

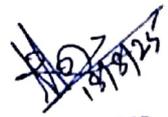


Quotation/Tender Call Notice

Order No. 1392 Date. 18.8.25

Sealed quotations/tenders are invited from the interested reputed Travel Agencies/Tour Operators /Individuals for providing one no of Tiago/Celerio/Bolt etc (Petrol/Diesel) vehicles having sitting capacity not more than five including driver, which shall conform to the Terms and conditions (Annexure-A)for official use in the District Fisheries Officer (B&T), Balugaon on monthly rent basis.

1. The service provider shall have a valid GST registration to participate in the tendering.
2. The vehicle must be in road worthy condition, shall not be more than 3 years old from the date of initial registration and must have valid Registration Certificate, Insurance Certificate, Fitness Certificate, Pollution Certificate, valid Contract, Carriage Permit, proof of up-to-date tax payment etc. mandatory for plying of vehicle.
3. The Driver of the vehicle must have a valid Driving License for driving light transport passenger vehicle and should be sufficiently experienced in driving transport/passenger vehicle.
4. The Driver should be well behaved, gentle and obedient in nature.
5. A sum of Rs.5000/-shall be deposited by the intending bidders in shape of Account Payee Bank Draft drawn in favour of the District Fisheries Officer (B&T),Balugaon or in shape of cash with proper receipt from the undersigned and submitted along with the tender a security deposit. After completion of tender process, the amount will be refunded to unsuccessful bidders.
6. The monthly rate of hire charge, excluding GST be quoted separately, excluding fuel.
7. The Vehicle must achieve a fuel efficiency of 17 KM per liter.
8. The details of the make and year of manufacture of the vehicle, registration no mileage (KM covered per liter) and name of the Driver, Driving License No. and period of validity should be specifically provided in the general bid information-cum-Technical Bid to be furnished with the Quotation/Tender (Annexure-B) & Financial Bid to be furnished in (Annexure-C).
9. The Quotation completed in all respect should reach the undersigned on or before **29.08.2025** by **11.00 A.M.** to the office of the District Fisheries Officer (B&T) Balugaon, Chilika Road, Khordha, PIN-752030 through the Speed Post, Courier or dropped in the tender box of the office (in office hour) and shall be opened on the same day at **3.00 P.M.** in presence of the bidders or their authorized representatives.
10. The application form of quotation/tender containing General Bid Information & Terms and conditions for Hiring of Vehicles etc. will be available with District Fisheries Officer (B&T) Balugaon & can be downloaded from NIC, Khordha Website www.Khordha.Odisha.gov.in from Date 18.08.2025_to Date 29.08.2025.


District Fisheries Officer PTO
(B & T) Balugaon



11. The tender will have to be submitted in two parts i.e. general bid information-cum-Technical Bid (Annexure-B) and Financial Bid (Annexure-C). The bidders should submit their technical and financial Bid separately in two envelopes clearly marked as technical bid & financial bid and those two envelopes should be put into big outer envelope superscripted as "TENDER FOR HIRING OF VEHICLE FOR OFFICE OF THE DISTRICT FISHERIES OFFICER (B&T), BALUGAON.
12. The undersigned reserves the right to accept or reject any or all the quotations/tenders without assigning any reason thereof.

Yours Faithfully,


District Fisheries Officer
(B&T) Balugaon

Memo No. 1393 Date: 18.8.25

Copy to the all committee members/Notice Board for information.


District Fisheries Officer
(B&T) Balugaon

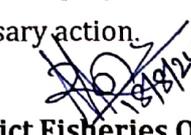
Memo No. 1394 Date: 18.8.25

Copy submitted to the District Information Officer, NIC, Khordha for favour of kind information and wide publicity in website.


District Fisheries Officer
(B&T) Balugaon

Memo No. 1395 Date: 18.8.25

Copy submitted to the Deputy Director of Fisheries (MS) Cuttack/Deputy Director of Fisheries(PZ), Kausalyaganga for favour of kind information and necessary action.


