



OFFICE OF THE NOTIFIED AREA COUNCIL, BALUGAON

Balugaon, Khordha, Odisha, Pin-752030, Email Id.eonac.balugaon2013@gmail.com

No. 1624 /

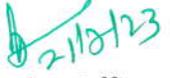
Dt. 21.07.2023

Corrigendum

The undersigned has modified the Request for Proposal (RFP) vide No.1539/ Dtd.11.07.2023 towards "Preparation of Storm Water Drainage Master Plan and DPR for Balugaon Notified Area Council" which was instructed for submission to reach latest by 5 P.M. on dt.25.07.2023. Now it changed to 27.07.2023 up to 5.00 P.M. instead of above. The details may be accessed and the revised RFP / Application form can be downloaded from the website-www.khordha.nic.in.

Memo No. 1625(3) / Date. 21.07.2023

Copy submitted to the Collector & District Magistrate, Khordha / Project Director, DUDA, Khordha for favour of kind information with a request to display the same in the notice board for wide publication / one copy displayed in the Balugaon NAC Office Notice Board for wide publication.


Executive Officer,
N.A.C., Balugaon

Memo No. 1626 / Date. 21.07.2023

Copy submitted to the D.I.O., NIC, Khordha for kind information with a request to display the notice in the district website, khordha for wide publication and upload the revised RFP.


Executive Officer,
N.A.C., Balugaon

Memo No. 1627 / Date. 21.07.2023

Copy submitted to the Director, I & PR Department, Govt. of Odisha, Bhubaneswar for information with a request to publish the same in any one English News Paper and One Odia News Paper.


Executive Officer,
N.A.C., Balugaon

Memo No. 1628(2) / Date. 21.07.2023

Copy submitted to the Chairperson / Vice-Chairperson, Balugaon NAC for favour of kind information.


Executive Officer,
N.A.C., Balugaon



PREPARATION OF COMPREHENSIVE STORM WATER DRAINAGE
MASTER PLAN AND DETAILED PROJECT REPORT OF BALUGAON NO
TIFED AREA COUNCIL DISTRICT: KHORDHA, ODISHA

21/01/23

EXECUTIVE OFFICER
BALUGAON NAC

REQUESTFORPROPOSAL (RFP)
SCHEDULEOFEOIANDOTHERIMPORTANTINFORMATION

Sl. No.	Particulars	Details
1	Web address to download the EOI(District portal)	www.khordha.nic.in
2	Last date & time of submission of bid by speed post/registered post/ Courier and by hand (Bid due date & time)	27.07.2023 up to 5pm
3	Date &Time of opening of Technical Bid	27.07.2023 at5pm
4	Date &time of opening of Financial Bid	To be intimated later to the technically qualified bidders
5	Duration of Service	09Months.
6	Cost of EOI document	DD of Rs.10,000/- (Ten Thousand) only from any Nationalized Bank in favour of Executive Officer, Balugaon NAC payable at Balugaon, Khordha.
7	Earnest Money Deposit	DD of Rs. 50000/- (Fifty Thousand)only from any Nationalized Bank in favour of Executive Officer, Balugaon NAC payable at Balugaon, Khordha.
8	Address where Bidders must sent proposal	Executive Officer, BALUGAON-NAC BALUGAON, KHORDHA-752030

REQUEST FOR PROPOSAL (RFP) For
Providing Consultancy Services for preparation of DPR including Topographical Survey, Design and technical support assistance for Improvement of Storm Water Drainage System of Balugaon NAC area in the District of Khordha, Odisha.

