



**OFFICE OF THE DEPUTY DIRECTOR OF MINES, KHORDHA CIRCLE, KHORDHA
STEEL AND MINES DEPARTMENT, GOVT. OF ODISHA**
(E-Mail: mo.cuttack@orissaminerals.gov.in)

Quotation/Tender Call Notice

Letter No:09/Mines,

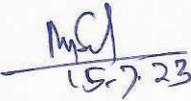
Date:15.07.2023

Sealed quotations are invited from interested reputed Travel Agencies/ Tour Operators or private individuals for providing two (2) AC (Diesel or Petrol) driven vehicle specifically Bolero having seating capacity not more than ten including driver, which shall conform to the "Terms and Conditions (Annexure-I)" for official use, **one for Khordha district and another for Puri district** under office of the Deputy Director of Mines, Khordha Circle, Khordha on monthly rent basis.

1. The vehicle must be in Road Worthy-condition, shall not be more than 3 years old (preferable new) from the date of initial registration and must have valid Registration Certificate, Insurance Certificate, Fitness Certificate, valid Contract Carriage Permit, proof of up to date tax payment etc. which are mandatory for plying of vehicle.
2. The Driver of the vehicle must have a valid Driving License for driving light transport passenger vehicle and should be sufficiently experienced in driving transport passenger vehicle.
3. The Driver should be well behaved, gentle and obedient in nature.
4. A sum of Rs.5000/- shall be deposited by the intending bidders in shape of Account payee Bank Draft drawn in favour of the **Deputy Director of Mines, Cuttack** and submitting along with the tender as security deposit. After completion of tender process, the amount will be refunded to unsuccessful bidders.
5. The monthly rate of hire charges be quoted separately in the general bid information. (Excluding Fuel cost). Maximum allowed hire charges per month is **Rs.31,000/- (Excluding Fuel cost)** including GST.

P.T.O

6. The vehicle must achieve a fuel efficiency of 10Kms per liter.
7. The details of the make and year of manufacture of the vehicle, registration No., mileage (Kms covered per liter) and name of the Driver with Driving License No. and period of validity should be specifically provided in the general bid information to be furnished with the Quotation/Tender (Annexure-II).
8. The application form of quotation/tender containing General Bid information (Annexure-II) & Terms and Conditions (Annexure-I) etc. for hiring of vehicle will be available with the **Deputy Director of Mines, Cuttack Circle, Cuttack, At-Nimpur, Jagatpur, Cuttack-754021** on payment of Rs.100/- (non-refundable) from **17.07.2023 to 31.07.2023 up to 1.00 P.M.** during the office hours on all working days and also be available in the website of district portal (www.khordha.nic.in) & (www.puri.nic.in) from 17.07.2023 to 31.07.2023 up to 1.00 P.M. In case, the application is downloaded from the website, the applicant shall submit an amount of Rs.100/- (non-refundable) towards the cost of Quotation/Tender paper. All the documents must be inserted in the sealed envelope, along with the applicants name and address super scribed on the envelope and clearly marked the "**Quotation/Tender Call Notice for hiring of vehicle for _____ district**" on the top of envelope.
9. The Quotation completed in all respect should reach the undersigned on or before **31.07.2023 by 1.00 P.M.** & shall be opened on the same day at **3.00 P.M.** for both Khordha and Puri district in presence of the bidders or their authorized representatives at office of the **Deputy Director of Mines, Cuttack Circle, Cuttack, At-Nimpur, Jagatpur, Cuttack-754021**. If this day is declared later as a Government holiday then the tenders will be received and opened on the next working day as per the schedule time. The undersigned will not be held responsible regarding late submission/ receive of tender in any manner.
10. The authority reserves the right to reject any or all tenders without assigning any reason thereof.


15.7.23

**DEPUTY DIRECTOR OF MINES (I/C),
KHORDHA CIRCLE, KHORDHA**

Memo No.10/Mines, dt.15.07.2023

Copy submitted to the Director of Mines and Geology, Odisha, Bhubaneswar/ Director of Minor Minerals, Odisha, Bhubaneswar/the Collector & District Magistrate, Khordha / the Collector & District Magistrate, Puri for favour of kind information and necessary action. It is requested to display the quotation notice in the Office notice Board for wide publication.