District Fisheries Officer
(B&T) Balugaon

Memo No. 1396 Date: 18.8.25

Copy submitted to the Director of Fisheries, Odisha, Cuttack for favour of kind information and necessary action.


District Fisheries Officer
(B&T) Balugaon

Memo No. 1397 Date: 18.8.25

Copy submitted to the Joint Secretary to Govt. F &ARD Department, Bhubaneswar for favour of kind information and necessary action.


District Fisheries Officer
(B&T) Balugaon

Terms & Conditions

The following terms and conditions must be fulfilled by bidder:

1. The hired vehicles, during period of contract, shall have all necessary valid MV documents such as valid Registration Certificate, Insurance Certificate, Pollution Certificate, Fitness Certificate, valid Contract Carriage Permit, proof of up-to-date tax payment etc. and D.L. of the driver available all the times.

2. The Department / Office hiring the vehicle shall not be responsible for any damage/ loss caused to hired vehicles or loss of life / injury made to any person or damage to any property on account of use of hired vehicle any manner whatsoever. The hirer shall be responsible for all such litigation.

3. The hire charges to be paid for monthly basis is final but does not include cost of fuel, which is to be paid separately as per existing Government norms. All the expenditure of the vehicle towards repair, replacement of spare parts, Lubricating oil of Engine, Gear Box & differential Coolant, Tyres & Tubes, Battery etc. will be borne by the bidder.

4. It shall be the responsibility of the bidder to provide a good driver and the remuneration of the driver shall be borne by the service provider.

5. In case of breakdown for reasons whatsoever the replacement of a vehicle of the same or better model shall be provided by the service provider.

6. In case of the vehicle do not report regularly, the authority will be at liberty to terminate the agreement without prior notice.

7. The vehicles shall report for duty for minimum of 25 days in a month.

8. In case of emergency, the driver will have to report for duty as per the requirement. No extra payment shall be made.

9. Monthly hire charges and reimbursements towards cost of fuel (as per norm) will be paid in every succeeding month, as per as possible within fifteen days of the submission of bills by the service provider and no advance payment will be made.

10. The vehicle shall not be more than 3 years old from the initial registration and also in good running condition during the period of contract.

11. If the services are found to be unsatisfactory, the client shall give one month notice and terminate the agreement.

12. In case the service provider intends to withdraw the services of his vehicle and terminate the agreement, it shall be mandatory upon him to grant one month notice before such withdrawal of service and termination of agreement.

13. If the bidder violates any of the terms of contract, Government shall forfeit the entire amount of security deposit.


Seal & Signature of
(S. T) Balugan

Quotation / Tender Calling Authority with Designation



Annexure-B

General Information-cum-Technical Bid

SI No	Particulars	
1	Name of the Service Provider	
2	Complete Address	
3	GST Number	
4	GeM Registration Number	
5	Bank Account No and IFSC Code	
6	Registration No. of Vehicle	
7	Year of Manufacture	
8	Make & Model	
9	Date of registration	
10	Name & complete address of the owner of vehicle	
11	Fitness Certificate validity	
12	Pollution Certificate validity	
13	Permit validity	
14	Insurance validity	
15	Name/Address of the Driver	
16	D.L. No.& Validity of the D.L. of the Driver	
17	Contact Number of the Service provider	
18	Contact number of Driver	
19	Proposed hire Charge of the vehicle per month excluding fuel cost	
20	Rate of fuel consumption/ Mileage per liter	

"Certified that the information submitted above is true to the best of my knowledge and belief."

Seal & Signature of Tenderer





Annexure-C

Financial Bid

Monthly Basis Rate (exclusive of GST)

Sl No	Type of Vehicle	Monthly Rent per vehicle (Rs.) excluding fuel & GST
A	B	C
1		

- GST: Please mention the % of GST as applicable:_____
- GST will be paid extra as applicable and will not be taken into account for evaluation.

Place:

Date:

(Signature & Seal of the Authorized Signatory)