

**OFFICE OF THE PROJECT DIRECTOR
AGRICULTURE TECHNOLOGY MANAGEMENT AGENCY (ATMA)
KHORDHA**

Mobile No. 8280069311, E-mail-ddakhu.dag@nic.in

EOI Notification No 1790 / ATMA Date 18/12/25 /2025

**ENGAGEMENT OF FACILITATOR FOR ORGANIZATION OF DIPLOMA IN AGRICULTURE
EXTENSION SERVICES FOR INPUT DEALERS (DAESI) IN KHORDHA DISTRICT.**

Agriculture Technology Management Agency, Khordha invites applications from interested Agri professionals for engagement as Facilitator exclusively for conducting of Diploma in Agriculture Extension Services for Input Dealers (DAESI) on contract basis during 2025-2026 for a period of one year with a consolidated remuneration of Rs 22500/- per month. Interested candidates fulfilling the following criteria may submit their application in prescribed proforma along with all supporting documents (Educational certificate, experience certificate etc.) in sealed envelope by **26th December 2025** up to **5.30 PM** by speed post / regd. Post only to the Project Director, ATMA, Khordha, At/Po/Ps/District- Khordha, Odisha-752055. In no cases the application will be received by hand or other mode.

Copy to Notice Board

Project Director, ATMA;
Khordha

Memo No. 1791...../ATMA

Date. 18/12/25...../2025

Copy to the Block Agriculture Officer (all) for information. They are requested to display the notification on their notice board for wide publication.

Project Director, ATMA,
Khordha

Memo No. 1792...../ATMA

Date. 18/12/25...../2025

Copy to the Agriculture District Officer (all) for information. They are requested to display the notification on their notice board for wide publication.

Project Director, ATMA,
Khordha

Memo No. 1793...../ATMA

Date. 18/12/25...../2025

Copy submitted to the Director, IMAGE, Bhubaneswar for favour of kind information.

Project Director, ATMA,
Khordha

Memo No. 1794 /ATMA

Date 18/12/25 /2025

Copy submitted to the Collector & District Magistrate-cum-Chairman, ATMA, Khordha for favour of kind information.


Project Director, ATMA,
Khordha

PROCEDURE & CRITERIA FOR SELECTION OF FACILITATOR

Eligibility: -

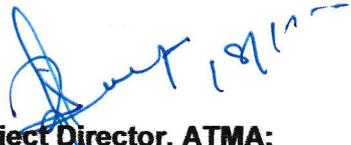
- i) The facilitator is to be engaged exclusively for organization of DAESI training only.
- ii) Graduate/post graduate in Agriculture/Horticulture with 5 years' experience in these sectors. Preference would be given to Agriculture graduates having an experience of around 20 years in Department of Agriculture, SAUs or KVKs with sufficient field experience.
- iii) The candidate should have adequate knowledge about the agricultural activities undertaken in the districts, experience in organizing training programs and should be capable of mobilizing input dealers for DAESI Program.
- iv) The candidate should be proficient to handle the computers, smart phones and to independently manage the documentation and database management of DAESI programme.
- v) The facilitator appointed can mobilize 40 candidates in a district and he is permitted to conduct a DAESI programme with the approval of SAMETI and MANAGE.

Work & Responsibility of Facilitator: -

- i) The facilitator should be responsible for preparation of annual session plan and coordinating with the resource person. The facilitator should have knowledge and should be able to handle the class in absence of resource person.
- ii) Identification of resource persons for sessions and institutes /research stations /progressive farmers' fields for field visits.
- iii) Organizing Classes at Khordha on different day of the week.
- iv) Preparation of location-specific study material.
- v) Conducting quizzes/practical/final exam/viva-voce and evaluation.
- vi) Documentation of success stories and data management.
- vii) Coordination with Officials of NTIs, ATMA and SAMETI, as required.
- viii) Maintenance of records and submission of reports.
- ix) Any other activities assigned by NTIs/ATMA.
- x) The facilitator of DAESI programme has to be used only for DAESI programme related work.
- xi) The appointment will be on contract basis for one year only. The facilitator is responsible for completion of the programme on time.

Documents to be Enclosed

- i) Copy of self-attested Matriculation certificate.
- ii) Copy of self-attested Graduation Certificate.
- iii) Copy of self-attested M.Sc (Agriculture and Allied Sector) Certificate.
- iv) Copy of self-attested P.Hd (Doctorate) in Agriculture and Allied Sector Certificate.
- v) Copy of self-attested experience certificate on required field (minimum 20 years)
- vi) Copy of self-attested Aadhaar Card.
- vii) 2 nos. character certificate from Gazetted officer.
- viii) 2 nos. photographs.
- ix) Bio-Data / Resume.


**Project Director, ATMA;
Khordha**