



**DISTRICT RURAL DEVELOPMENT AGENCY,
KHORDHA**

Collectorate Campus
Khordha, -752056
Phone No.06755-221800
Fax,06755-222245
E-mail-ori-dkhurda@nic.in

Notice Inviting Tender

NIT No- 774 Dated 15.02.2019

Sealed Item rate tenders are invited in double covers system by District Rural Development Agency, Khordha from Intended reputed & registered printing firm/agencies/ Units for 'Supply and fixing of flex Hoardings under "Ama Gaon Ama Bikash ,PEETHA & Rural Housing Scheme" for having valid GST certificate, PAN card will detailed tender call notice.

The bid documents consisting of detailed specification, schedule of quantity and a set of terms and conditions and other necessary documents can be seen and purchased from the office of the under signed on payment of Rs.6,000.00(Rupees Six Thousand Only) per set in shape of demand draft in favor of PD, DRDA, Khordha payable at Khordha during office hours except Sundays and holidays till last date of sale of bid documents. The bid document is also available in the district portal <http://www.khurda.nic.in> and can be downloaded till last date of sale of bid documents. The bids downloaded from district portal must be submitted with tender paper cost of Rs.6,000.00 (Rupees Six Thousand Only) in shape of demand draft in favor of PD ,DRDA. Khordha payable at Khordha otherwise the bid will be rejected.

Bids must be accompanied With required EMD of Rs.30,000/- (Rupees Thirty thousand only) in shape or demand draft in favour of PD DRDA, Khordha. Bids without E.M.D or in other shape will not be considered and liable for rejection.

Bidders are required to submit technical bids and financial bids in separate sealed envelopes super -scribing 'Technical bid' and 'financial bid' and finally enclosing in a large envelope super- scribing Supply of **Flex Hoarding** .

The bid documents will be received up to 22.02.2019 till 1.00 P.M. by register/speed post/Drop Box only and opened on 22.02.2019 at 2.00 P.M. in the Conference Hall of DRDA, Khordha in the Presence of the bidders and their authorized representatives. The financial bids of unsuccessful bidders will not be opened.

Tenders received after due date and time will not be accepted. District Rural development Agency, Khordha shall not be responsible for postal delay or similar reasons. The tenders/bids sent through electronic means shall not be accepted. Any corrigendum/addendum, if any, will be uploaded in the above mentioned website.

The Project Director, DRDA, Khordha reserves the right to engage more vender at the lowest rate to complete the assigned work within the time constraint.

The bids incomplete in any shape will not be considered for acceptance and liable for rejection.

District Rural development Agency, Khordha reserves the right to accept or reject any or all tenders/bids without assigning any reason thereof.
For any queries you may contact at Mob No. 9437002480 APD (Finance),
Address: District Rural Development Agency, Khordha.
E Mail: ori-dkhurda@nic.in

Memo No. 775 /Dt. 15.02.19
Copy to DIO, NIC, Khordha with a request to uploading the same in the district website .


Collector & CEO,
DRDA, Khordha

Memo No. 776 /Dt. 15.2.19
Copy to office Notice Boards of Zilla Parishad/ Collectorate Office/ DRDA/Sub-Collector Office/ All Block Offices of Khordha for wide circulation.


Collector & CEO,
DRDA, Khordha


Collector & CEO,
DRDA, Khordha

DISTRICT RURAL DEVELOPMENT AGENCY, KHORDHA

**DETAILED TENDER CALL NOTICE
FOR FIXING OF FLEX HOARDING
UNDER AMA GAON AMA BIKAS (AGAB), PEETHA
&
RURAL HOUSING**



TERMS AND CONDITIONS

(GENERAL AND SPECIAL)

Important Dates

1	Date of hoisting of the bid document on website	15.02.2019
2	Date & time for sale of the bid documents	15.02.2019 to 21.02.2019
3	Last date & Time for receipt of bid documents	22.02.2019 (1.00 PM)
4	Date & Time of opening of Bid document	22.02.2019 (2.00 PM)

