

**OFFICE OF THE COLLECTOR AND DISTRICT MAGISTRATE, KHORDHA  
(SOCIAL WELFARE SECTION)**

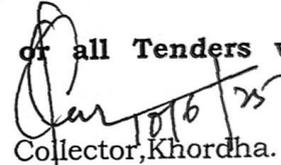
Letter No. 2345 / SW Date. 12-06-2025

**TENDER CALL NOTICE**

Sealed tenders are invited from the intending, eligible & registered Transport Contractors/Agents having valid Transport Agent License issued under the Carriage by Road Act- 2007 and the Carriage by Road Rule-2011 by the competent Transport Authority for transportation of Wheat/Rice from FCI/ OSCSC Depots to WSHG/ AWC points respectively in various locations of the District Khordha for the period 2025-26.

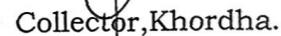
Interested bidders are required to submit the duly filled Tender Documents as per the prescribed format, along with a non-refundable Demand Draft of Rs.10,000/- (Rupees Ten thousand) only drawn in favour of DSWO, Khordha and payable at any Nationalized Bank situated at Khordha. The duly filled Tender Documents should reach in the office of the DSWO, Khordha, New Collectorate Office, 1<sup>st</sup> floor, At/PO-Pallahat, Dist- Khordha, PIN- 752055, Odisha through Registered Post/Speed post/Courier, latest by 1.00 P.M on dt. 23-06-2025. No submission by hand will be entertained. The details of the terms & condition of Tender is available at the district website i.e. **khordha.nic.in**.

**The undersigned reserves the right to cancel any of all Tenders without assigning any reason thereof.**

  
Collector, Khordha.

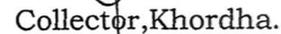
Memo. No. 2346 /SW, Dt. 12-06-2025

Copy to the Notice Board of Collector, Khordha/District Social Welfare Officer, Khordha for wide publicity.

  
Collector, Khordha.

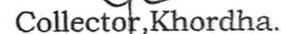
Memo. No. 2347 /SW, Dt. 12-06-2025

Copy forwarded to the Municipal Commissioner, BMC, Bhubaneswar for information with a request to display the Tender Call Notice in his Office Notice Board for wide publicity.

  
Collector, Khordha.

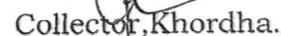
Memo. No. 2348 /SW, Dt. 12-06-2025

Copy forwarded to the CDO-cum-EO Zilla Parishad, Khordha/Sub-Collector, Khordha/Bhubaneswar/D.I.P.R.O, Khordha/All Block Development Officers of Khordha district/All Tahasildars of Khordha District/ All C.D.P.Os of Khordha district/All Executive Officer of Municipalities/NACs of Khordha district for information and they are requested to display the Tender Call Notice in their office Notice Board for wide publicity.

  
Collector, Khordha.

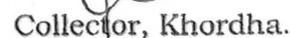
Memo. No. 2349 /SW, Dt. 12-06-2025

Copy submitted to the Principal Secretary to Govt. W&CD Deptt. Odisha, Bhubaneswar for kind information and necessary action.

  
Collector, Khordha.

Memo. No. 2350 /SW, Dt. 12-06-2025

Copy to the District Informatics Officer, N.I.C, Khordha for information and necessary action with a instruction to make it available in District website khordha.nic.in.

  
Collector, Khordha.

**TENDER PAPER FOR ENGAGEMENT OF TRANSPORTING AGENT UNDER S.N.P IN  
KHORDHA DISTRICT FOR THE YEAR 2025-26**

Sealed Tenders in the prescribed form are invited from the intending registered Transport Contractors/Agents having valid Agent's license under the Carriage by Road Act-2007 and the Carriage by Road Rule -2011 from concerned Transport Authority for engagement of transportation agents for transportation of rice and wheat under S.N.P from OSCSC Ltd/FCI point to all AWCs/SHGs points in Khordha District for the year 2025-26 as per the prescribed terms and conditions. The approximate quantity of food stuff is given below:

Approximate quantity of food stuff in Qntls.(Whole District): Q.40,000.00

The sealed Tender shall be received by the D.S.W.O Khordha on behalf of the Collector, Khordha by registered Post/Speed Post/Courier till 1.00 P.M on dt 23-06-2025 and will be opened on the next working day i.e. on dt- 25-06-2025 at 11 A.M in the Conference Hall of Collectorate, Khordha in the presence of the Members of the Tender Committee and the tenderer or their authorized representative by producing the letter of authorization. The tender received beyond the date & time shall be liable for rejection.

