

OFFICE OF THE COLLECTOR & DISTRICT MAGISTRATE, KHORDHA  
(NIZARAT SECTION)

No.....<sup>28</sup>...../Niz. Dated.....<sup>27/1/25</sup>.....

**TENDER CALL NOTICE**

Sealed Quotations are invited from the reputed firms/ shops/ supplier having GSTIN to supply **Wooden Teakwood Bed (King Size) along with side table & Crockery Stand** for use in the Special Circuit House, Bhubaneswar along with Xerox copy of PAN/GST and Adhaar duly signed by the bidder.

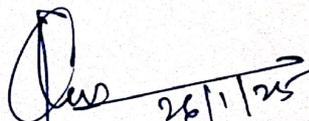
The tender documents shall be available in the Nizarat Section of Collectorate, Khordha on payment of **Rs.1,000/- (One thousand)** only as non-refundable deposit. The approximate estimated cost of the tender is within **Rs. 10,00,000/- (Ten Lakh)** including applicable taxes, statutory dues, transportation charges and negotiated service charges. The last date of submission of Tender paper is **06.02.2025 by 5.00 PM**. This Office shall not be responsible for any Postal delay. Incomplete application/ applications received beyond the dateline shall be rejected without assigning any notice.

After qualifying in the technical bid, the financial bid will be opened in the Conference Hall of Collectorate, Khordha in presence of the members of the tender Committee and the proprietor or authorized representatives of the firms/ shops/ supplier as per the following programme schedule.

- i. Date of opening of Technical Bid- 07.02.2025 at 11.00 AM**
- ii. Date of opening of Financial Bid- 07.02.2025 at 04.00 PM**

The bidders should have at least three years of experience in supply of **wooden articles** to Government Department, Public Sector Companies/Banks, etc. Incomplete and conditional Tender shall be summarily rejected. The authority reserves the right to reject any or all the tenders, without assigning any reason thereof. The authority reserves the right to relax any of the provisions of the tender document in case of exigency.

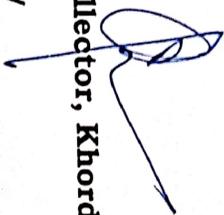
The sealed quotation must be superscribed on the cover "**Wooden Teakwood Bed (King Size) along with side table & Crockery Stand**" address to the Collector & DM, Khordha at Nizarat Section, Collectorate, Khordha, 752056. The undersigned reserves the right to reject any or all quotation without assigning any reason thereof. The tender document of the bidders having criminal antecedents/previous unsatisfactory service reports/ previously black-listed, shall be summarily rejected.

  
Collector, Khordha

**Memo No.**..... 89 / **Niz. Dated.** 27/1/25 /

Copy forwarded to CDO-cum- Executive Officer, Zilla Parishad, Khordha/ ADM, Bhubaneswar/ ADM, Revenue/ Sub-Collector, Khordha & Bhubaneswar/ all District Level Officers/ Block Development Officers/ Tahsildars/ CDPOs/ Nazir Collectorate, Khordha for information. They are requested to publish the same in their Notice Board for its wide publication.

Copy to the Notice Board of Collectorate, Khordha for wide publication.

  
**Collector, Khordha**

**Memo No.**..... 90 / **Niz. Dated.** 27/1/25 /

Copy forwarded to the Deputy Director, Advertisement, I & PR Deptt. Government of Odisha, Bhubaneswar for information. He is requested to publish the Tender Call Notice in two largest circulation Odia Daily for wide publication of the same.

  
**Collector, Khordha**

**Memo No.**..... 91 / **Niz. Dated.** 27/1/25 /

Copy forwarded to the DeGM, Khordha for information. He is requested to upload the advertisement in the district website for wide publication of the same.

  
**Collector, Khordha**

**PROCUREMENT OF WOODEN TEAK WOOD BED (KING SIZE) & CROCKERY  
STAND FOR USE IN THE SPECIAL CIRCUIT HOUSE, BHUBANESWAR.**

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1. Sealed tenders are invited from registered suppliers/agencies/authorized dealers for supply of "**Wooden Teakwood Bed (King Size) along with side table& Crockery Stand**" to Special Circuit House, Bhubaneswar in favour of the Collector & DM, Khordha.
2. Interested bidders may obtain details of terms and conditions from the website for taking up this assignment. The interested bidder may download the tender documents from our website: [www.khordha.odisha.gov.in](http://www.khordha.odisha.gov.in)
3. The tender will have to be submitted in two parts i.e. technical bid (**Cover-A**) and financial bid (**Cover-B**). The bidders should submit their technical and financial bid separately in two envelopes clearly marked as technical bid & financial bid and those two envelopes should be put into another outer envelope super scribed as "Tender for Supply of "**Wooden Teakwood Bed (King Size) along with side table& Crockery Stand**" for use in the Special Circuit House, Bhubaneswar with reference to Advt. No.88 Dt.27.01.2025/
4. The tenders paper should be reached to the office of the Collector & District Magistrate, Khordha, AVPo- Pallahat, Dist- Khordha, Pin-752056. The last date & time of submission of tender is 06.02.2025 at 5.00 PM. The tender shall be opened on 07.02.2025 at 11.00 AM. in the conference hall of Collectorate, Khordha in presence of the members of the tender committee & bidders or their authorized representative who may wish to be present.
5. **Terms & Conditions**

It may be noted that the rate of the article shall be quoted in terms of Indian Rupees only against "**Wooden Teakwood Bed (King Size) along with side table& Crockery Stand**". Bidders who qualify technically [as per submission of relevant valid documents as asked to be submitted in Technical Bid –Cover A – Part 1, fulfilling all the terms & condition of the tender document], their Financial Bid (Cover B - Part 2) shall only be opened.