Check List of Documents

Sl. No	Particulars of Items	Status (Yes/No)
1	Copy of valid registration certificate and GST certificate	
2	Work experience certificate from authorized office /copy of work order/copy of agreement in support of execution of similar nature of works.	
3	Proof of Experience/Contracts.	
4	Xerox copy of the Income Tax Clearance Certificate/PAN card of the supplier etc.	
5	Original Money receipt Demand Draft as proof of payment of Tender Cost.	
6	EMD for Rs.30,000.00 in shape of DD	
8	Undertaking for capacity to deliver in stipulated time frame.	
9	Undertaking for no blacklisting.	
10	Undertaking for no pending legal cases.	
11	Bid Processing Fees of Rs.6,000 in shape of DD	

1. **Background**

PD, DRDA, Khordha intends to procure "Flex Hoarding" as per the indicated list in the district. The detail list of materials required for 190 Gram Panchayats of 10 (Ten) Blocks and DRDA will be given to the successful bidder after the completion of the tender process. The cost is inclusive of all applicable taxes, transportation & installation cost.

2. **Scope of Work**

The scope of work is comprising of supply of "Flex Hoarding" of the required specification and quality.. The selected bidder is required to make delivery and installation at all GPs/Block headquarters (BDO Office) of 10nos. Blocks and District Headquarter of the khordha district within 10 days of assignment of the Order/Contract. The Project Director, DRDA, Khordha reserves the right to engage more vender at the lowest rate to complete the assigned work within the time constraint.

3. **GST Certificate**

The firm/ dealer must have valid GST certificate, PAN card

4. **Infrastructure**

The Organization have its own Flex Machine & Infrastructure and location be mentioned (Photo of infrastructure enclosed for verification).

5. **Experience**

The Organization has supplied by similar types of work "Flex Hoarding" during in the last continuity 3 years in nearby district of Govt. organization. Copy of work order clearly specifying the works (submit necessary documents with photo copy details).

6. **Cost of Tender Document**

The bidder shall submit a cost of tender paper of Rs.6,000.00 (Rupees Six Thousand Only)in favour of PD, DRDA, Khordha in shape of demand draft payable at SBI Khordha.

7. **EMD**

The bidder shall submit EMD of 30,000/- (Rupees Thirty thousand) only in favour of PD, DRDA, Khordha in shape of demand draft payable at SBI Khordha.

8. **Undertaking as to litigation/Black Listed**

The bidder shall submit have any legal suit/ criminal case pending / black listed against it for violation of PF/ESI/MW Act or any other law. (Submit affidavit of declaration for no case pending).

9. Declaration

The bidder shall submit affidavit of declaration that the organization agrees to abide by all term & conditions of tender.

10. INSTRUCTIONS TO BIDDERS

General Instructions

- Interested bidders are advised to view the detailed tender documents at www.khurda.nic.in or can be had from DRDA, Khordha.
- Bidders desirous of participating in the tender shall have to pay the tender cost mentioned in notice inviting tender. The tender cost is required to be paid in shape of Demand draft only, drawn from any nationalized bank in favor of PD, DRDA, Khordha and payable at Khordha. The tender cost is exclusive of GST and is not refundable.
- Earnest money as specified in bid shall be deposited in shape of Demand Draft from any nationalized bank in an acceptable format the time of submission of bid.
- Bid securities of the unsuccessful bidders shall be returned to them within 02 weeks of the selection of successful bidder.
- The bidders shall submit information on their performance during last 3 years in proper format.
- The supplied materials shall strictly comply with the specifications as mentioned in the bid, otherwise the material shall be liable for rejection.
- Since timely execution of works is the essence of the contract, requests for extension of time for supply shall not ordinarily be entertained.
- Notice inviting tender, bid documents, prescribed Technical bid, financial bid, terms & Conditions shall form the part of the tender.
- **The EMD may be forfeited in case**
 - I. The Bidder withdraws its bid within validity period of 90days.
 - II. The Bidder does not respond for clarification of bid.
 - III. The Bidder fails to provide the required information during the evaluation process.
 - IV. The Bidder submits false information.
 - V. The Bidder fails to sign Agreement in time.
 - VI. The Bidder materially alters his Bid during the Bid processing period.
- DRDA, Khordha will not be responsible for any incidental or consequential losses of the firms while execution.
- Deviations in terms and conditions, specification of material, in section clause etc.

