

OFFICE OF THE MEDICAL SUPERINTENDENT – CUM -  
BLOCK PUBLIC HEALTH OFFICER,  
CHC BALUGAON, KHORDHA.



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Adv No 947

Date: 28/06/2023

**Tender Call Notice**

Sealed tenders are invited from any private individuals/ Local registered Travel Agency only having valid GSTIN/PAN for providing of vehicles on monthly hiring basis under the undersigned of office of Superintendent, CHC Balugaon, Khordha on annual rate contract basis.

The sealed tenders should reach at O/O Superintendent, CHC Balugaon, Khordha in any working day by 28/06/2023 till 05.00 P.M along with all required documents by Speed post/Regd. post/Courier only by super scribing on the top of the envelop "Tender for hiring of Vehicles". The tender will be opened on 29/06/2023 at 1.00PM in the office of the undersigned in presence of the bidders/ authorized representative of the Bidders. Details regarding items and terms and conditions may be download from [www.khordha.nlc.in](http://www.khordha.nlc.in) . The undersigned reserves the right to accept or reject any or all the quotations without assigning any reason thereof.

  
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**Requirement of Hired Vehicle**

SL No	Name of the Institute	Purpose of Requirement	No of Vehicle Required
1	CHC Balugaon	MHT	02
		BPMU	01

Terms and conditions of the Tender

**General Features**

Any private individuals/Local registered Travel Agency only can participate in the tender process.

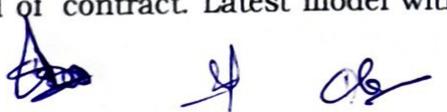
Bidders must be applied the tender along with all documents related to the vehicles.

The monthly rate of hire charge shall be quoted separately in the price bid including all charges of the Driver (Exclusive of Fuel Cost).

The requirement of vehicle as mentioned is as per need.

**Essential features of vehicle:**

- The vehicle should have valid - Registration, Commercial permit (Contract Carriage Permit), Insurance coverage, Fitness certificate, Pollution clearance certificate and Road tax clearance.
- The vehicle should be diesel driven. Preferably Mahindra Max/Marshall/Bolero/Tata Sumo etc.
- The vehicle shall not be more than 3 years old on date of advertisement from the date of registration of vehicle and also good running condition during the period of contract. Latest model with BS6 engine shall be preferable.

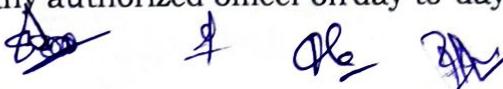
  
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## Ceiling limit and Mileage of vehicles

Particulars	Type of Vehicles	Minimum Average Mileage in Km per liter (with AC)	Minimum Average Mileage in Km per liter (NON AC)	Remarks
BPMU Vehicle	Mahindra Bolero/	12 KM/ liter for with AC	12 KM/ liter for Non AC	Service Tax would be reimbursed separately over & above the hire charges.
MHT Vehicle	TUV/Scorpio/ Tata Sumo etc	12 KM/ liter for with AC	12 KM/ liter for Non AC	

### Major feature of Contract:

- Maintenance and all the taxes of the vehicle will be borne by the owner (Except toll tax, entry tax, Parking charge etc.)
- Salary of the driver will pay by the owner. The fuel cost initially will be borne by the party and reimbursed from authority through bill.
- The hiring charge should include the cost towards salary of driver, service, repair & maintenance of the Vehicle but excludes the cost of fuel. Only fuel cost will bear by the office by reimbursement @ 12km per liter for BPMU/MHT vehicle.
- The Driver of the vehicle must have a valid Driving License for driving light transport passenger vehicle and should be sufficiently experienced in driving transport passenger vehicle.
- For effective communication, the driver of the vehicle has to be provided with a mobile phone by the Vehicle owner. The mobile number must be shared with the concerned authority and it should be kept open 24 X 7.
- The Driver should have a clean track record without any history of conviction in the court of law.
- Owner must make alternative arrangements if regular driver is absent or the vehicle become off road.
- In case of breakdown for reasons whatsoever, the replacement of a vehicle of the same or better model shall be provided by the owner of the vehicle/ bidder.
- If during the course of engagement of the vehicle any accidents etc. occurred either to vehicle or to the third party, authority will not be responsible and any liability arising out such accident will be the responsibility of the party only.
- The hiring charges will be deducted per day basis if the service is not provided in any day by the party.
- No advance payment is payable by the authority to the party. The billing will be done once monthly basis (Monthly hiring charge + Reimbursement of fuel cost) and it should be submitted by the party within first week of the following month. The payment will be made only those log books and duty slips (if any) which have been signed by the authority or any authorized officer. It will be responsibility of the driver to get approved log book and duty slips (if any) for each occasion of journey signed by the authority or any authorized officer on day to day basis.

  
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- The Department / Office hiring the vehicles shall not be responsible for any damage/loss cause to hired vehicles or loss of life/ injury made to any person or damages to any property on account of use hired vehicles any manner whatsoever. The hirer shall be responsible for all such litigation
- **The vehicle (MHT) will be designed / branded by the authority as per NHM norms and connected with GPRS by the Health department.**
- No compromise will be made with respect to punctuality, cleanliness, obedience, promptness, behavior etc. of the driver.
- The vehicles shall report for duty on all day in a Month. Sunday or on any holiday if emergency arises the driver may be called to report.
- In case of emergency, the driver will have to report for duty as per the requirement of the hire. No extra payment shall be demanded.
- The successful bidder shall execute an agreement with the Superintendent CHC Balugaon for engagement of BPMU/ MHT vehicle.
- There will be an agreement between concerned authority and bidder that In the event of discontinuation of service, either party will be required to give 1 month prior notice intimation to the other party.
- The contract shall be initially for one year. It may be extended for another Six-Months subject to satisfactory performance.
- If the services are found to be unsatisfactory, the authority shall give one-month notice and terminate the agreement. The Contract will also be terminated In case of following reasons;
  - If the behavior of the Driver is not proper;
  - Any attempt to tamper the logbook/GPRS device;
  - In case of the vehicle do not report regularly;
  - In case the driver of the vehicle is found to be convicted.

