

Letter No:105.....

Date:.....20.11.2023.....

To

The CDO cum EO,Zilla Parishada,Khordha

Sub: Regarding Advertisement for selection of Community Support Staffs of GPLFs under Chilika Block.

Sir,

In inviting a kind reference to the subject cited above, we are submitting herewith the detailed advertisement for selection of Community Support Staffs of GPLFs under Chilika Block with a request to float the same in your Official Website for wide publication and access.

Sl No	Name of the GPLF	No of MBK Required	No of Bank Mitra Required
1	Mansinghpur Panchayat Mahasangha,Mansighpur	01	Nil
2	Biribadi Gram Panchayat Anchalika Mahasangha,Biribadi	Nil	01
3	Panchayat Stariya Anchalika Mahila Mahasangha, Ankula	Nil	01

This is for favour of your kind information and necessary action.

Nirupama Parida
ସମ୍ପାଦକା

ବିଶ୍ୱଭାରତୀ ବ୍ଲକ୍ ନିଗମ ଶକ୍ତି ମହାସଂଘ
ଚିଲିକା, ଗଙ୍ଗାଧରପୁର

Memo No : 106

Date: 20.11.2023

Copy submitted to DSWO,Khordha/DPC,MS,Khordha/DPM,OLM,Khordha for favour of your kind information and necessary action.

Nirupama Parida
ସମ୍ପାଦକା

ବିଶ୍ୱଭାରତୀ ବ୍ଲକ୍ ନିଗମ ଶକ୍ତି ମହାସଂଘ
ଚିଲିକା, ଗଙ୍ଗାଧରପୁର

Memo No : 107

Date: 20.11.2023

Copy submitted to BDO,Chilika / CDPO,Chilika for favour of your kind information and necessary action.

Nirupama Parida
ସମ୍ପାଦକା

Santoshi Biswal
ସମ୍ପାଦକା

Letter No:

Date:.....

Biswa Bharati Block Mission Shakti Mahasangha, Chilika Block invites application from Candidates for the following position of Community Support Staff.

Community Support Staff	GPLF	Name of the Bank & Branch	No. Of Vacancy	Minimum Educational Qualification	Performance Incentive (Rs Per Month)
Bank Mitra	Biribadi Gram Panchayat Anchalika Mahasangha, Biribadi	UCO, Gangadharpur	01	Intermediate /12 th +2 Pass	Rs 6000/-
	Panchayat Stariya Anchalika Mahila Mahasangha, Ankula	SBI, Ankula	01		

Other Eligibility Criteria:

- Should be a woman and an SHG Member
- Should be able to read and write Odia
- Well conversed with local language/dialect
- Age: Minimum 18 years
- Domicile: Belongs to the GP/GPs coterminous with the service area of the concerned bank for Bank Mitra.

Nisupama Parida
ସମ୍ପାଦକା

ବିଶ୍ୱଭାରତୀ ବ୍ଲକ୍ ନିଶନ ଶକ୍ତି ମହାସଂଘ
ଚିଲିକା, ଗଙ୍ଗାଧରପୁର

Santoshi Biswal
ସମ୍ପାଦକା

ବିଶ୍ୱଭାରତୀ ବ୍ଲକ୍ ନିଶନ ଶକ୍ତି ମହାସଂଘ
ଚିଲିକା, ଗଙ୍ଗାଧରପୁର

Letter No:

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Biswa Bharati Block Mission Shakti Mahasangha, Chilika Block invites application from Candidates for the following position of Community Support Staff.

Community Support Staff	GPLF	No. Of Vacancy	Minimum Educational Qualification	Performance Incentive (Rs Per Month)
MBK	Mansinghpur Panchayat Mahasangha, Mansinghpur	01	Intermediate/12 th / +2 Pass	Rs 6000/-

Other Eligibility Criteria:

- Should be a woman and an SHG Member
- Should be able to read and write Odia
- Well conversed with local language/dialect
- Age: Minimum 18 years
- Domicile: Belongs to the same GP applied for MBK.

