



SUBDIVISIONAL VETERINARY OFFICER, BHUBANESWAR

FISHERIES & ANIMAL RESOURCES DEVELOPMENT DEPT., GOVERNMENT OF ODISHA

Bid Reference No: 35

Date: 16.01.2026

Short Tender for "PREPARATION AND PRESENTATION OF TABLEUX ON THE STATE LEVEL REPUBLIC DAY PARADE ON 26.01.2026".

Name and Address of the Tender Inviting Authority:

SUB DIVISIONAL VETERINARY OFFICER, BHUBANESWAR

Maximum Tender Value: 6,96,200/-

E-mail- sdvobbsr@gmail.com

**SECTION I
IMPORTANT DATES OF THE TENDER**

Date of publication of Bid
Document in Website

:16.01.2026

Last Date & Time of Receipt of Bid
Document

:22.01.2026, 4 PM

Date & Time of Opening of
Technical BID (Cover-A)
And
Price Bid (Cover-B)

:24.01.2026, 12 Noon

Place for Opening of Documents

: Conference Hall, Veterinary
Council.

Address For Communication
For Receipt of Bid Document

: Office of the Sub Divisional
Veterinary Officer, Bhubaneswar

[Handwritten Signature]
16.01.2026

SECTION II GENERAL DEFINITION AND SCOPE OF CONTRACT

1. General Definitions

- **Department** means Fisheries and Animal Resources Development Department, Govt. of Odisha.
- **Government** means Government of Odisha.
- **Bid/Tender Inviting Authority** is the SDVO Bhubaneswar who on behalf the Government or the funding agencies calls and finalize bids and ensure supply and procurement under this bid document.
- **Blacklisting/debarring** – the event occurring by the operation of the conditions under which the bidders will be prevented for a period of 3 years from participating in the future bids of Tender Inviting Authority/User Institution, the period being decided on the basis of number of violations in the bid conditions and the loss/hardship caused to the Tender Inviting Authority/User Institution on account of such violations.

2. Scope:

- The bids are invited for “**PREPARATION AND PRESENTATION OF TABLEUX ON THE STATE LEVEL REPUBLIC DAY PARADE ON 26.01.2026**”
- The bidders cannot withdraw their bids after opening of technical bid within the minimum bid validity period and also after accepting the Letter of Award.
- Withdrawal or non-compliance of agreed terms and conditions after the execution of agreement will lead to invoking penal provisions and may also lead to black listing.


16.11.2025

Sub-Divisional Veterinary Officer
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SECTION III
GENERAL INSTRUCTION TO BIDDERS

- Sealed tenders are invited in two bid system from reputed firms having valid GST Registration for **“PREPARATION AND PRESENTATION OF TABLEUX ON THE STATE LEVEL REPUBLIC DAY PARADE ON 26.01.2026”**
- The bids complete in every respect should reach the O/o the Tender Inviting Authority latest by date **22.01.2026, 04 PM** Speed Post / directly put in to drop box.
- Any tender received after the due date & time will be rejected and this Office shall not be responsible for any postal delay.
- The bidder(s) shall have to submit their tender in two separate sealed envelopes, that is one for technical bid by superscribing **“Cover A (Technical Bid)”** & second for **“Cover B (Price Bids).”** The technical Bid and price Bid (or Final Bid) should be put into a third Cover, which should be super-scribed as **“PREPARATION AND PRESENTATION OF TABLEUX ON THE STATE LEVEL REPUBLIC DAY PARADE ON 26.01.2026”** and should be addressed to:

**Sub Divisional Veterinary Officer,
Saheednagar, Bhubaneswar
Pin- 751007**
- The Sealed tenders submitted by the bidders will be opened in the Conference Hall, Odisha Veterinary Council on **24.01.2026, 12 Noon.**
- The bidders or their duly authorized representatives to remain present during the opening of tender and technical presentation. However, their absence will not debar them from participating in the bidding process.
- The interested bidders can download the entire Tender Document from the website **<https://khordha.odisha.gov.in>** and submit the tender paper along with required documents and all the requested fees.
- The bidders can take the tender documents from the O/o the SDVO Bhubaneswar from account section by making a Govt. deposit of Rs.1000 /- (Rupees one thousand only) towards cost of tender paper and tender processing free.

