

Office of the Collector and District Magistrate, Khordha

Order No. 10263 /Rev. Dated: 13.07.2022

QUOTATION CALL NOTICE

Sealed quotations/Tenders having valid GST Registration Certificate are invited in the prescribed format (Given in Annexure-I & Annexure-II) from interested reputed Travel Agencies/ Tour Operators or private individuals for providing vehicles (Bolero Types) to be used for "Prevention of theft of Minor Minerals and eviction activities" in Khordha district under the disposal of Sub-Collector, Khordha/ Bhubaneswar as mentioned hereunder.

Sl. No.	Type of Vehicle	Nos. of Vehicle required	Mileage per Liter
1	Bolero	02	10

The terms and conditions (Annexure-II) for use of these vehicles in "Prevention of theft of Minor Minerals and eviction activities" in Khordha district on monthly rent basis.

1. The vehicle must be in Road Worthy condition, shall not be older than 3 years from the date of initial agreement and must have valid Registration Certificate, Insurance Certificate, Fitness Certificate, valid Contract Carriage Permit, Pollution Certificate and proof of up to date tax payment etc. which are mandatory for plying of the vehicle.
2. The Driver of the vehicle must have a valid Driving license for driving light Transport Passenger vehicle and should be experienced in driving transport passenger vehicle.
3. The Driver should be well behaved, gentle and obedient in nature. The mobile number of the driver so engaged by the successful bidder should be available and open all times. so that he can be informed during emergency time as and when required. Police verifications for deployed driver shall be ensured by the agency.
4. A sum of Rs.5,000/- shall be deposited by the intending bidders in shape of Account Payee Bank Draft drawn in favour of the Collector, Khordha submitted along with the tender as security deposit. After completion of tender process, the amount will be refunded to unsuccessful bidders.
5. The monthly rate of hire charges are to be quoted separately in the general bid information (excluding fuel).
6. The vehicle must achieve a fuel efficiency of 10 KM per liter.
7. The details of the make and year of manufacture of the vehicle, Registration No., mileage (Kms. Covered per liter) and name of the Driver with Driving License No. and period of validity should be specifically provided in the general bid information to be furnished with the Quotation/ Tender.
8. The Quotation completed in all respect should reach to the undersigned on or before **22.07.2022** by **3.00 PM** through online in mail id- (revenue.khordha@odisha.gov.in/revenue.khordha2018@gmail.com) addressed to "Quotation/Tender for hiring of vehicle" District Revenue Officer, O/o the Collector & D.M, Khordha and shall be opened on the same day at **3.30 PM** in presence of the bidders or their authorized representatives. No on line quotation shall be entertained after the due date and time.
9. Vehicles will be stationed as convenient under the disposal of Sub-Collector, Khordha/ Bhubaneswar, so that the same can be utilized as and when required by them.

10. In case of emergency, the driver will have to report for duty. No extra payment shall be demanded.
11. The application form of quotation/ tender containing general bid information and terms and conditions for hiring vehicles etc.will be available with Revenue Section,Collectorate, Khordha and through online from **13.07.2022 to 22.07.2022** or the same can be downloaded from the Dist. website for submission of Quotation/Tender to this office.

By Order of Collector



Deputy Collector Revenue , Khordha

Memo No. **10264** /Rev. Dated: **13.07.2022**

Copy forwarded to DIO, NIC, Khordha for information and necessary action. He is requested to publish this notice in District website.



Deputy Collector Revenue , Khordha

Memo No. **10265** /Rev. Dated: **13.07.2022**

Copy forwarded to RTO, Bhubaneswar/ ARTO, Khordha/ All Tahsildars/ All BDOs/ Eos of all ULBs/ All CDPOs/ Nodal Officer, 5T cell/ Deputy Collector, Nizarat, Khordha/ and all line Departments of the District with a request to display this notice on their Notice Board for wide publication.



Deputy Collector Revenue , Khordha

N.B: Enclosure

Annexure-I -Tender Profile.

Annexure-II -Terms and condition for Hiring Vehicle.