The tender will be in two parts i.e Technical Bid (Part-I) & Financial Bid (Part-II).The bidders shall submit their Technical and Financial bid separately in two envelopes and should be put into another cover superscribed as

**“TENDER FOR TRANSPORTATION OF FOOD STUFF UNDER S.N.P IN KHORDHA DISTRICT FOR THE YEAR 2025-26”.**

The detailed tender paper along with the prescribed tender format can be downloaded from the district website i.e **khordha.nic.in**. The tenderer must submit the tender along with D.D. of Rs 10,000/-(Rupees Ten thousand only) ( which is non-refundable) in favor of DSWO, Khordha, At- New Collectorate Office, 1<sup>st</sup> floor , Khordha towards the cost of Tender Paper. The Tender Paper without D.D of Rs.10,000/- will be rejected.

## **TERMS AND CONDITIONS OF THE TENDER**

- 1) The tenderers shall carefully go through all the terms and conditions of the tender documents and submit the tender papers correctly and in complete form. The tender paper should be filled up properly and legibly without any correction/overwriting. No opportunity shall be given to the tenderer to rectify or amend any defect detected at the time of scrutiny. The rates should be written both in words and in figures in the tender paper. The rate quoted should be final and the tenderer shall not be allowed to change the same under any circumstances and it should be valid for the year 2025-26.
- 2) No individual, company, firm, corporation shall participate in the tender process unless it obtains or possess valid agent's license under the Carriage by Road Act-2007 and the Carriage by Road Rule-2011 from concerned Transport Authority.
- 3) The successful tenderer shall be required to lift Wheat and Rice from F.C.I Depot/OSCSC Ltd. and transport the same to all AWCs/Mini AWCs & all WSHGs of Khordha district (who supply THR Chhatua) as per the order of the Collector /DSWO, Khordha within the specified period. After lifting of the rice & wheat from OSCSC Ltd/F.C.I Depot, the rice & wheat will be delivered at the AWCs/SHG points on the same day as per diversion order of DSWO / CDPO concerned.
- 4) It is the responsibility of the transporting agent to lift the rice/ wheat from OSCSC Ltd. Depot/FCI Depot on proper weightment &FQ standard and deliver the same to the AWCs/ SHGs of Khordha district on proper weightment. In no circumstances, short supply of delivery shall be made by the agent to the AWWs / AWHs / SHGs. The weighing machine shall be taken by the transporting agent along with the vehicle. The agent will be held responsible for the shortage and damage noticed if any during transit and delivery. The quality and quantity of the foodstuff being transported may be inspected by the Govt. officials authorized by Collector during transit and also at the delivery points. There shall not be any change both in quality and quantity of the food grains during transportation by the transporting agent and for any shortcomings in this front. The transporting agent shall be responsible and this shall be treated as misappropriation by the transporting agent. If any misappropriation is noticed during inspection or otherwise a penalty shall be levied which would be equivalent to 10 times of the cost of misappropriated food grains apart from initiating criminal cases.