**Location of Operational area:**

- Each Mobile Health Team (MHT) will be allotted with a specific operational area under the Block CHC for visit of targeted villages/Institutions. The vehicle will be attached to the Block CHC at the disposal of Superintendent. The hired vehicle will start from the respective health institution. In case the Block CHC is, not located centrally, then the
- MHT would be positioned in such a way that it covers its targeted institutions with minimal distance coverage as desired by the authority.
- The vehicles with driver will report for duty daily as per the need of concerned authority and will leave with due permission.

**Tender Fees and EMD/Security Deposits:**

- Tender must be accompanied by EMD of Rs.5,000/- by way of Demand Draft/ Bank Guarantee (Must be submitted), drawn on any Nationalized Bank in favour of RKS CHC Balugaon, Khordha. Tenders if not accompanied by EMD will not be considered. In any case tenders received without EMD will not be entertained to







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considered at all and will be rejected summarily. No interest would be paid on the EMD.

- The EMD will be forfeited if the vendor withdraws or amends impairs and derogates from the tender or fails to execute duties on time as per ToR in any respect within the period of validity of tender.
- EMD will be refunded to the unsuccessful tender within 30 days from the date of issue of work order to the successful tender and no interest would be paid thereon; and (ii) EMD of the successful tender will be converted into security deposit. No interest will be paid on the EMD/Security deposit.
- Security Deposit will be refunded to the contractor after sixty days from the date of completion of the contract period and no interest would be paid thereon.
- Contract period may be extended for another one (1) year after completion of 1<sup>st</sup> contract of (12 months) if the performance of the service provider is satisfactory.

**Other Features:**

- The income tax as applicable will be charged on prevailing rate.

The selection will be made basing on monthly hiring charges. The agreement will be executed between Superintendent CHC Balugaon CHC and approved L1 bidder.

- The application in the prescribed format i.e. Technical bid in Annexure-1 & Financial bid in Annexure-II along with all relevant documents should reach to the office of the undersigned on or before **28/06/2023 within 5 PM** through Regd. Post / Speed Post / Courier only. Tenders should come during office working hours, which should be super scribed as "Tender for hiring of vehicles".
- The undersigned reserves the right to reject all or any offers without assigning the reason thereof.

**Documents to be submitted with the tender:**

1. Copy of registration for the vehicle.
2. Copy of driver's driving license.
3. Copy of up to date road tax payment receipts.
4. Copy of vehicle insurance.
5. Copy of Pollution Certificate.
6. Copy of PAN card.
7. Copy of GST certificate if any
8. Affidavit for declaration of not blacklisted by any Organization.

**Tender Procedure:**

- Sealed tenders in the prescribed form duly super scribed with "Hiring of Vehicles under Rashtriya Bal Swasthya Karyakram (RBSK) / Block Programme Management Unit" to the Superintendent, CHC Balugaon, Khordha.



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- **The tender should** be submitted in the performance given in Annexure-I and Annexure-II. It should be **duly signed by authorized signatory on each page.** **Late /delayed tenders to** any reason whatsoever will not be accepted/ considered at all under any circumstances.
- **The block tender/Procurement committee** will open technical bids and only invite the qualified technical bidders for opening of financials bids.
- **Comparative statements** duly signed by Tender/Procurement committee will be approved.
- **The agreement will be** executed between the RKS of the respective Block CHC and the approved L1 bidder for MHT & BPMU.
- The monthly hiring charges of all vehicles required for the block will be fixed as per the L1 price of the respective block. If requisite number of vehicle is not provided by the L1 bidder, L2, L3, L4 and so on bidders shall be selected provided they match to the L1 rate. And others are kept in panel for filling up future vacancy.



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**Technical Bid**

Applied for BPMU/ RBSK - \_\_\_\_\_

1.	Name of the Bidder	
2.	Postal Address of the bidder	
3.	Contact No. of the bidder	
4.	ID proof of the Individual / Registration certificate of the Organization (Photocopy)	
5.	Details of EMD enclosed (EMD @ Rs. 5,000/- ) per vehicle to be submitted)	
6.	<p>Details of Vehicles enclosed (Only vehicle with commercial registration shall be accepted)</p> <ul style="list-style-type: none"><li>• Date of Purchases</li><li>• Make &amp; Model</li><li>• Registration No.</li><li>• <b>commercial</b> vehicle registration &amp; Comprehensive insurance for one year</li><li>• Insurance certificate</li><li>• Fitness certificate (at least for next 1 year).</li><li>• Up to date tax payment</li><li>• Up to date Valid road Permit paper</li><li>• Up to date pollution certificate</li></ul> <p>Documentary evidence (Photocopy) for all above details to be attached <b><u>otherwise the bid will be rejected.</u></b></p>	

Yours faithfully  
(Signature of the Applicant)

Name:

Designation:

Seal:



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**Annexure-II**

**Financial Bid**

Make & Model Vehicle	Monthly Hiring Charges (Rs.) including all Charges of the Driver ( Exclusive of Fuel Cost & Service Tax)
	Monthly Hiring Charges-(For BPMU & MHT)- Rs. _____  (in words) ₹ _____  _____ only)

**Signature**

Name (Firm/Company/ Tour Operator/Individual)

\_\_\_\_\_

Date:

Place:

Seal \_\_\_\_\_



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