Nisuparna Parida

ସମ୍ପାଦକା

ବିଶ୍ୱଭାରତୀ ବ୍ଲକ୍ ମିଶନ ଶକ୍ତି ମହାସଂଘ
ଚିଲିକା, ଗଙ୍ଗାଧରପୁର

Santoshi Biswal

ସମ୍ପାଦକା

ବିଶ୍ୱଭାରତୀ ବ୍ଲକ୍ ମିଶନ ଶକ୍ତି ମହାସଂଘ
ଚିଲିକା, ଗଙ୍ଗାଧରପୁର

ANNEXURE-IV TIMELINE FOR SELECTION OF COMMUNITY SUPPORT STAFF

Sl. No	Activity	Timeline	Date	Responsibility
a.	b.	c.	d.	e.
1.	Notification at Block Office, CDPO Office, BLF Office, GPLF Office, GP Office, and all Anganwadi centers of GP for concerned Community Support Staff from website of Chief Development Officer-Cum- Executive Officer(CDO-cum-EO)	Day 1	20.11.2023	BLF/GPLF EC OLM + Chief Development Officer-Cum-Executive Officer for publication in the website
2.	Last date of receipt of Applications	Day 15	04.12.2023	BLF
3.	Recording of all applications in prescribed register	Day 1 to day 15	20.11.2023 to 04.12.2023	BLF
4.	Preparation of list of candidates	Day 20	11.12.2023	BLF
5.	Display of list of candidates at BLF, GPLF	Day 22	13.12.2023	Selection Committee (at BLF)
6.	Submission of grievance (at Block Office)	Day 23 to day 29	14.12.2023 to 20.12.2023	BDO
7.	Hearing of grievances of candidate/s	By the day 30 to day 34	21.12.2023 to 28.12.2023	BDO
8.	Document Verification by selection committee	By the day 35 to day 44	29.12.2023 to 08.01.2024	Selection Committee (at BLF)
9.	Preparation of Final merit list (at BLF)	By the day 45	09.01.2024	Selection Committee (at BLF)
10.	Resolution made at GPLF	By the day 50	17.01.2024	GPLF
11.	Display of Final merit list at BLF, GPLF and CLF (for CRP-CM only)	By the day 51	18.01.2024	BLF and GPLF
12.	Issue of Offer letter	By the day 53	20.01.2024	GPLF

Nisupama Paside

Santoshi Boswal

ANNEXURE-III CHECKLIST OF DOCUMENTS TO BE SUBMITTED

Sl. No.	Parameter	Self-Attested Documents to be submitted
a.	b.	c.
1.	Address Proof	Resident Certificate/Aadhaar Card/ Voter ID/ Electricity/ Water Bill/ Ration Card
2.	Identity Proof	Aadhaar Card/Voter ID/PAN Card/ Driving License/ Ration Card with Photo
3.	Age Proof	Birth Certificate/ 10 th class certificate
4.	Educational Qualification	Mark sheet/ Board Certificate/ Diploma/Degree Certificate/ Post graduate certificate/ Any other qualification certificate from approved recognized institution
5.	SHG Member	Letter from President/Secretary of concerned SHG
6.	Social Category (SC/ST/Minority)	Caste Certificate
7.	Economic Category (Poor/EPVG (SECC 2011 Census data)	PIP Under OLM as per SECC-2011
8.	Ration card holder	Ration card issued by Competent Authority
9.	BPL	BPL card issued by Competent Authority
10.	Annual Income less than Rs. 60,000/	Income Certificate issued by Tahasildar
11.	Person with Disability	Disability Certificate from concerned government department
12.	Orphan	Orphan certificate from concerned Tahasildar (staying at home)/ DCPO (staying at child care institution)
13.	PVTG	Caste Certificate
14.	Community Cadre in intensive village/ GP under OLM	Letter from concerned CLF President/Secretary (in case of CRP-CM), GPLF President/Secretary in case of MBK, Bank Mitra, CRP-EP mentioning period for which candidate is/was engaged in intensive village/ GP under OLM
15.	CRP for mobilization round/ Senior CRP under OLM	Letter/ Certificate from BMMU/DMMU/SMMU, OLM mentioning the period of engagement