5. The tenderer shall submit the following documents along with the tender paper. In absence of any document/paper, the tender form will be liable for rejection by the competent authority. The tenderer shall have to produce the original documents if necessary before the Tender Committee for verification.

i. Original tender paper duly signed by the tenderer as token of acceptance of the terms & condition of the tender.

ii. Original D.D. of Rs. 10,000/- (Rupees Ten thousand) only in favour of DSWO, Khordha towards cost of tender paper.

iii. Attested copy of the Valid Agent License owned by the tenderer under the Carriage by Road Act-2007 and the Carriage by Road Rule -2011 from the Transport Authority.

iv. Attested copy of Income Tax Return for last three Financial years and attested copy of PAN Card.

v. Tenderer should have GST Registration Certificate.

vi. Capability Certificate from the Bank Authority regarding annual transaction should be furnished along with the tender paper failing which the tender will be liable for rejection.

vii. Certificate from any Govt. Organization about past experience and performance of the Tenderer in transportation of rice or any food materials. The accepting authority shall have the right not to accept tender(s) of the contractors who have not performed satisfactorily in preceding years under above programme.

viii. Earnest Money of Rs. 10,00,000/- (Rupees Ten Lakhs) only for transportation for whole district in shape of DD duly pledged in favour of District Social Welfare Officer, Khordha shall be furnished along with the tenders. Tenders without Earnest Money shall be liable for rejection. Cash/Cheque shall not be accepted. No request for transfer of any previous deposit or adjustment of earnest money for any claim payable will be entertained. Any deviation to the above stipulation will entail complete rejections of the tender paper. No tenderer shall be allowed to withdraw his tender/ Earnest Money Deposit until the tender is finalized. In case the successful tenderer refuses to be the Transporting Agent after acceptance of his tender, the Earnest Money

deposited by him shall be liable for forfeiture. The E.M.D of the unsuccessful tenderer shall be refunded after finalization of the tender; whereas, the E.M.D of the successful tenderer will be kept as Security deposit and will be released after successful completion of contract period, settlement of payment thereof and audit of such account and after obtaining the audit report. The Collector/DSWO is not liable for payment of any interest on the Security deposit or any depreciation thereof. The breach of any terms and conditions as per agreement and failure/unwillingness to undertake transportation work by the selected tenderers within the time limit after acceptance of his tender may lead to forfeiture of E.M.D. The selected transporting agent will be blacklisted, if he fails to perform the duties as per the agreement/irregular supply of foodgrains on proper weighment.

ix. The tenderer shall have minimum two trucks of his own and four lease trucks for transportation for whole district. List of trucks owned by the tenderer with upto date documents(Copy of R.C. Book, Valid Insurance &Fitness Certificate duly attested) shall be furnished along with the tender Paper.

x. The tenderer shall file an affidavit either from the Executive Magistrate or from the Notary in support that he/she has no criminal background and not convicted under Prevention of food Adulteration Act and Prevention of Black Marketing Act .

xi. The tenderer shall enclose a self attested copy of his Voter Identity Card/ authorized agents of the tenderer.

6. The financial bid of the tenderer will be opened only when he/she succeeds in the technical bid.

7. The successful tenderer will be required to furnish a minimum Bank guarantee /solvency of Rs.50,00,000/- (Rupees Fifty lakhs only) for whole district the period of contract from the date of signing the agreement or for such amount as would be required by Collector, Khordha.

8. The successful tenderer shall have to enter into registered agreement with Collector, Khordha/ DSWO, Khordha as per the terms and conditions mentioned in the specified agreement document within 7 days of intimation of acceptance of his tender.

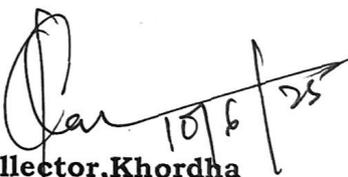
9. Payment shall be made against submission of bills on completion of the delivery of the stocks as per the orders of competent authority on production of printed serially numbered delivery challans duly acknowledged by the recipient of the stock to whom it concerned and as per the approved rate incorporated in the agreement. The District Social Welfare Officer, Khordha shall have the right to deduct and adjust any amount found recoverable towards loss and damage or both. The payment will be made subject to availability of funds under Transportation charges head under SNP and no advance payment will be made.

10. Good conducts, dealing with officials shall be an implied condition for continuance as Transporting agent.

11. The Collector, Khordha may terminate the contract for violation of terms and conditions of agreement as well as any change of policy in the Government or for any reason to be recorded in writing.

