



**COLLECTORATE:KHORDHA**  
**(Social Security & Empowerment of Persons with Disabilities Section)**  
No. 3034 / File-IV-11/2018 Date. 19-11-19

(TENDER CALL NOTICE FOR SUPPLY OF ARTICLES AS PER LIST)

Sealed tenders are invited from the intending Registered Firms/ Supplying agencies for supply of **articles as per list enclosed to DSSO, Khordha.**

The tender paper containing detailed terms and conditions, EMD other statutory requirement etc. can be downloaded from the district website [www.khordha.nic.in](http://www.khordha.nic.in). The cost of tender paper is Rs.2000/- (Rupees two thousands) only which is non-refundable. Tender papers completed in all respect along with all required documents should reach in sealed cover to the District Social Security Officer, Khordha on or before 5.12.19 up to **2.00 P.M** by Registered/ Speed post only. The tenders shall be opened on the **same date** at **3.00PM** by the ADM in presence of the members of Tender Committee and tenderers or their authorized representatives. The tenders received beyond the scheduled date and time shall not be taken in to consideration.

The authority reserves the right to reject any or all the tenders without assigning any reason there of and shall bear no liability what so ever consequent upon such decision.

*dan* 18/11  
Additional District Magistrate, Khordha

Memo No. 3035 /

Date. 19-11-19

Copy forwarded to the D.I.O, NIC, Khordha for information with a request to get the Tender Call Notice and Tender document hoisted immediately in the official website of NIC, Khordha for wide publicity.

*dan* 18/11  
Additional District Magistrate, Khordha

Memo No. 3036 /

Date. 19-11-19

Copy forwarded to the Commissioner, BMC/Project Director, DRDA, Khordha/ Sub-Collector, Khordha /BBSR, CDM&PHO, Khordha / All BDOS/ All Tahasildars /All CDPOs of Khordha District/G.M DIC ,Khordha/ All Collectors /DSSOs of the State of Odisha for information and necessary action with a request to display the tender notice in the Notice Board of their respective offices for wide publicity.

*dan* 18/11  
Additional District Magistrate, Khordha

**Terms and Conditions of Tender Call Notice for supply of articles as per list of DSSO, Khordha**

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1. Sealed tenders are invited from the intending Registered Firms/ Supplying agencies for supply of different articles as per list to CLP at door step /Block/ULB/District as required.
2. The tender paper containing details terms and conditions, EMD statutory requirement, etc. can be downloaded from the district website [www.khordha.nic.in](http://www.khordha.nic.in). The tender paper cost of Rs.2,000/- ( Rupees two thousands) only is non-refundable.
3. Tender paper complete in all respect along with all required documents should reach in sealed cover to the District Social Security Officer, Khordha on or before 5<sup>th</sup> December 2019 up to 3.00 P.M by Registered/ Speed post only.
4. The tender will be opened on **5.12.2019 at 4.00 P.M** by the ADM in presence of the members of tender committee and tenderers or their authorized representatives. The tender received beyond the scheduled date and time shall not be taken in to consideration.
5. The details terms and conditions associated with the assignments of tender is mentioned at **Annexure-A**.
6. The tender will be in two parts i.e. Technical Bid (Part-I) and Financial Bid (Part-II). The bidders should submit their Technical bid and Financial Bid separately in two envelopes and put into another large cover super scribed as "**Tender for Supply of articles in the office of DSSO, Khordha**".
7. Bidders who qualify Technical bid will be eligible to participate in Financial Bid.
8. On the day of opening of Tender the tenderer will have to produce the sample of each items before the committee.
9. The Successful bidder will deliver the materials to the CLP colonies/ camp/block/ULB/District to handed over to the CLP with packing as per requirement one unit and camp dates, within 07 days from the date of receipt of Purchase order. One representative from the bidder should present at the delivery point of one unit to the each CLP at colonies or camp side with list of items.