[Handwritten Signature]
16.01.2026

SECTION IV

GENERAL TERMS AND CONDITIONS

1. The Tender Inviting Authority working in the F&ARD Department, Govt. of Odisha requires for **“PREPARATION AND PREPARATION OF TABLEUX ON THE STATE LEVEL REPUBLIC DAY PARADE ON 26.01.2026”**.
2. The Tableux will be displayed in the State Level Republic Day Parade-2026 at Mahatma Gandhi Marg, Bhubaneswar on 26h January 2026.
3. Rate should be quoted in Indian Currency with paisa in two decimals only against each item as the payments will be made in Indian currencies only.
4. The bidder shall not quote the rate for any item other than the item specified in the list.
5. The GST shall be charged as per the guidelines given by the Finance Dept., Govt. of Odisha/ India from time to time.
6. The bidder should have valid PAN & GST registration.
7. The bidder should have valid up-to-date TAX (Income Tax & GST) return certificate.
8. The bid shall have a validity period of 180 days from the date of opening of the technical bid. The bidders can't withdraw their bid after opening of technical bid or after accepting the Letter of Award.
9. The tender documents should be clearly written /typed without any correction, interpolations, and overwriting. Each page of the tender document should bear the dated signature of the bidder and should be clearly numbered.
10. If any information or document furnished by the bidder is found to be misleading / incorrect at any stage, the bid will be rejected.
11. The quoted rates should be final and shall not be subject to any escalation during the validity of the bid.
12. The bidder should submit/furnish a certificate to the effect that the price quoted by them is not more than the open market price.
13. All legal disputes, if any relating to purchase etc. are subject jurisdiction in the courts of law situated at Bhubaneswar or Hon'ble High Court of Odisha.
14. If the approved lowest eligible supplier fails to supply items within the stipulated period the Tender Inviting authority reserves the right to procure the same from the L2/L3 supplies at L1 rate, negotiated rate, or their respective quoted rates, and claim the performance security amount by invoking the rights conferred in Banker' s Guarantee form.
15. **Annual Turnover:** The Firm should have an average annual turnover of 50 lakhs over last 3 years. The bidder has to submit annual turnover certificate from a registered Chattered Accountant with valid UDIN Number.
16. **Experience:** The bidder should be business in the relevant sector for at least 5 years and should have experience in organizing Tableaux of F&ARD Department.

17. The bidder should be able to prepare, organize and ready the Tableaux for display in the republic day parade within a period of 24 hours.

18. *Any precondition of the bidder shall not be acceptable and the bid will be outrightly rejected. The authority reserves the right to accept /reject all the bids or any part of it without assigning any reason thereof.*

19. **Tender processing Fee and EMD:**

- a) The bidder shall deposit an amount of **Rs. 1000/- (Rupees one thousand only)** towards cost of tender paper and BID processing fee (non-refundable) **in shape of Account payee demand draft/ online transfer.**
- b) The demand draft / online transaction slip of online transfer or Govt. money receipt of Rs.1000/- is to be attached with the technical bid documents.
- c) An amount of **Rs. 15,000/- (Rupees fifteen thousand only)** towards **BID security** through Account payee demand draft/ fixed deposit pledged to SDVO Bhubaneswar/ bank guarantee from any commercial bank need to be submitted along with the bid documents. The BG form should have validity of at least 45 days beyond the BID Validity period.
- d) The bid security will be returned to unsuccessful bidders without interest.
- e) Local MSEs only registered in Odisha with the respective DICs, Khadi, Village, Cottage & Handicraft Industries, OSIC, NSIC shall be exempted from submission of EMD, subject to submission of the valid registration certificate from the concerned authority. None of the bidders other than those specified above are exempted from submission of EMD.
- f) The online transfer of money made and A/C payee demand draft can be made in favor of the following bank particulars of Tender Inviting Authority. For online transfers the transaction slip should be attached with the BID documents.