1. The quoted rate should be inclusive of all taxes, transportation charges etc. & applicable for purchase of **"Wooden Teakwood Bed (King Size) along with side table& Crockery Stand"**. The lowest quoted tender shall be taken into consideration for selection subject to physical verification of the articles and its qualities.
2. The selected supplier shall have the responsibility to supply above mentioned items on door delivery basis.
3. The firm should have PAN, OGSTN with valid registration certificate.
4. The supply of items shall be provided immediately (within 21 days) after placing the supply order and the supplier shall submit the bill for payment at the approved rate clearly mentioning MRP and Taxes in respect to the quantity of items supplied. The transportation of items is the sole responsibility of the supplier and must deliver the item on door delivery basis.
5. In case of failure on the part of the approved supplier to supply of **"Wooden Teakwood Bed (King Size) along with side table& Crockery Stand"** as per supply order with stipulated period, the Collector & District Magistrate, Khordha shall be at liberty to purchase the items from other sources and the approved supplier shall be liable to pay the excess amount which this office have to incur being the different of actual amount of purchase minus the amount as per approved rates and difference as aforesaid shall be recoverable and adjustable against the security deposit amount.
6. The firm should have Income Tax Return filing acknowledgement for the F. Y 2021-22, 2022-23 & 2023-24.
7. The firm should have Average Annual Turnover for the F. Y 2021-22, 2022-23 & 2023-24 is Rs.10,00,000/-.
8. The bidding agency shall submit an undertaking regarding that the agency have not been blacklisted / debarred either by the tender inviting authority or by any State Govt. or Govt. of India organization. (To be furnished in non-judicial stamp paper of worth Rs.20/- duly certified by Notary.
9. The bidder must have experienced in successful supply of wooden articles to any Govt. Establishment in last three financial years i.e. from F. Y:2021-22 to 2023-24. Such order copies for the last 3 financial years must be enclosed.
10. Tender must be accompanied by earnest money of Rs.50,000/- (Fifty Thousand) only(Adjustable / Refundable) & Tender Fees of Rs.1,000/- (Non-refundable) by way of demand draft, drawn on any Nationalized Bank in favor of the Collector &

District Magistrate, Khordha payable at Khordha. Tenders not accompanied by earnest money & Tender Fees will not be considered. EMD of unsuccessful tenderers will be returned without interest on finalization of bid. EMD of successful tender will be retained & will be refunded on successful completion of the job without interest.

11. Successful bidder shall submit the 7% of bid value as performance security .
12. Under no circumstance the successful bidder appoint any sub-contractor or sub-lease the contract. If it is found that the successful bidder has violated these conditions the contract will be terminated forthwith without any notice and security deposited by the organization shall be forfeited.
13. If any of the item is damaged or lost during transit the same should be replaced by the supplier within a reasonable period of time as prescribed by us to avoid delay.
14. If any of the item is damaged or not function properly before guarantee / warrantee period the same should be replaced by the supplier within a reasonable period.
15. The quoted rates should be inclusive of all taxes, transportation charges etc.
16. In case two bidders quote price is same and both are found lowest rate, then the agency with the highest average annual turnover shall be awarded the contract.
17. The tender should reach in prescribed format to the "Collector & District Magistrate, Khordha, AT/Po.-Pallahat, Dist-Khordha, PIN-752056" through Speed Post/Regd. Post /Courier only by 06.02.2025 till (5.00 P.M). The tender shall be opened at 11.00 AM on 07.02.2025 in the Conference Hall of Collectorate, Khordha in the presence of bidders or their authorized representative who may wish to be present. The envelope must superscribed with **"TENDER FOR WOODEN TEAKWOOD BED (KING SIZE) ALONG WITH SIDE TABLE& CROCKERY STAND"** for use in the Special Circuit House, Bhubaneswar.
18. All documents submitted must be signed by the authorized signatory of the organization.
19. If no suitable bidder will be found, the committee will finalize and relax the terms and conditions & do the needful for larger interest.
20. All legal disputes are subject to the jurisdiction of Khordha/ Bhubaneswar Court only.
21. The Collector & District Magistrate, Khordha reserves its right to accept or reject any or all tenders or any part thereof without any liability to communicate any reason.