M.S.J.
15.7.23

**DEPUTY DIRECTOR OF MINES (I/C),
KHORDHA CIRCLE, KHORDHA**

Memo No.11/Mines, dt.15.07.2023

Copy forwarded to the District Informatics Officer, NIC, Khordha/ District Informatics Officer, NIC, Puri with a request to publish the Quotation Call Notice in their respective District Portals for wide publicity.

M.S.J.
15.7.23

**DEPUTY DIRECTOR OF MINES (I/C),
KHORDHA CIRCLE, KHORDHA**

Memo No.12/Mines, dt.15.07.2023

Copy of quotation/tender call notice displayed in the office Notice Board of the Deputy Director of Mines, Cuttack for information of general public.

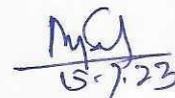
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15.7.23

**DEPUTY DIRECTOR OF MINES (I/C),
KHORDHA CIRCLE, KHORDHA**

TERMS AND CONDITIONS FOR HIRING OF VEHICLES

The following terms and conditions must be fulfilled by the successful bidder for providing a vehicle on hire on monthly rent basis.

1. The hired vehicle, during period of contract, shall have all necessary valid MV documents such as:- valid Registration Certificate, Insurance Certificate, Fitness Certificate, valid Contract Carriage Permit, proof of up to date tax payment etc. and D.L. of the driver available all the times. The Department /Office hiring the vehicle shall not be responsible for any damage/ loss caused to hired vehicles or loss of life / injury made to any person or damage to any property on account of use of hired vehicle any manner whatsoever. The hirer shall be responsible for all such litigation.
2. The hire charges to be paid for monthly basis is final but does not include cost of diesel or petrol, which is to be paid separately basing on actual consumption and lubricant as per existing Government norms. All the expenditure of the vehicle towards repair, replacement of spare parts, Lubricating oil of Engine, Gear Box & differential Coolant, Tyre & Tubes, Battery etc. will be borne by the bidder.
3. It shall be the responsibility of the bidder to provide a good driver and the salary of the driver shall be borne by the owner.
4. In case of breakdown for reasons whatsoever the replacement of a vehicle of the same or better model shall be provided by the owner of the vehicle / bidder.
5. In case of the vehicle do not report regularly, the authority will be at liberty to reject the agreement and may engage vehicle from other source.
6. The vehicle shall report for duty for minimum of 25 days in a month.
7. In case of emergency, the driver will have to report for duty as per the requirement of hirer. No extra payment shall be demanded.
8. Monthly hire charges and reimbursements towards cost of diesel or petrol (as per actual) and lubricants (as per Govt. norms) of selected bidder will be paid in every succeeding month, as far as possible within fifteen days of the submission of bills by the service provider and no advance payment will be made.
9. The vehicles shall not be more than 3 years old from the initial registration and also in good running condition during the period of contract.
10. If the services are found to be unsatisfactory, the client shall give one month notice and terminate the agreement.
11. In case the Service Provider intends to withdraw the services of his vehicle and terminate the agreement, it shall be mandatory upon him to furnish one month notice before such withdrawal of service and termination of agreement.
12. If the bidder violates any of the terms of contract, the undersigned shall forfeit the entire amount of security deposit.
13. Selected bidder has to sign an agreement with the Deputy Director of Mines, Khordha for engagement of vehicle on hire basis.


5.7.23

**DEPUTY DIRECTOR OF MINES (I/C),
KHORDHA CIRCLE, KHORDHA**

GENERAL BID INFORMATION FOR HIRING OF VEHICLES

1. Name of the Traveling Agency/Tour Operator/Private Individuals: :
2. Identity Proof of the applicant :
3. Present address for communication :
4. Registration No. of Vehicle :
5. Type of Vehicle (AC/Non-AC) :
6. Year of Manufacture :
7. Model :
8. Date of Registration :
9. Name & complete address of the owner of the vehicle :

10. Fitness certificate validity :
11. Permit Validity :
12. Insurance Validity :
13. Name / Address of the Driver :

14. D. L. No. & Validity of the D.L. of the Driver :
15. Proposed hire charges of the vehicle per month
(excluding fuel cost) :
16. Rate of fuel consumption / Mileage per liter :
17. Contact Number of the Service Provider (Tenderer/Quotationer) :Mob:
18. PAN No. of the Service Provider :
19. Details of Security Deposit amount :
20. Details of application fee paid :

"Certified that the information submitted above is true to the best of my knowledge and belief".

Seal & Signature of the Quotationer/Tenderer