DATASHEET

Sl.No	Particular	Details
1.	Name of the Client	Executive Officer, Address-Balugaon NAC Balugaon, Khordha-752030
2.	Date of Issue of RFP	13.07.2023
3.	Proposal Due Date	27.07.2023 up to 5PM
4.	Date of opening of Technical Proposal	27.07.2023 at 5 PM
5.	Date of opening of Financial Proposal	Intimated later on to Qualified bidders.
6.	Contact Person	Junior. Engineer Balugaon NAC Balugaon, Khordha.
7.	Address for Hard Copy Submission of Technical Proposal	Office of the Executive Officer, Address-NAC Balugaon Balugaon, Khordha-752030 Mode of Submission: Speed Post /Registered Post/Courier and by hand.
8.	Place of Opening of Proposal:	Office of the Executive Officer, Balugaon NAC, Khordha Odisha-752030

Notes-(JV) Joint venture is not allowed


Executive Officer
BALUGAON NAC



REQUEST FOR PROPOSAL (RFP) For
Providing Consultancy Services for preparation of DPR including Topographical Survey, Design and technical support assistance for Improvement of Storm Water Drainage System of Balugaon Notified Area Council in the District of Khordha Odisha.

INFORMATION TO THE BIDDER

Pre-Qualification Criteria:

Before opening and evaluation of the technical proposals, each bidder/consultant will be Assessed based on the following pre-qualification criteria. The bidder/consultant is required to produce copies of the required supportive documents/information as part of their technical proposal failing which the proposals will be rejected.

Sl. No	Eligibility Criteria	Supportive Documents
1	The bidder/Consultant must be a Company as registered under Indian Companies Act, 2013 or a Society Registered under The Societies Registration Act, 1860 or a Trust registered under the Indian Trusts Act, 1882 or a Partnership Firm registered under the Indian Partnership Act, 1932 or a proprietorship firm with GST registration or a Limited Liability Partnership registered under The Limited Liability Partnership Act, 2008	Certificate of Incorporation / Partnership deed/ GST Tax Registration
2	The bidder/ Consultant should have been in the consulting business for more than Ten years from the date of Incorporation on the last date of submission of the proposal.	
3	Bidder should be operating its local office in Odisha. Having paid the Professional tax to Odisha Government for at least the last three years.	Copy of professional tax paid chalan
4	Bidder/Consultant must have experience in: The Agency/bidder should be doing similar consultancy services, i.e Preparation of at least one Master Plan with relate to Sewerage OR Storm Water Management for any ULB in Odisha within the last 10 years. OR The agency must have a completion certificate of a single design work of a value Minimum Rs. 15 Crore or completion of single survey work of a value Minimum of Rs. 30 lakhs within the last seven years for any Government department of Odisha.	Copies of Work Order /Contract Document /Completion Certificate from the previous Clients

5	The Bidder should have a financial turnover of at least Rs.50.00 lakh from consulting business only during any year in last 5(Five) Financial Years.	Financial Details of the bidder along with copies of the audited balance sheet.
6	Bidder /Consultant shall furnish an undertaking about no blacklisted or debarred from any project during the execution of any project. & The bidder undertakes a letter that all the provided documents are true as per their knowledge and there is no falls documentation during submission of the bid &the bidder agrees that the discretion and decision of the authority of ULB in respect of selection of agencies with accomplished expertise is final and binding.	Self-Declaration from the Bidder.

2 Documents / Formats needs to be submitted along with TECHNICAL PROPOSAL:

The bidder/consultants have to furnish the following documents duly signed in along with their Technical Proposal:

- 1-Covering letter (TECH-1) on bidder's letter head requesting to participate in the selection process.
- 2-Copy of Certificate of Incorporation/Registration
- 3-Copy of PAN
- 4-Copy of Goods and Services Tax Identification Number (GSTIN).
- 5-Copies of ITR Return for the last 3 (Three) Assessment Years
- 6-General Details of the Bidder
- 7-List of completed assignments of similar nature (Past Experience Details,) along with copies of contracts/work orders from previous Clients.
- 8-Undertaking for not having been black-listed by any Central/State Government/ Any other autonomous bodies/International & National Organization in the recent past.

Each page should be signed by the authorized representative.

