

OFFICE OF THE COLLECTOR AND DISTRICT MAGISTRATE: KHORDHA
(District Child Protection Unit)

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Letter No. 229 DCPU(KHD)/2024, Date: 23/02/2024

QUOTATION CALL NOTICE

Sealed quotation call Notice under two bid systems are invited from the authorized eligible manufacturing company/dealer having valid PAN/GST registration certificate for supply of welcome kits (Cloth Bag, Baby kids (girls), Appreciation Letter & Sweet) for new born first girl child. The Quotation documents may be downloaded from the website www.khordha.nic.in on 23.02.2024 onwards and filled documents will be received by Registered/Speed post/Courier/Hand delivery at District Child Protection Unit, Khordha within office hour by 01.03.2024 addressed to District Child Protection Officer, Khordha at in front of Old Collectorate, PO-Pallahat, Dist-Khordha, Pin-752056

Term & Condition:

01. Application: the intending bidder may apply by downloading bid form from the website www.khordha.nic.in and apply accordingly along with detail enclosures.
02. Place and date of receiving Quotation: Sealed Quotation will be received at District Child Protection Officer, Khordha through Speed post/ Registered post/Courier/Hand delivery only on or before 01.03.2024 at 11.00AM and the sealed envelope super scribing "Quotation for supply of welcome Kits for new born Girl child" shall be sent to District Child Protection Officer, Khordha at in front of Old Collectorate, PO-Pallahat, Dist-Khordha, Pin-752056, Odisha. This office will not be responsible for receipt of tender paper beyond the stipulated date & time due to any postal delay.
03. Date, Time and Venue for opening of Quotation: The sealed documents shall be opened on 01.03.2024 at 3.00 PM in the Chamber of ADM (Gen.), Khordha in the presence of bidders or their authorized representatives. They are requested to bring one dress and bag and place sample before District level purchase committee. The authority reserves the right to cancel/reject all or any part of the notice without assigning reason thereof. In case of any unavoidable circumstances, if the Quotation could not be opened on the scheduled date, then next date will be communicated to the bidders as per decision of the authority. Incomplete tender papers shall be liable for rejection.

04. The intending bidder should submit a self declaration that the bidder has not been blacklisted by any Govt. organization.
05. Price: price quoted by the bidder should include all taxes such as GST & Transportation charges to the office of CDPOs of all Blocks of Khordha District and any increase in the rates during time of supply is not permissible.
06. Total Bid Value: Rs.6,90,000.00 (Rupees Six Lakhs Ninety Thousand) only.
07. EMD: The intending bidder should submit the EMD of 1% of the bid value in shape of bank draft drawn in favor of "District Child Protection Society, Khordha" payable at Indian Bank, Khordha branch along with bid documents. No exemption certificate will be accepted. The EMD of all unsuccessful bidders will be refunded after finalization of Quotation process. Vender should write the organization name at the back side of the BD/DD.
08. Penalty: if the proposer fails to deliver the items within the stipulated time, they will be imposed a penalty of 0.5% of the order value for late of each week delay or part thereof subject to maximum of 2% of value of the late delivered items.
09. Payments: 100% of the billing amount will be paid through PFMS only after delivery to the Office of the CDPOs and acknowledgement of the receipt.
10. The undersigned reserves the right to accept/reject any or all the tenders without assigning any reason thereof.
11. Jurisdiction: any legal dispute arising in respect of the bid shall be instituted within the jurisdiction of Khordha.

Date: 23/02/2024


District Child Protection Officer,
Khordha
District Child Protection Office
DCPU, KHORDHA

TECHNICAL BID

Application Form for Bidding

1. Name of Registered bidder:
2. Name of Authorised Person:
3. Address
4. Contact No:
5. PAN No. (Encl. Photo copy):
6. GST registration Certificate & No. (Enclose Photo Copy)
7. EMD Amount in details:
DD No. _____ / Date _____ Bank _____ Amount (In
Rs. _____)
8. Document to be enclosed:
 - i) Photocopy of PAN Card
 - ii) Photocopy of GST Registration Certificate & Number.
 - iii) Draft for EMD
 - iv) Self declaration of 'not blacklisted at any where'
 - v) Income Tax return of last 3 years

I hereby declare that the above statements are true and correct to the best of my knowledge and belief.

Place:

Date

Seal and Signature of the Bidder

FINANCIAL BID

SPECIFICATION OF THE WELCOME KITS TO BE SUPPLIED

Sl. No.	Items	Specification	Unit	Amount (In Rs.) (Inclusive of all Taxes and Transportation)
01	Cloth Bag	15"X12" (Print Logo of Beti Bachao Beti Padhao & DCPU, Khordha)	1500	
02	Baby kit/dress	Below One year Girl Child	1500	
03	Sweet Pkt.	Dry Sweets	1500	
04	Appreciation Letter	A4 Size Glossy Paper	1500	

Place:

Date

Seal and Signature of the Bidder