ANNEXURE-II APPLICATION FORM FOR COMMUNITY SUPPORT STAFF

Position applied for –

Name of the CLF: _____ Name of the GPLF: _____

Name of the Bank Branch (Bank Mitra): _____ Name of the Block: _____

A		Personal Information	
1	Full Name of the Applicant		<i>Paste recent passport size colour photograph</i>
2	Sex		
3	Full Name of Father/ Husband		
4	Full Name of Mother		
5	Date of Birth (DD/MM/YYYY)		
6	Age as on date of issue of notice (in Completed Years)		
7	Social Category (Please tick valid option)	Gen () / SEBC () / SC () / ST () / Minority ()	
8	Economic Category (Please tick valid option)	Poor () / EPVG () / Ration Card holder () / BPL () / Annual Income less than Rs.60,000/- ()	
9	Special Category (Please tick valid option)	PwD () / Orphan () / PVTG ()	
10	Current Address with name of Village, GP, Post Office, Police Station, Block, District, State, Pin		
11	Permanent Address with name of Village, GP, Post Office, Police Station, Block, District, State, Pin		
12	Telephone/mobile Number (Mandatory)		
13	Alternate telephone/mobile Number (Optional)		
14	Email ID (optional)		

B.	Educational Qualification <i>(Self attested photocopy of Certificates & Mark sheets to be attached)</i>
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Sl. No.	Degree/Diploma/ Certificate Course/ Any other	Total Marks	Total Marks secured	% of marks secured	Institution / College/ School	University / Board	Year of Passing
1	10 th Class						
2	12 th / Intermediate/ +2						
3	Graduation (Specify)/ +3						
4	Post Graduate (Specify)						
Any other qualification, ITI/additional degree, diploma/ degree/ certificate course. If Yes, mention below							
5							
6							
7							
8							

C. Experience (Self attested photocopy of experience certificates and relevant documents to be attached)					
Sl. No.	Area of Experience	Name and address of SHG/ CLF/ GPLF/Department/ Organization/ govt. recognized Institution associated with	PERIOD		Total Period (In Years/ Months)
			From (MM/YYYY)	To (MM/YYYY)	
1					
2					
3					
4					

D.	Language Proficiency (Put Tick Mark <input type="checkbox"/> in appropriate column)

Ande

Sl. No.	Language	Read	Write	Speak
1	Odia			
2	Hindi			
3	English			
4	Any Other (Specify)			

Documents attached (refer to *Annexure-III* to know type of documents to be attached)

Sl No.	Name of Document attached	Sl No.	Name of Document attached
1		7	
2		8	
3		9	
4		10	
5		11	
6		12	

Declaration

I do hereby, declare that information submitted by me is true to the best of my knowledge. I understand that, in case of false information, my candidature will be rejected at any given point of time and I am also liable for appropriate action.

Date

Place

Signature

Cut from Here ✂ -----

Acknowledgement

Application No: _____

I Ms/Smt..... acknowledge receipt of application of Ms/Smt..... for the position of for CLF GPLF..... under.....BLF on date..... at

Full Name & Signature of receiver

With seal and stamp

Arlet



MANSINGHPUR PANCHAYAT MAHASANGHA

GP : Mansinghpur, Block : Chilika, Dist: Khordha

Letter. No. 63/2023

Date : 07/07/2023

ମାନନୀୟ,

ଶ୍ରୀମତୀ BLF ପ୍ରଭାକେତ୍ୟ ଧର୍ମ ସଂପାଦକା, ଚିଲିକା ବ୍ଲକ୍

ମହୋଦୟ - - - - - ପ୍ରମାଣପତ୍ର

କଲମ୍ବ - (MBK Selection ନମେଷ୍ଟେ)