3. Validity of the Proposal:

Proposals shall remain valid for a period of **90 (Ninety Days)** from The date of opening of the technical proposal. The Client reserves the rights to reject a proposal valid for a shorter period as non-responsive and will make the best efforts to finalize the selection process and award of the contract within the bid validity period. The bid validity period may be extended on mutual consent.

Bid shall be enclosed with -----

Part1:Tender Fee/Pre-Qualification/Technical Proposal with proposed key personnel's

Part2:Financial Proposal.

Performance Security

The ULB will deduct 3% from each RA bill towards the security deposit and the same will be returned after the completion of DPR and audit from the successful bidder.

Exemption in EMD for Micro & small enterprise registered with NSIC/MSME:

The micro and small enterprises registered with the NSIC/MSME are exempted from the submission of EMD / Bid security deposit on the production of requisite proof in the form of valid certification from NSIC/MSME for the tendered items/ services. Micro and small enterprises having Udyog Aadhaar Memorandum are also entitled to the above exemption for which submission of a valid memorandum certificate is a must.

Anti-corruption Measure:

- a. Any effort by Bidder(s) to influence the Client in the evaluation and ranking of financial proposals, and recommendation for award of contract, will result in the rejection of the proposal.
- b. A recommendation for award of Contracts shall be rejected if it is determined that the commended bidder has directly, or through an agent, engaged in corrupt, fraudulent, collusive, or coercive practices in competing for the contract in question. In such cases, the Client shall blacklist the bidder either indefinitely or for a stated period of time, disqualifying it from participating in any related bidding process for the said period.

Language of Proposals:

The proposal and all related correspondence exchanged between the bidder and the Client shall be written in the **English** language. Supporting documents and printed literature that are part of the proposal may be in another language provided they are accompanied by an accurate translation of the relevant passages in English with self-certification for accuracy, in which case, for the purposes of interpretation of the Proposal, the translated versions shall govern.

Legal Jurisdiction: All legal disputes are subject to the jurisdiction of civil court Of Khordha, Odisha.

The Client and the agency shall make every effort to resolve an amicably, by direct negotiation, any disagreement or dispute arising between the munder or arising from or in connection with the contract. Disputes not so resolved amicably within 30 days of receipt of notice of such as a disputes shall be resolved by a sole arbitrator nominated by the dept of Housing and Urban development dept govt. of Odisha.

Force Majeure:

For purpose of this clause, "Force Majeure" means an event beyond the control of the agency and not involving the agency's fault or negligence and not foreseeable. Such events may include, but are not restricted, wars or revolutions, fires, floods, riots, civil commotion, earthquake, epidemics or other natural disasters and restriction imposed by the Government or other bodies, which are beyond the control of the agency, which prevents or delays the execution of the order by the agency. If a force Majeure situation arises, the agency shall promptly notify Client in writing of such condition, the cause there of and the change that is necessitated due to the condition. Until and unless otherwise directed by the Client in writing, the Agency shall continue to perform its obligations under the contract as far as is reasonably practical, and shall seek all reasonable alternative means for performance not prevented by the Force Majeure event. The agency shall advise Client in writing, the beginning and the end of the above causes of delay, within seven days of the occurrence and cessation of the Force Majeure condition. In the even to fade lay lasting for more than one month, if arising out of causes of Force Majeure, Client reserve the right to cancel the contract without any obligation to compensate the agency in any manner for what so ever reason.

OBJECTIVE.

The objective of the programme is to promote planned integrated development of the Municipal town to help creating durable public access and to improve quality oriented services in the town.

The broad objective of this proposed Project is to:.