TENDERER'S PROFILE

1.	Name of the Proprietor / Partner/Owner (In capital letters)	
2.	Details of address (Registered Office and Operating Branch/ Residence)	
		Office:- Residence:- Mobile No:- Fax No:- e-mail I.D.:-
3.	Details of amount of Earnest Money Deposit:	Rs.5000/- D.D/ B.C No. _____ Dt. _____ Dawn on Bank _____
4.	Service Tax/ GSTN Registration No. (Photo copy must be attached)	
5.	Income Tax Account No./ Pan/ GIR No.	
6.	Details of past experience of similar nature of work at least for three years.	
7.	An amount of Rs.100/- may be deposited towards application fees in time of submission of the application.	

DECLARATION

1. I Son/ Daughter/ Wife of Shri Proprietor/ Partner/ Director/ authorized signatory of the service Provider mentioned above and competent to sign this declaration and execute this tender documents.
2. I have carefully read and understood all the terms and conditions of the tender and undertake to abide by it.
3. The information/ documents furnished along with the above application are true and authentic to the best of my knowledge and belief. I am well aware of the fact that, furnishing of any false information/ fabricated document would lead to rejection of my tender at any stage besides liabilities towards prosecution under appropriate law.

Signature of Authorized person

Full Name:

Seal:

Mobile No:

OFFICE OF THE COLLECTOR & DISTRICT MAGISTRATE, KHORDHA**TERMS AND CONDITIONS FOR HIRING OF VEHICLES ON MONTHLY RENT BASIS**

1. The hired vehicles, during the period of contract shall have all necessary valid M.V documents such as Registration Certificate, Insurance Certificate, Fitness Certificate, valid Contract Carriage Permit, Pollution Certificate and proof of up to date tax payment receipt and Driving license of the Driver available all the times. This office shall not be responsible for any damage/ loss caused to hired vehicles or loss of life/ injury made to any person or damage to any property on account of use of hired vehicle in any manner whatsoever. The owner of the vehicle shall be responsible for all such litigations.
2. The hire charges to be paid for monthly basis is final but does not include cost of petrol which is to be paid separately basing on the actual consumption.
3. All the expenditure of the vehicle towards repair, replacement of spare parts, lubricating oil of engine, Gear Box and differential coolant, Tyres and Tubes, Battery etc will be borne by the bidder.
4. It shall be the responsibility of the bidder to provide a good driver and the salary of the driver shall be borne by the owner.
5. In case of breakdown for reason whatsoever the replacement of the vehicle of the same or better model shall be provided by the owner of the vehicle/ bidder.
6. In case vehicle does not report regularly, the authority will be at liberty to reject the agreement and may engage a new vehicle from other source.
7. In case of emergency, the driver will have to report for duty as per the requirement of hirer. No extra payment shall be demanded.
8. Monthly hire charges and reimbursements towards cost of petrol (as per actual) as per the Govt. of Odisha of selected bidder will be paid in every succeeding months as soon as possible within fifteen days of the submission of bills by the service provider and no advance payment will be made.
9. The vehicle shall not be more than three years of old from the initial registration and also is in good running condition during the period of contract.
10. If the services are found to be unsatisfactory, the bidder will be given one month notice and terminate the agreement.
11. In case the service provider intends to withdraw the services of his vehicle and terminate the agreement, it shall be mandatory upon him to grant one month notice before such withdrawal of service and termination of agreement.
12. If the bidder violates any of the terms of contract, authority shall forfeit the entire amount of security deposit.
13. After finalization of the Quotation/tender, the successful bidder shall furnish information in Annexure-III which will be provided separately.
14. Service Tax/ GSTN would be reimbursed over and above the hire charges.
15. The agency should be registered under appropriate laws/acts of Govt. for providing Vehicles on hiring.
16. The vehicle should be at disposal of undersigned both in working and holidays.
17. All the orders and guidelines issued by Finance Department from time to time shall be followed scrupulously.
18. The decision of the committee is final regarding hiring of the vehicle.


Deputy Collector Revenue

Khordha