ମହୋଦୟ,

ନବନିର୍ମିତ ଅଭିଗ୍ରାମ ଧର୍ମ କଲମ୍ବ, ଯାହା ମାନସିଂହପୁର ଗ୍ରାମ
ପଞ୍ଚାୟତ ପ୍ରଭାକେତ୍ୟ ଧର୍ମ ସଂପାଦକା ଯାଗଜୀର୍ଣ୍ଣ ଜଗାନ୍ ଧର୍ମ କଲମ୍ବ
ଗ୍ରାମ ପଞ୍ଚାୟତରେ MBK (Master Book Keeper) ଦୟା ନିର୍ଦ୍ଦେଶ
କରିବା ନିମନ୍ତେ । ଯାହା ପାଠକ କି ଗ୍ରାମ ପଞ୍ଚାୟତର କୌଣସି କାର୍ଯ୍ୟ
କ୍ଷେତ୍ରରେ ଦାୟିତ୍ୱ ନେବାକୁ ହେବ । ଯଥା ନିମ୍ନ ଗ୍ରାମ ପଞ୍ଚାୟତରେ MBK
ନିର୍ଦ୍ଦେଶ କରାଯାଉ ।

ଧର୍ମ କଲମ୍ବ ଅନୁଭାଷ କଲମ୍ବ କି ଧର୍ମ ଗ୍ରାମ
ପଞ୍ଚାୟତରେ MBK ନିର୍ଦ୍ଦେଶ କରିବାକୁ ଅନୁମତି ଦେଇ ଧର୍ମ
ପଞ୍ଚାୟତ ପ୍ରମାଣ ପତ୍ରା ଉପକୃତ ହେବ ।

Susama Chades

ପ୍ରଭାକେତ୍ୟ
ମାନସିଂହପୁର, ପଞ୍ଚାୟତ ମହାସଂଘ
ମାନସିଂହପୁର, ଜି:ଖୋର୍ଦ୍ଧା

Mamata Behera

ସଂପାଦକା
ମାନସିଂହପୁର, ପଞ୍ଚାୟତ ମହାସଂଘ
ମାନସିଂହପୁର, ଜି:ଖୋର୍ଦ୍ଧା



ଆଞ୍ଚଳିକ ପଞ୍ଚାୟତ ସ୍ୱରାଶ୍ଟ୍ର ମହିଳା ମହାସଂଘ, ଆଙ୍କୁଳା



ଗ୍ରା.ପ.-ଆଙ୍କୁଳା, ବଲ୍ଲ-ଚିଲିକା, ପୋ-ଆଙ୍କୁଳାଚଣୀ
ଭାୟା-ବାଲୁଗାଁ, ଜିଲ୍ଲା-ଖୋର୍ଦ୍ଧା, ପିନ୍-୭୫୨୦୩୦ (ଓଡ଼ିଶା)

ଚିଠି ନଂ. : 295

ତାରିଖ : 07.09.2025

ମାନନୀୟା

ଶ୍ରୀମତୀ କୁଳି ମହାପାତ୍ର ସହାୟତା / ସଂପାଦିକା

ଦିଗ୍ଘ : - (କୁଳନି ବ୍ୟାଙ୍କମିତ୍ର ଉତ୍ସବ ସମ୍ବନ୍ଧରେ)

ମହୋଦୟ,

ନିକେତନରୁ ଅଭିପ୍ରାଣ କରୁଅଛୁ, ଆପଣ ଆଙ୍କୁଳା ପଞ୍ଚାୟତ ସ୍ୱରାଶ୍ଟ୍ର ଆଞ୍ଚଳିକ-
ମହିଳା ମହାସଂଘର ସହାୟତା ଓ ସଂପାଦିକା ଆପଣଙ୍କ ଅବଗତ କରନ୍ତୁ ଯେଉଁଠି ଆପଣଙ୍କ
ଆପଣ ଆଙ୍କୁଳା ମହାସଂଘର SBI ANKOLA ଡାକ୍ତରଖାନା କଲେ (ଉକ୍ତ ବ୍ୟାଙ୍କରେ
ବ୍ୟାଙ୍କମିତ୍ର ସେବା ମାଗିବେ) । ତେଣୁ ଆପଣ ମହାସଂଘର SHY SA ମାଗିବେ କାର୍ଯ୍ୟ
ସାଧ୍ୟ ହେବ । ତେଣୁ ଆପଣ SBI ANKOLA ଡାକ୍ତରଖାନା ବ୍ୟାଙ୍କମିତ୍ର
ଆବେଦନ କରନ୍ତୁ ।

