

GOVERNMENT OF ODISHA

OFFICE OF THE ADDITIONAL DISTRICT MAGISTRATE, BHUBANESWAR

Quotation/ Tender Call Notice

No. 7442 / Dt. 25/11/2024

Sealed quotations/ tenders are invited from interested reputed Travel Agencies/ Tour Operators/ Individuals for providing 1 (One) vehicle having sitting capacity not more than 9 including driver (Preferably Mahindra Bolero Neo N11/ Neo N10/ Neo N8/ Bolero Neo Plus P10/P4), which shall conform to the Terms and conditions (Annexure-A) for official use in the Office of the Additional District Magistrate, Bhubaneswar on monthly rent basis:

1. The service provider shall have a GST registration to participate in the tendering.
2. The service provider, participating in the bidding process under the jurisdiction of Municipal Corporation, shall be registered on GeM platform.
3. The vehicle must be in road worthy condition, shall not be more than 3 years old from the date of initial registration and must have valid Registration Certificate, Insurance Certificate, Fitness Certificate, Pollution Certificate, valid Contract Carriage Permit, proof of up-to-date tax payment etc. mandatory for plying of vehicle.
4. The Driver of the vehicle must have a valid Driving License for driving light transport passenger vehicle and should be sufficiently experienced in driving transport/ passenger vehicle.
5. The Driver should be well behaved, gentle and obedient in nature.
6. A sum of Rs.10,000/- (Rupees Ten Thousand) only shall be deposited by the intending bidders in shape of Account Payee Bank Draft drawn in favour of the Collector & District Magistrate, Khordha and submitted along with the tender as EMD. After completion of tender process, EMD shall be refunded to unsuccessful bidders.
7. The monthly rate of hire charge, excluding GST be quoted separately, excluding fuel.

(Signature)

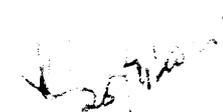
8. The vehicle must achieve a fuel efficiency of 10 KM per liter and the maximum monthly hire charges of the vehicle is Rs.37,200/-.
9. The details of the make and year of manufacture of the vehicle, registration no., mileage (KM covered per liter) and name of the Driver, Driving License No. and period of validity should be specifically provided in the general bid information to be furnished with the Quotation/ Tender (Annexure-B).
10. The Quotation completed in all respect should reach the undersigned on or before 10.12.2025 by 5:00 P.M. and shall be opened on the same day at 5:30 P.M. in presence of the bidders or their authorized representatives.
11. The application form of quotation/ tender containing General Bid Information & Terms and Conditions for Hiring of Vehicles etc. will be available with Khordha district website can be downloaded from www.khordha.odisha.gov.in from Date 25.11.2025 to Date 10.12.2025.
12. In case of equal price quoting of more than one bidder, QCBS method shall be applied for selection of the tender in place of least cost methodology.


Seal & Signature of

Tender Calling Authority with Designation

Memo No. 7444 /ADM Dt. 25/11/2025 Addl. District Magistrate
Bhubaneswar

Copy forwarded to the members of the Quotation/Tender Committee for information and they are requested to remain present on 10.12.2025 at 5:30 P.M. in the office chamber of ADM, Bhubaneswar.


Addl. District Magistrate
Bhubaneswar

Memo No. 7445 /ADM Dt. 25/11/2025

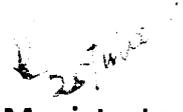
Copy forwarded to the Sub-Collector, Bhubaneswar/ RTO, Bhubaneswar-I/ Bhubaneswar-II/ Tahasildar, Bhubaneswar/ Asst. Collector, Nizarat Collectorate, Khordha for information with a request to display this tender notice on their Notice Board for publicity.

Copy to Notice Board of this Office.


Addl. District Magistrate
Bhubaneswar

Memo No. 7446 /ADM Dt. 25/11/2025

Copy forwarded to the Manager, District e-Governance, Khordha for information with a request to upload the Tender documents in Khordha District Portal for wide publicity.


Addl. District Magistrate
Bhubaneswar

Memo No. 7447 /ADM Dt. 25/11/2025

Copy to P.A. to Collector for kind information of Collector, Khordha.


Addl. District Magistrate
Bhubaneswar

Enclosure :

1. Terms and Condition for Hiring of vehicles (Annexure-A) (To be signed & attach with Tender profile)
2. General Information (Annexure-B) (To be filled up, signed & attach with Tender Profile)