 Register	<p><b>Unit : Register</b>  Size : A3 (Closing Size : 29.7 cm x 42 cm)  No. of inner sheets : 50 Sheets  Inner paper: 90 GSM Maplitho, Brightness : 77 (Minimum)  Printing: Single side <b>black colour</b> offset printing (Each page contacting 15 rows at least)  Binding: Hard strawboard (2 mm) binding (both cover &amp; back) having side (left side of the register) cotton pasting and <b>zoo Stitching</b> with cover pages <b>pasted and wrapped at all sides (not flash cutting but register binding)</b> of the hard straw board.</p>			
77	Patient Card	<p><b>Unit: Per card</b>  Paper: A4 Size 300 GSM Drawing Board  Printing: Both side printing</p>			
78	SSMR & SSLR	<p><b>Unit : Register</b>  Size : A4(Closing Size : 21 cm x29.7 cm)  No. of inner sheets : 100 Sheets  Inner paper: 90 GSM Maplitho, Brightness : 77 (Minimum)  Printing: Both side <b>black colour</b> offset portrait printing (Each page contacting 15 rows at least)  Binding: Hard board (Mill board 26 No.: 2.6 - 3 mm) binding (both cover &amp; back) having side (left side of the register) cotton pasting and <b>zoo Stitching</b> with cover pages <b>pasted and wrapped at all sides (not flash cutting but register binding)</b> of the hard board</p>			
79	M3 register	<p>Register, Side cover binding , A4 size, 90 GSM, 100 pages, landscape printing  <b>Unit : Register</b>  Size : A4 (Closing Size : 21 cm x 29.7 cm)  No. of inner sheets : 100 Sheets  Inner paper: 90 GSM Maplitho, Brightness : 77 (Minimum)  Printing: Single side <b>black colour</b> offset landscape printing (Each page contacting 15 rows at least)  Binding: Binding: Hard board (Mill board 26 No.: 2.6 - 3 mm) binding (both cover &amp; back) having side (left side of the register) cotton pasting and <b>zoo Stitching</b> with cover pages <b>pasted and wrapped at all sides (not flash cutting but register binding)</b> of the hard board</p>			
80	SNCU/ NBSU Case Sheet docket folder Set	<p><b>Each SNCU/NBSU Case Sheet Docket Folder shall contain the following items :</b>  1) Docket Folder: 1 No. 2) Discharge Card: 1 No.  3) Neonatal Case Record Sheet: 1 No.  4) Investigation Sheet: 1 No. , 5) Treatment Continuation &amp; Clinical condition record Sheet: 3Nos.  6) Monitoring &amp; Nurses Order Sheet: 1 No.  (The specification of each is specified at schedule of requirement at Section I of Tender)</p>			

81	<b>Register</b>	<b>Unit : Register</b> Size : 20" x 14" (Register closing size),No. of inner pages : 500 (250 sheets) Printing Type (Inner pages) : Single colour, both side printing, Paper Quality (Inner Sheets): 80 GSM Maplitho, Brightness : 77 (Minimum) Binding : Hard board (Mill board 26 No.: 2.6 - 3 mm) binding (both cover & back) having side (left side of the register) cotton pasting and <b>zoo Stitching</b> with cover pages <b>pasted and wrapped at all sides (not flash cutting but register binding)</b> of the hard board. The binding shall be with <b>pustin pasting</b> of 90 GSM maplitho paper (Brightness: 77 Min.) at both front & back. Cover Page : 2 cover pages on the front & back [80 GSM Maplitho, Brightness : 77(Minimum), Front cover page with Single sided Black Printing]			
82	<b>Dangler</b>	<b>Unit : Nos.</b> Size : 21 cm x 40 cm Paper : 350 GSM Art Paper (Gloss), Brightness :80 (Min.) Printing : Both side Single Colour offset printing with 2 eyelit at middle of the sheet and 6 inch length 3mm nylon rope for hanging.			

**\*Note: Only one price has to be quoted against each item. Alternative pricing against one item is not allowed. The prices should be quoted by taking into account the place of delivery mentioned against the item (mentioned at Para 19- Section II).**

(Rates per Unit quoted should be **inclusive** of cost of paper, pages design, proof reading, DTP, printing, binding as per specifications; paper testing charges, transportation to the consignee place (as mentioned in **Para 19** in Section-II) &**exclusive** of GST if any as applicable (The % of GST if any **must be** mentioned in the separate column mentioned above).

Evaluation shall be made on the Price per Unit (Exclusive of GST). In case of different % of GST for the relevant item (s) quoted by bidders, the correct % of GST shall be applicable.

(Signature of the authorized signatory)

Place:

Date:

Seal



**FORWARDING LETTER/Self Declaration Form**  
(To be submitted on Bidder's in non-judicial paper)  
*[To be submitted in Technical Bid]*

To  
CHIEF DISTRICT MEDICAL AND PUBLIC HEALTH OFFICER  
Khordha  
At/Po- Khordha-752055  
Dist.- Khordha

Dear Madam/Sir,

Sub: You're Tender Ref. No. \_\_\_\_\_, Dated \_\_\_\_\_.

This is with reference to your above mentioned tender for supply of Printing Materials/ IEC Activities. Having examined the tender document, we hereby submit our proposal along with the necessary documents. I / We hereby declare that our company is having unblemished past record and was not under a declaration of ineligibility for corrupt and fraudulent practices issued by Government of India or any State Government/PSU in the country of India.

Further, we agree to abide by all the terms and conditions as mentioned in the tender document. We have also noted that NHM reserves the right to consider/ reject any or all bids without assigning any reason thereof.

Date: \_\_\_\_\_/\_\_\_\_\_/2019

**Authorised Signatory:**

Name:

Designation:

Place:

Phone:

Email:



(To be submitted in **Cover A -Technical Bid**)  
 (To be furnished in the **letter head** of the Auditor/ Chartered Accountant)

**ANNUAL TURN OVER STATEMENT**

The Annual Turnover for the last three financial years of M/s \_\_\_\_\_ who is a Manufacturer /Distributor/supplier(*Pl. tick whichever is applicable*) are given below and certified that the statement is true and correct.

Sl.No.	Year	Turnover in (Rs.)
1.	2017 - 2018 (FY)	-
2.	2018 - 2019 (FY)	-
3.	2019 - 2020 (FY)	-

**Average Annual Turnover** (for the above three years) in (Rs.) \_\_\_\_\_

Date:  
Place:

Signature of Auditor/  
Chartered Accountant

(Name in Capital)

Seal

Membership No.-  
Registration No. of Firm

**Note:**

- a) To be issued in the **letter head** of the Auditor/Chartered Accountant mentioning the Membership no.