ତେଣୁ ବରାଦ ଅନୁରୋଧ କରୁଅଛୁ, ଉକ୍ତ ବ୍ୟାଙ୍କ ମିତ୍ର ଉତ୍ସବ ଆପଣ
ମହାସଂଘର ସମ୍ପର୍କରେ ପ୍ରଚାର କରନ୍ତୁ ଆପଣ ମହାସଂଘର କର୍ମକର୍ତ୍ତା ଆପଣଙ୍କ
ନିକେତନରେ ଉପସ୍ଥାନ କରନ୍ତୁ ।

। ଯଦି ।

ଆପଣଙ୍କର ସମ୍ପର୍କ

ଆଙ୍କୁଳା ମହାସଂଘର ସହାୟତା ଓ ସଂପାଦିକା

ସମ୍ପର୍କ ଦେଖ

ସଂପାଦିକା

ମହାସଂଘର ସଂପର୍କ ଆଞ୍ଚଳିକ ମହିଳା ମହାସଂଘ

Sujata Sena

ସହାୟତା

ମହାସଂଘର ସଂପର୍କ ଆଞ୍ଚଳିକ ମହିଳା ମହାସଂଘ
ଗ୍ରା.ପ.-ଆଙ୍କୁଳା, ବଲ୍ଲ-ଚିଲିକା, ପୋ-ଆଙ୍କୁଳାଚଣୀ

BIRIBADI GRAM PANCHAYAT ANCHALIKA MAHASANGHA

Biribadi, Chilika Block, Dist.-Khordha

Ref. No. 185

Date: 05/07/2023

ମାଲମ୍ବୀ,
 ✓ ଶ୍ରୀମତୀ, ମୃଗୁଳ ସୁଲଭା ଅଧିକାରୀ ଚଳିତା ମୁଖ୍ୟ

ମାଲମ୍ବୀ - - - - - ସୁମିତ୍ରା
(Mission Sakti BLF କର୍ମ ସହିତ)

କାର୍ଯ୍ୟ:- (DPLF ଓ Bank Mitra ନିୟୁତ୍ତ ମୁଖ୍ୟ)

ମାଲମ୍ବୀ,
ଆଜଣା ସହିତ ଆମ ପଞ୍ଚାୟତ ଆର୍ଥିକ ମାଲମ୍ବୀ
ମୁଖ୍ୟ ଚଳିତା ଆମର ଆମର ମୁଖ୍ୟ DPLF ଓ
କାର୍ଯ୍ୟ ସୁଦ୍ଧା Bank Mitra ସଂଗଠନ ସେ ଠାକ କାର୍ଯ୍ୟ ସହିତ
ପ୍ରତି ୦୫.୦୭.୨୦୨୩ ତାରିଖ DPLF କାର୍ଯ୍ୟ, DPLF ଓ ମୁଖ୍ୟ
କାର୍ଯ୍ୟ ନିୟୁତ୍ତ ନିୟୁତ୍ତ ମାଲମ୍ବୀ DPLF କାର୍ଯ୍ୟ
ମୁଖ୍ୟ କାର୍ଯ୍ୟ ମାଲମ୍ବୀ ନିୟୁତ୍ତ କାର୍ଯ୍ୟ ।
ଏହି କାର୍ଯ୍ୟ ସହିତ କାର୍ଯ୍ୟ ନିୟୁତ୍ତ
Bank Mitra ନିୟୁତ୍ତ କାର୍ଯ୍ୟ ମାଲମ୍ବୀ କାର୍ଯ୍ୟ ମୁଖ୍ୟ
କାର୍ଯ୍ୟ

(କାର୍ଯ୍ୟ)

ଆମର କାର୍ଯ୍ୟ

କାର୍ଯ୍ୟ

କାର୍ଯ୍ୟ

କାର୍ଯ୍ୟ

କାର୍ଯ୍ୟ