Sl. No	Deliverable Components/Prevent flooding of the City there by minimize occurrence of damages to public/private properties and public life & Renovation of the existing natural storm water channels suiting to following scope.
1	Construction of storm water drain sand/or retaining walls on both sides where needed duly demarcating the boundaries on either side.
2	Construction of Check dams/ Drops wherever necessary to reduce the velocity in stages to ensure steady flow, to helping round water recharge and to use as water bodies/ lakes for recreational spots.
3	Construction of cross culverts/Bridges wherever necessary.
4	Chain link fences to minimize dumping of garbage and litter.
5	Conducting detailed survey of the existing storm water Channels to assess their Physical status, carrying capacity & adequacy to meet design discharge requirements.
6	Preparation of storm water drainage map for Balugaon NAC area & zonal maps showing existing major and primary, tertiary storm water drains & their disposal system.
7	Based on the hydrologic study design of the entire drainage system including out-fall Structures shall be carried out for safe discharge of design flood to the rivers.
8	Structural design of the entire drainage system without fall structures shall be carried out.
9	Construction of control structures' wherever necessary
10	Preparation of micro level storm water drainage network for street, branch, & main drain In uncovered area and integrating the same with existing system as well as to the major storm water channels (A complete Map also prepare by consultant)
11	Identification of location of pumping stations if need
12	Storage of rain water and recharge to ground water
13	Strategy for O&M of storm water drainage system
14	Prevention of waste water ingress in to river
15	Lists of propose permission & NOC for ULB.

- ❖ The DPR is to study the Topography, Hydrology of the site and surrounding area with Design and prepare the surface run off water drainage as per the center Public Health and Environmental Engineering Organization (CPHEEO)–Manual for storm water Management 2019, Central Ground water Board (DGWB) guidelines/River centric Urban Development Planning guide of MoHUA.
- ❖ Estimate shall be in consideration to SOR Odisha OPWD along with analysis of present wages rates and local royalty fix by Dist. Administration.

The DPRs shall include the following(SCOPEOFWORK)

1	Detailed survey of the drain sand their flood plain areas.
2	Review of existing conditions.
3	Deficiency analysis from hydraulic and structural point of view.
4	Enlisting of obstructions, bottle neck sand encroachments.
5	Rehabilitation plan.
6	Estimation of flood discharge and hydraulic design.
7	Preparation of Longitudinal Sections(LS)and Cross Sections(CS)of drains.
8	Soil Investigation.
9	Construction of cross culverts/ Bridges wherever necessary.
10	Structural design of drain cross-section depending on the availability of land.
11	Detailed estimates with rate analysis based oncurrentSOR-2022.
12	Preparation of detailed drawings & estimate. (As per present SOR OPWD Odisha.)
13	Construction programme to complete the execution.(during tendering)
14	Ground water recharging study& its effect.
15	Conducting detailed survey of the existing storm water Channels to assess their physical status, carrying capacity &adequacy to meet design discharge requirements And estimate of project costs.
16	Preparation of storm water drainage map for Balugaon NAC area & zonal maps showing existing major and primary, tertiary storm water drains &their disposal system & hydrologic study design of the entire drainage system with alignment maps-Drains.
17	Preparation of land schedule with ROR, village map etc. for acquisition of private, Govt. and forest lands to develop the network.

1-If any of the work is to be addition in this contract in jurisdiction of ULB area according to the necessary requirements & desires of ULB authority then the extra payment shall be pay to consultant as per mutual discussion between both the parts in consideration to a Minutes of Minutes.

2-The ULB will be extend all necessary coordination with different depts. For providing of all necessary information's during topographical survey and preparation of DPR. The ULB authority shall be extend all necessary cooperation to Scrutiny of the Technical Feasibility of the(DPR)detailed project Report with formed committee by ULB.

3-The bidder should be visiting the Balugaon NAC area with its own arrangement for study and analysis of Geographical & topographical situation of area before submission of the RFP.

Evaluation Process of RFP

TECHNICAL EVALUATION:

Detailed evaluation process as per the following parameters will be adopted for evaluation of the proposals.