  
Additional District Magistrate, Khordha

**ANNEXURE-A**

Sl. No.	Terms and Conditions	Documents to be submitted
1	The intending Registered Firms/ Supplying agencies should be a bonafied registered body having valid registration No of either GSTIN or DIC."	Attested photo copy of the registration certificate.
2	The organization should be a valid PAN/GSTIN holder having 2018-19 clearance certificate.	Attested photo copy of PAN Card and G.STIN.
3	It should not be a black listed organization by any Government organization	Declaration by the bidder.
4	Rates should be quoted inclusive of other charges and transportation charges / packing etc. & Tax. etc.	Furnished in Financial Bid (Tender Form-2)
5	The District Administration will have no liability regarding transportation, loading and unloading of materials indent for supply to the designated place in good condition. The defective or damaged materials if any will be replaced by the organization.	Declaration by the bidder.
6	The tender must be accompanied with Bank Draft of Rs.2000.00 in " <b>District Social Security Officer Khordha SAHAYA.</b> " Payble at Bandhan Bank ,Khordha towards cost of tender paper.	Draft to be enclosed
7	The tender must be accompanied with Earnest money of Rs.1,00,000/- (Rupees One Lakh) only in shape of Demand Draft pledged in favour of " <b>District Social Security Officer Khordha SAHAYA.</b> " Tenders without Earnest Money will be liable for rejection. The EMD of unsuccessful bidder will be returned without interest on finalization of bid. EMD of successful bidder will turn in to security deposit.	Draft to be enclosed
8	Conditional tenders are liable to be rejected. The tender, which is not as per specification will not be considered.	
9	If the successful bidder fails to supply within the stipulated period i.e. 30days from the date of receipt of the indent order, liquidated damage @2% per day of delay shall be deducted from the final payment.	
10	The District Administration will not pay any advance payment to the organization. The organization will have to carry out the entire job on its own and the amount will be paid only after satisfactory completion of the job and submission of bill in that regard.	
11	Under no circumstance the successful tenderer shall <del>not</del> appoint any sub-contractor or sub-	

	lease the contract. If it is found that the successful tenderer has violated these conditions the contract will be terminated forthwith without any notice and security deposited by the tenderer shall be forfeited.	
12	The rate quoted against this tender shall remain valid up to 12 months after publication of approved rate. No request to increase in rates will be allowed or entertained during this period.	
13	Part quotation of specified quantity of an item will be rejected.	
14	The Authority reserves the right to reject any or all the tenders without assigning any reason thereof and shall bear no liability what so ever consequent upon such decision.	
15	On the day of opening of Tender the tenderer will have to produce the sample of each items before the committee.	
16	Quality of the product will be given due importance. The decision of the Committee on the evaluation of the material is final.	

  
**Additional District Magistrate, Khordha**

**TENDER FORM**  
**Part -I**  
**(Technical Bid)**

1.	Name of the Firms/Supplying Agency (In capital Letters)	
2.	Address of the Organization /whatapp no/e.mail address	
3.	Name of the authorized signatory. (in block letters)	
4.	Specimen signature of authorized signatory.	
5.	Telephone number of authorized signatory/organization	
6.	Registration No. (Attach attested copy of registration certificate issued from DIC)	
7.	PAN No. with a copy	
8.	GSTIN No.with a copy	
9.	Bank Draft of Rs.2000/- (Rupees Two Thousand )onlypayable at " <b><u>District Social Security Officer Khordha SAHAYA.</u></b> " towards cost of tender paper submitted or not. Xerox copy of receipt should be submitted	
10.	Bank Draft of Rs.100000/- (Rupees One Lakh )only pledged in favour of " <b><u>District Social Security Officer Khordha SAHAYA.</u></b> " towards Ernest Money Deposit.	
11.	Declaration that the Tenderer agrees to abide by all terms and conditions of tender.	
12.	Whether all documents submitted signed by the authorized signatory of the organization (Yes/No)	

**DECLARATION**

I/We hereby certify that the terms and conditions, specification etc. given with the tender notice have been read carefully acceptable to me/us and that the information furnished above is complete and correct to the best of my/our knowledge. I/We understand that in case of any deviation in the above statement at any stage , the Tenderer shall be blacklisted and appropriate action will be taken.