12. In case of violation of condition of Tender, the Agent will be booked under BNS, Essentials Commodities Act, Prevention of Food Adulteration Act. and Prevention of Black Marketing Act.

13. The right of acceptance of tender lies with Collector, Khordha who does not bind himself to accept the lowest tender and also reserves the right to cancel or reject any or all the tenders without assigning any reason thereof. In case of any dispute the orders/decision of the Collector, Khordha will be final & binding.

  
Collector, Khordha

## TECHNICAL BID

### **TENDER FOR ENGAGEMENT OF TRANSPORTATION AGENT FOR TRANSPORTATION OF RICE/WHEAT UNDER S.N.P FEEDING PROGRAMME IN KHORDHA DISTRICT FOR YEAR 2025-26**

After careful examination of the tender specification referred therein, I do hereby tender to Transport Rice/Wheat from OSCSC Ltd./ F.C.I point to AWCs/ SHGs points of Khordha district under S.N.P feeding programme as per the specification laid down in the tender paper.

#### TENDER SCHEDULE

1	Name of the Tenderer (IN CAPITAL LETTERS)	
2.	Details Address for communication with fax/phone with STD Code.	
3.	D.D. towards cost of Tender (original D.D. of Rs.10,000/- drawn in favour of DSWO, Khordha, towards cost of Tender paper), D.D.No,Date, Name of bank should be mentioned.	
4	Voter Identity Card (enclose self attested copy)	
5	Income Tax Return of last three years and PAN Card. (enclose self attested copy)	
6	GST Registration Certificates.	
7	Affidavit either from the Executive Magistrate or Notary that the tenderer has no criminal background and have not been convicted under prevention of food Adulteration Act &Prevention of Black Marketing Act. (Affidavit should be submitted in this regard)	
8	Up to date Bank Capability Certificate	
9	Earnest Money Rs. 10,00,000/- (Rupees Ten Lakhs) only for transportation for whole district in shape of D.D. duly pledged in favour of District Social Welfare Officer, Khordha	
10	Experience Certificate regarding transporting of food Stuff under any scheme, if any, from any Govt. organization.	
11	Valid Agents License under the Carriage by Road Act-2007 and the Carriage by Road Rule -2011 from concern Transport Authority.	
12	Ownership of 2 Truck/Mini Truck with Reg. No.(attested copies of RC Book, Valid Insurance& fitness certificates to be attached).	

I, Sri \_\_\_\_\_, Proprietor \_\_\_\_\_ do hereby undertake that the above information are true and correct. I further undertake to abide by the terms and conditions laid down in the tender paper.

Signature of the Tenderer  
With seal of the Firm

**FINANCIAL BID**

**SCHEDULE FOR TRANSPORTING OF RICE UNDER S.N.P FOR YEAR 2025-26**

I, Sri \_\_\_\_\_, Proprietor \_\_\_\_\_ do hereby tender to execute the under-mentioned description of work in accordance with the condition noted below at the rate specified in the following schedule.

**SCHEDULE:**

SL.NO	Details Description	Rate per Quintal irrespective of distance.
1	Transportation Charges from OSCSC Ltd./F.C.I Depot to different AWCs/SHGs point including loading and unloading charges per Qntl. irrespective of distance for whole district.	

**SCHEDULE FOR TRANSPORTING OF WHEAT UNDER S.N.P FOR YEAR 2025-26**

I, Sri \_\_\_\_\_, Proprietor \_\_\_\_\_ do hereby tender to execute the under mentioned description of work in accordance with the condition noted below at the rate specified in the following schedule.

**SCHEDULE:**

SL.NO	Details Description	Rate per Quintal irrespective of distance.
1	Transportation Charges from OSCSC Ltd./F.C.I Depot to different AWCs/SHGs point including loading and unloading charges per Qntl. Irrespective of distance for whole district.	

I, Sri \_\_\_\_\_ Proprietor \_\_\_\_\_ do hereby undertake that the above information are true and correct. I further undertake to abide by the terms and conditions laid down in the tender paper.

Signature of the Tenderer

Seal of the Firm