



OFFICE OF THE COLLECTOR & DISTRICT MAGISTRATE: KHORDHA
(SPORTS SECTION)

Letter No 17804

TENDER CALL NOTICE

Date 21/12/23

Sealed quotations are invited from the Vendors/Catering agency/Hotel/WSHG federation/Group of Persons concerned/any persons for provision of food to participants having up to date valid food registration Certificate, Tax Clearance Certificate, GST, TRIN Certificate, PAN Card, for supply and distribution of following items (as per Bill of Quantities) to the participants during the 'District Youth Festival' to be held on **10.01.2024** at **Haveli Padia Khordha**, under **NUA-O Fest**, hosted by the Department of Sports & Youth Services. The persons engaged for distribution of food items must wear proper uniform along with cap and mask. The quotationers have to participate in all items of the quotation subject to fulfilling eligibility criteria. The quotation complete in all respect should reach before the undersigned on or before **dated 30.12.2023** by 2 P.M. through **Registered Post/Speed Post/Courier/Drop** Box kept at District Sports Section (Collectorate, Khordha) for the purpose. The Tender shall be opened on the same date **30.12.2023** at 3 PM in presence of the bidders or their authorized representatives in the office Chamber of the undersigned. The quotation paper along with the detailed specification, terms and conditions are available in the district website i.e, <https://Khordha.nic.in>

EMD of **Rs. 10,000/-** (Rupees Ten thousand) only shall be deposited in shape of STDR/NSC duly pledged in favor of Collector & District Magistrate, Khordha and after completion of quotation process, the deposited EMD amount will be refunded to the unsuccessful bidders without interest. The non- refundable paper cost of Rs. 6000/- (Rupees Six thousand) only in total will be deposited in shape of Bank draft in favor of Collector & District Magistrate, Khordha. If the opening day of Tender happens to be a holiday, then the next working day will be treated as the last date of receipt.

TERMS AND CONDITION

1. The Food/Lunch should be served to the participants at the event venue. Sufficient number of food counters (minimum 30) for the same may be opened to accommodate such participants and to avoid long queues. Further, the manpower engaged for distribution of food items must wear proper uniform along with cap and mask.
2. Bidders should enclose an affidavit in original declaring that they have not been blacklisted by any authority/agency /office and the documents /Certificates /Papers produced by them are true and no false information have been given by them.
3. The quality of the food will be checked by the Food Safety Officer. As the food including breakfasts and snacks are to be served in packets, care should be taken to ensure that the food items served have long self-life and the packet can be preserved for long hours without any compromise in the quality. Expiry dates of the packed food items will be compulsorily checked.
4. Technical Bid whichever qualifies are eligible for Financial Bid.
5. Must not have any pending Judicial proceedings for any criminal offence against the proprietor/Director/persons of the Caterer/Vendor.
6. Must have its own Bank Account in any Scheduled Bank situated in Odisha/India.
7. Copy of the Bank Pass Book along with self-attested Bank Account Statement for the last Six months period needs to be furnished.

ELIGIBILITY CRITERIA & DOCUMENTS SUBMISSION

1. Should have a valid Food License/Food Registration Certificate.
2. Must have annual average turnover of more than one Crore' during the last three financial year i.e. 2020-21 2021-22 & 2022-23. A copy of acknowledgement from Income tax Return as proof in the technical Bid or Turnover Certificate from Chartered Accountant to be submitted.
3. Should not have been blacklisted by any Sate Government/Central Government/PSU in Odisha/India. A self-declaration is required as per 'ANNEXURE-A'.
4. Should have a registered office/Branch office anywhere in Odisha.
5. Must have a Valid PAN.
6. Must have an experience of providing catering service for an event of more than 5000 (Five Thousand) persons gathering.
7. Must have experience of Catering Service for minimum 3 (Three) years (Experience Details minimum 3 years & above, must be submitted in attached format as 'ANNEXURE-B').

The quotation completed in all respect should reach before the undersigned on or before Dated **30.12.2023** by 2 P.M. through Registered Post/Speed Post/Courier/Drop Box kept at Nizarat Section (Collectorate, Khordha) for the purpose respectively, and shall be opened on same day (**30/12/2023**) at 3 PM in presence of the bidders or their authorized representatives in the chamber of theundersigned.

