

OFFICE OF THE ZILLA PAROSHAD, KHORDHA

No. 4357 /ZP /Dt. 11/10/2023

QUOTATION CALL NOTICE

Sealed quotations are invited from intending registered firms/suppliers/dealers having valid GST registration for supply of office form & register to the office of Zilla Parishad, Khordha. The rate quoted for each item should be inclusive of all taxes and transportation charges for delivery to the premises of Zilla Parishad, Khordha. The quotation for supply of the above materials should reach the undersigned on or before dt. 19.10.2023 up to 3.00 P.M with sample of the items. The quotation will be opened on the same day at 3.30 P.M in office of the undersigned in the presence of the quotationer or through their authorized agents. The successful quotationer should delivery the materials within seven days from the date of placement of order. The quotationer may see the sample of items to be printed in Zilla Parishad, Office during the office hours.

The authority reserves the right to reject any/all quotations received without any reason thereof.

Forms items

1. Payment Voucher
2. Receipt Voucher
3. 1st page Note sheet
4. 2nd page Note Sheet
5. Fly Leaf
6. Log Book
7. Issue Register
8. Receipt Register
9. Oil Coupon
10. Index Register
11. Journal Voucher


11.10.2023
Chief Development Officer-cum-

Executive Officer, Zilla Parishad, Khordha

Memo No. 4358 /ZP/Dtd. 11/10/2023

Copy submitted to Collector, Khordha/Sub-Collector, Khordha/BBSR/All Block Development Officers of Khordha District/Notice Board of Zilla Parishad, Khordha for information . They are requested to display the notice in their notice Board for wide publicity.


11.10.2023
Chief Development Officer-cum-

Executive Officer, Zilla Parishad, Khordha