Place  
Date

(Signature and seal of the authorized signatory)

**TENDER FORM**  
**Part –II**  
**(Financial Bid)**

SI No.	ITEM	SPECIFICATI ON	Ceiling price given by Governm ent	Quotat ed Rate per piece
1	MAT(Floor)SIZE-3.5 ft * 6 ft/QUALITY-GOOD QUALITY COARSE COTTON DURRY (HEAVY TYPE)/COLOUR-DEEP COLOUR STRIPE MAT	01	Rs.600/-	
2	BED SHEET SIZE-4 ft * 6 ft/ GOOD QUALITY COTTON BEDSHEET WITH GOOD QUALITY SELVEDGE/COLOUR-CHECK OR STRIPE COLOURED BEDSHEET	01	Rs.200/-	
3	BLANKET SIZE-4.5 ft * 6.5 ft /WEIGHT-1500 gms +/- 10 % / WOOL CONTENT 50% TO 60 % /QUALITY-GOOD QUALITY WITH 4 SIDE POPLIN CLOTH STITCHING OR HAVING GOOD QUALITY SELVEDGE WITH BOTH END KNOTTING /COLOUR-BLACK OR DEEP BLUE	01	Rs.400/-	
4	MOUSQUITO NET SIZE-6 ft * 6 ft* 3.5 ft (DIMENSION)/QUALITY-SYNTHETIC YARN WITH GOOD QUALITY STITCHING AND HAVING 3 – 0.5 ft HEIGHT WITH 6 INCHES CLOTH IN THE BOTTOM/COLOUR-LIGHT COLOUR OR WHITE	01	Rs.400/-	
5	UMBRELLA SIMPLE, NON – FOLDABLE MEDIUM SIZE	01	Rs.250/-	
6	DHOTI SIZE 4 Mts * 1.20 Mts/MATERIAL- 80% FINE COTTON: 20 % POLYESTER /COLOUR-BLEACHED WHITE/QUALITY-FINE QIALITY WITH COLOURED BORDER	01	Rs.225/-	
7	SAREE SIZE-5.5 mtrs * 1.20 mtrs/MATERIAL- 100% COTTTON/COLOUR –DEEP /QUALITY-PRINTED SAREE (B.K /PARVATI TYPE OR SIMILAR QUALITY)	01	Rs.600/-	
8	TOWEL SIZE-1.5 Mts * 0.76 Mts./MATERIAL-COARSE COTTON (2/20's / 2/18 NF)/COLOUR LIGHT STRIPE OR DEEP OR CHECK / QUALITY-GOOD QUALITY (V-TEX / RAJA TEX TYPE)	01	Rs.175/-	
9	TARPOLINE(15'*12')	01	Rs.3000/-	
10	Aluminum DEKCHI(1.5 K.G-1 & 2 KG-1)	02		
11	Aluminum KHADHAI(400 gms )	01	Rs.1200/-	

12	Still BELA (Dal) (200 gms)	01		
13	Still CHATU (200 gms)	01		
14	Still PITHA PATIA(1 foot)	01		
15	ALUMINIUM BUCKET (18 inches)	01	Rs.700/-	
16	ALUMINIUM JUG(1 Ltr.)	01		
17	STEEL TRAY18*10 inches	02		
18	STEEL GLASS 6 inches	04		
19	STEEL SPONE MEDIUM	04		
20	STEEL PLATE 6 INCH DIAMETRE	02	Rs.1500/-	
21	STEEL GINA SMALL	04		
22	STEEL KANSHA MEDIUM	01		
23	TOILET BRUSH HEAVY	01		
24	LUX SOAP	05		
25	WASHING POWDER SURF EXCELL 1k.g	01	Rs.600/-	
26	PHENAIL one ltr.	01		
	DETTOL 500 ml	01		
27	NOTEBOOK ROLLING (Number-6)	03		
28	GEOMETRY BOX SCHOOLMATE	01		
29	TRANSLATION BOOK(10 <sup>TH</sup> STANDARD)	01	Rs.1000/-	
30	SCHOOL BAG	01		
31	WATER BOTTLE MEDIUM(PLASTIC)	01		
32	TIFFIN BOX STEEL MEDIUM	01		
33	DICTIONARY (OXFORD)Oriya to English MEDIUM	01		

(Signature and seal of the authorized signatory)

Place

Date