Sl. No.	Bid Evaluation Parameters	Allocation of Marks
1	The bidder/Consultant should have been in the consulting business for more than ten years on the last date of submission of the proposal	05
2	The Agency/bidder should be doing similar consultancy services ,i.e Preparation of at least one Master Plan with relate to Sewerage OR StormWater Management in any urban area in Odisha within the last10 years. OR The agency must have a completion certificate of a single design work of a value Minimum Rs. 15 Crore or completion of single survey work of a value Minimum of Rs. 30 lakhs within the last seven years for any Government department of Odisha.	10
3	The bidder having experience of similar/urban consultancy work performed in Odisha, like detailed Survey and design engineering for water body rejuvenation /preparing DPRs for urban infrastructures minimum 05 nos*2 marks each	10
4	Experience &Specialization in Preparation of storm water management DPRs in different urban areas of Odisha.	15
5	Work Plan& Approach and Methodology with adopt of appropriate technology system -submitted along with Proposal.(with available software systemnearagency/bidder)	30
6	Qualifications and competence of the Key Professional staff fort he assignment 1- Team Leader-01-M Tech/ M Arch with 15 years' experience & Specialization in Master Plan/sewerage or storm water management-10marks 2- Water Resources Engineer 01- M Tech in water resources engineer. – 10 Marks 3- GIS Expert-01-Graduate/Diploma or above experience with Specialization in Master Plan /sewerage or storm water management GIS work minimum03 project experience in any urban towns of Odisha-10marks	30

Bidders who secure above 70%marks from the total(100marks) in the technical proposal will be called for financial evaluation. QCBS approach for storm water drainage DPR Bidders who secure above70%marks from the total(100marks)in the technical proposal will be called for financial evaluation.

JV is not allowed in this project. The minimum technical score(ST)required to pass 70 points

Timelines, stages of deliverables and content of each deliverable.

Deliverables time frame

Deliverables	Description of Items/Deliverables	Corresponding time frame (Monthly)
D1	Topographic Survey and Survey Reports	3 Months
D2	Preparation of Detailed Project Report	6 Months
D3	Technical sanction of DPR	

Payment Terms and Schedule form

The Payment of Consultancy Fees will be made as per the following table:

Sl.No.	Payment Terms	Schedule	Disbursement Schedule
1	Team Mobilizations and start of survey work with necessary inter department coordination	1 st Month	10% on team mobilization and intimation to ULB Authority
2	Completion of Topographic Survey and Submission of Survey Report	3 rd Month	25% ULB area Survey and Submission of Topographical Survey Report to ULB.
3	Preparation of draft DPR & Submission	6 th Month	25% Submission of draft DPR & Estimation With presentation in ULB with technical committee formed by ULB Balugaon.
4	Preparation of DPR and Submission of Final DPR incorporating observations and compliance	8 th Month	25% Submission of Final DPR along the presentation and discussion with technical committee formed by ULB Balugaon.
5	On Technical sanction of DPR	9 to 10th Month	15%. On technical sanction of DPR from Government of Odisha H& UD department.

The payments will be made upon submission of an invoice backed by consultant. Payment of professional fees would be made within two weeks of submission of Invoices

Filled by the Bidder's/

Organization(General Details)

1-Nameof the Bidder/Consultant

2-Address for communication:Tel :Fax:&Email id

3-Name of the authorized person signing &submitting the bid on behalf of the Bidder:

Mobile No. :&Email id:

4-Registration/Incorporation Details

RegistrationNo:Date&Year.:

5-Local office in Odisha-Please furnish contact details

6-Bid Processing Fee Details

Amount:

DD/No.:

Date:

Name of the Bank:

7-EMDDetails

Amount:

DD/No.:

Date:

Name of the Bank

8-PAN Number

9-Goods and services Tax Identification Number (GSTIN)

10-Willing letter & accept all the terms and conditions as specified in the RFP to carry out assignments as the scope of work of the RFP

11- PROPOSED WORK PLAN TO CARRY OUT THE ASSIGNMENT

12-APPROCH & METHODOLOGY OF WORK BY CONSULTANT

13-BIDDER'S PAST EXPERIENCE DETAILS