The Authority shall reserve the rights to cancel or reject or modify the tender/ quotation papers without assigning any reason thereof


Collector&District Magistrate,
Khordha

Memo No. 17805/Sports Dt. 21/12/23

Copy forwarded to DIO, NIC, Khordha with a request to get the above quotation Noticepublished in the official website of the district i.e. www.Khordha.nic.in.for wide publication.


Collector& District Magistrate,
Khordha

Memo No. 17806/Sports Dt. 21/12/23

Copy forwarded to the Additional District Magistrate, Khordha/Chief Development Office-cum-Executive Officer,Zilla Parishad, Khordha/ Sub Collector, Khordha/ All District Level Officers, Khordha district with a request to publish the quotation call notice in their notice board for wide publication.


Collector & District Magistrate,
Khordha

BILL OF QUANTITY (BOO) FOR QUOTATION

Name of Item to be quotationed: -

EMD amount: -Rs 10,000/- (Rupees T_en Thousand) only

Paper Cost: -Rs 6000/- (Rupees Six thousand) only including GST.

Sl.No	Particulars	Unit	Offer Rate in figure (Rs)	Offer Rate in word (Rs)
1	<p align="center">Breakfast</p> <p>Option 1. 2 nos Idly/2 nos vada along with sambher and Chutney/Boilled egg/Banana/ Tetra Pack of any Fruit Juice /Water-Bottle (500 ml)</p> <p>Option 2 Uthapam(2 nos)/ upama along with sambher and Chutney/Boilled egg/Banana/ Tetra Pack of any Fruit Juice /Water Bottle (500 ml)</p>	Per Person		
2	<p align="center">Evening Snacks</p> <p>Any 02 Hot veg snack like Cutlet/Samosa/Vada/Patties/ Pav/Sandwich-Paneer/Aloo Cheese/Packed food or any other similar dry item with long shelf life/ water bottle(500ml)/Tetra Pack of Milk Shake/ cold coffee.</p>	Per Person		
3	<p align="center">LUNCH</p> <p>Boiled Rice, Dal, 02 Hot Dish(VEG) —Gravy (Mixed Veg) 01 Hot Dish (VEG)- Dry (Mixed Fry) 02 Hot Dish(Non-Veg) Gravy (Chicken/Fish) 1 Sweet item/ water bottle(500ml).</p>	Per Person		
4	Quantity to be Supplied	Approximately for 10,000 (Ten Thousand) Persons		

Further, to note & ensure that the concerned Caterer will be completely responsible for providing required Manpower for Food serving to the participants during the Fest, & to ensure 100% Cleanliness of the Venue. Also, the Fest Venue may be treated as an area of No-Single use plastic banned Zone.

Collector & District Magistrate, Khordha

To,

The Collector & District Magsitrate,
Khordha

Madam,

Quotation papers sold to me. I have deposited EMD of Rs 10,000/- (Rupees Ten Thousand) only by way of STDR/NSC having no.....datedofand paper cost Rs 6000/- (Rupees Six thousand) only by way of Bank Draft having No.....dated.....of I have not made any correction in the above BOQ, & submitting in original format, and my mail address is.....

Full Signature of Quotationer and its Agency
with date & Seal

ANNEXURE-ASELF DECLARATION/UNDER TAKINGTENDER CALL NOTICE

No..... Dt.....

I/We declare that My/Our Organization has not been blacklisted by any State Government/Central Government/PSU in Odisha or anywhere else.

Full Signature of Quotationer and its Agency
with date & Seal

ANNEXURE-B**EXPERIENCE DETAILS ON CATERING SERVICES (As Provided)**

SL NO.	DATE & YEAR OF EVENT/SERVICE PROVIDED	LOCATION/VENUE DETAILS	QUANTITY OF FOOD SUPPLIED/TOTAL PERSONS	REMARK S (IF ANY)
01				
02				
03				
04				
05				

Full Signature of Quotationer and its
Agency with date & Seal