Will not be accepted under any condition.

- Prices quoted must be firm and fixed; it shall be quoted in both figure and word. It should be Inclusive of GST, transportation & installation cost.
- Conditional tender shall not be accepted.
- Canvassing in any manner shall not be entertained and will be viewed seriously leading to rejection of the bid.
- All the documents submitted by the Bidder shall be self-attested or else liable for rejection.
- The delivery shall be made within 10 days from the date of issue of supply order.

10. Opening of Financial Bid

- If the Technical Bid is found complete and responsive, the financial bid will be opened.

13. Delivery Mechanism & Installation

The delivery & Installation of the materials by the bidder at the respective Block Headquarter & District headquarter. A random quality and quantity check will be conducted at the time of each delivery. If the quantity and quality is found to be non-satisfactory, Bidder will be penalized upto 100% of the Order value.

14. Settlement of Dispute

In case of any dispute arises between the supplier and purchaser shall be tried to resolved amicably by mutual understanding. If the party fails to resolve the dispute within 21 days shall be settled through arbitration under the jurisdiction of Khordha Court on as per Indian Arbitration and Conciliation Act-1996.

15. Payment

Payments shall be made after and on receipt of necessary certificate from concerned Block Development Officer and DRDA level any officer authorized by PD DRDA and if found satisfactory.

16. Liquidated Damages

In case the supplier fails to supply the above materials within the stipulated period the EMD will be forfeited.

Materials Specification:

Item Name	Specification	Size	Quantity	Installation places
Hoarding	Flex with 20 gaze iron frame with middle support to be fixed in Bamboo pole structure with support stay from back side.	10X10 feet	190	GP HQs
		10X15 feet	380	GP HQs (@ 2 per GP)
		10X20 feet	As per requirement	Important public places of the district
	Flex with 20 gaze iron frame with middle support to be fixed in iron frame structure	10X30 feet	As per requirement	Important public places of the district
		10X40 feet	As per requirement	Important public places of the district

(Sample Format for Undertaking as to Capacity of Supply)

To:

The Project Director,
District Rural Development Agency ,
Khordha District.

UNDERTAKING FOR SUPPLY OF FLEX HOARDING

We confirm that we have the capacity to supply the required Display and affixing Flex Hoarding under Ama Gaon Ama Bikash, Rural Housing Scheme & PEETHA amounting to all GP/ Block and District headquarter of the Khordha district as per their requirement in a time frame of 10 days.

For and on behalf of:

Signature (with Seal)

(Sample Format for Undertaking that Firm/Agency/ Unit is not Black listed)

To:

The Project Director,
District Rural Development Agency ,
Khordha District.

UNDERTAKING THAT THE FIRM/Agency/ Unit IS NOT BLACKLISTED

We confirm that we are not blacklisted by any Government Institution/ CPSE
/SLPE/Local
Authority

For and on behalf of:

Signature (with Seal)

Financial Bid

Supply of the Materials

Item Name	Specification	Size	Quantity	Installation places	Rate quoted (In Rs) per unit	GST	Total
Hoarding	Flex with 20 gaze iron frame with middle support to be fixed in Bamboo pole structure with support stay from back side.	10X10 feet	190	GP HQs			
		10X15 feet	380	GP HQs (@ 2 per GP)			
		10X20 feet	As per requirement	Important public places of the district			
	Flex with 20 gaze iron frame with middle support to be fixed in iron frame structure	10X30 feet	As per requirement	Important public places of the district			
		10X40 feet	As per requirement	Important public places of the district			

Signature of Bidder