**TENDER FORMAT**  
**Part -1**  
**(Technical Bid) – Cover A**  
**(to be furnished in Cover A-Technical Bid)**

1	Name of the Organization	
2	Address of the organization	
3	Name of authorized signatory (in capital letters)	
4	Specimen signature of the authorized signatory	
5	Telephone number of authorized signatory / Organization	
6	GST Registration no. (Photo copy to be attached)	
7	PAN (Photo copy to be attached)	
8	Demand Draft number and date of the Security Deposit of Rs 50,000/- submitted by the organization	
9	Tender paper fees of Rs 1,000/- (One Thousand) Only in shape of DD.	
10	Turnover Certificate for the last 3 year (2021-22 to 2023-24)	
11	Income Tax Return filing acknowledgement for the F.Y 2021-22 to 2023-24	
12	Photo Copies of supply order received in the last 3 Financial Year (2021-22 to 2023-24)	
13	Affidavit of declaration certified by Notary that the organization does not have any legal suit / criminal case pending against it for violation of ST/VAT /CST/GST Act or any other law and agrees to abide by all terms & conditions of the tender in non judicial stamp paper of Rs.20/-	
14	Whether all documents submitted signed by the authorized signatory of the organization (Yes/ No)	

**DECLARATION**

I / we hereby certify that the terms and conditions, specification etc. given with the tender notice have been read carefully and acceptable to me/us and that the information furnished above is full and correct to the best of my /our knowledge. I / we understand that in case of any deviation found in the above statement / furnishing of forged documents etc. at any stage, our Firm/Agency will be blacklisted and will not have any dealing with your organization in future.

Place :

Date :

(Signature and seal of the authorized signatory)

**TENDER FORMAT**  
**Part -2**  
**(Financial Bid) – Cover B**  
**(to be furnished in Cover B- Financial Bid)**

SI. No.	Type of Item	Rate per item to be quoted by the Bidder
1	WOODEN TEAKWOOD BED (KING SIZE) ALONG WITH ONE SIDE TABLE	
2	CROCKERY STAND	

Place :

(Signature and seal of the authorized signatory)

Date :

Seal

**TENDER FORMAT**  
**TECHNICAL SPECIFICATIONS**  
 (to be furnished in Cover A-Technical Bid)  
 Annexure-I (Wooden Double Bed (King Size))

**TECHNICAL SPECIFICATION**

<b>1 Wooden Double Bed (King Size)</b>	
<b>(A) Material</b>	
Material of Mattresses Panel	Plywood conforming to IS 303 Waterproof
Material of Bottom Panel of Storage Box	Teakwood (A-Grade)
Material of Front, Back and side Panels	Carved teak wood (A-Grade)
Material of Headrest	Teakwood (A-Grade)
Material of Leg-rest	Teakwood (A-Grade)
<b>(B) Generic</b>	
Type of Bed	Wooden Double Bed
Material of Bed Frame	Teak Wood (A-Grade)
Headrest provided	Yes
Lag rest provided	Yes
Opening of Storage Box	Storage Box Opening From Top
Number of Openings (Nos.)	2
Hydraulic System provided for Opening	Yes
Top Panel have Supports from all the four sides	Yes
Leg Details	Teakwood (A-Grade)
Number of Supports under Bottom Panel of storage box (Nos)	4
<b>(C) Dimensions</b>	
Mattress Fixing Length $\pm 10$ (mm)	2000
Mattress Fixing Width $\pm 10$ (mm)	1830
Mattress Panel Height $\pm 5$ (mm)	410
Depth of Storage Box in mm ( $\pm 10$ mm)	425
Thickness of Mattresses Panel $\pm 1$ (mm)	19
Thickness of Bottom Panel of Storage Box $\pm 1$ (mm)	19
Thickness of Front, Back and Side Panels $\pm 2$ (mm)	38

	Thickness of material of Headrest ±2 (mm)	50
	Overall Height of Headrest ±5 (mm)	900
	Length of Headrest ±10 (mm)	1833
	Thickness of material of leg-rest ±2 (mm)	18
	Overall Height of leg-rest ±5 (mm)	450
	Overall Length of leg-rest ±10 (mm)	915
	Size of SUPPORT for Top Panel ±2 (mm x mm)	50X50
	Size of Support on under Bottom Panel of storage box ±2 (mm x mm)	50X25
<b>(D)</b>	<b>Colour &amp; Finishing</b>	Polished
	Finish	Wood colour
	Colour of Paint	Teak
	Colour of Lamination	YES
	All Visible Wood Parts to be Polished	Teakwood (A-Grade)
<b>(E)</b>	<b>Material of Side Table</b>	Height - 18 inch Length - 14 inch. Width - 16 inch.
	<b>Size of Side Table</b>	
<b>(F)</b>	<b>Warranty</b>	02
	Warranty period in No. of years	

## Crockery Unit

- 1: Product dimensions height 8ft, wide 8ft, depth 2ft
- 2: Made from teak wood (A-Grade)
- 3: Hardware of Godrej Company
- 4: Color finish with natural teak wood (A-Grade)
- 5: Warranty two year

I / We hereby declare that, I am fully aware about the technical specifications of the floated tender & agree to supply the articles as per the terms and conditions and technical specifications.

(Signature and seal of the authorized signatory)

Place :

Seal

Date :