Sub Divisional Veterinary Officer, Bhubaneswar

Account No: 36077111503

IFSC: SBIN0060430

SBI SAHIDNAGAR MARKET BRANCH, BHUBANESWAR

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16.01.2026
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Sub-Divisional Veterinary Officer
Bhubaneswar

17. Documents to be submitted with the Technical Bid(with Annexure-I in COVER-A):-

SI No	Document type (To be self-attested and numbered)
1	Forwarding letter in the pad of the firm with check list of following Documents
2	Tender processing fee as mentioned above
3	Earnest Money Deposit (EMD or BID security fee) as mentioned above.
4	Details name, address, telephone, no Fax, e-mail of the firm in the format Annexure-I
5	Copy of PAN CARD & GST registration certificate.
6	Copy of latest GST payment receipt.
7	Copy of IT return for last 3 years.
8	Proof of registered Office/outlets in Odisha (Odisha GST Reg. is Mandatory)
9	Annual turnover certificate from a Chartered Accountant with valid UDIN Number for last 3 years.
10	Work orders issued by Govt Departments, F&ARD Department (esp for Tableaux)
11	Certificate registration in favor of the firm.
12	Declaration for not being backlisted by any Govt. institution in Annexure-II .
13	Declaration that price quoted by them is not more than the open market price in Annexure-III .
14	Copy of 1 st page of bank pass book or a cancelled cheque as proof of Bank account details.

18. COVER-B (PRICE BID)

- a. The tender format giving the quoted rate for the items required should be sent in a separate sealed cover hereinafter called Cover "B" (price Bids) format at **Annexure-IV**.
- b. **Cover -B (Price Bid) will be opened only of the bidders who qualify in evaluation of Technical Bid (Cover-A) by the Tender Evaluation Committee.**
- c. The Price Bid should be quoted inclusive of preparation, designing, fabrication and display of Tableaux and GST (mentioned separately) if any.
- d. The bid shall be valid for a period of 180 days from the date of opening of the bid.
- e. The quoted rates shall be final and shall not be subject to any escalation during the bid validity period.

19. Evaluation:

- a. The technical bids will be opened and evaluated by the Tender Evaluation Committee through QCBS Method at the prescheduled date and time mentioned in the Tender document and will be evaluated by the Technical parameters set out below.

b. Technical Evaluation

SI No	Parameters	Maximum marks
1	No of years in business Up to 5 years: 10 marks More than 5 years: 20 marks	20
2	Average annual Turnover Up to 1 Crore: 10 marks More than 1 Crore: 20 marks	20
3	Experience in Organizing Tableaux at F&ARD Department	30
4	Presentation	30
TOTAL MAXIMUM MARKS		100

The marks secured in Technical Evaluation will be the Technical Score (TS) of the bidder.

The bidder or its authorized representative has to make a presentation before the Tender Evaluation Committee on the day of opening about the firm, its past performances, Govt. assignments, past experience on Tableaux preparation and presentation and current plan of execution and design of the project.

- c. Following evaluation of technical bid, the financial bids (Format at Annexure IV) will be opened and a comparative statement will be prepared. Out of the comparative statement the Financial Bid score will be calculated as:

$$\text{Financial Bid Score} = \frac{\text{Lowest quote}}{\text{Bidder's Quote}} \times 100$$

- d. The successful bidders will be selected on the basis of QCBS method (Quality Cost Based Selection). The QCBS score of the bidder will be calculated by giving 80% weightage to Technical Score and 20% weightage to Financial bid score:

$$\text{Final QCBS Score of the bidder} = \text{TE score} \times 0.80 + \text{Financial Bid score} \times 0.20$$

In all the calculations decimals up to 2 digits will be taken into consideration.

- e. If the approved lowest eligible supplier fails to supply items within the stipulated period, to meet the need, the tender inviting authority reserves right to procure the same from the L2/L3 supplier at L1 rate, if they agree to supply at L1 approved rate or negotiated rate or their quoted rates and claim the performance security amount by invoking the rights conferred in Bankers Guarantee form.

20. **Execution of the event:** The bidder should be able to prepare, organize and ready the Tableaux for display in the republic day parade within a period of 24 hours and shall execute the event strictly within the stipulated time.
21. **Performance security:** The successful bidder on receipt of letter of Award shall execute an agreement with the Tender Inviting Authority and deposit performance security @ 5% of the tender value.
22. **Payment:** After completion of delivery and all formalities mentioned above, 100% payment shall be made by the SDVO Bhubaneswar through electronic transfer.
23. **Penalties:** Violation of any term and condition laid down as above shall make liable the bidder to have the forfeiture of performance security and to be blacklisted.
24. **The Authority reserves the right to cancel the tender at any time without assigning any reason thereof. The decision of the Tender Evaluation Committee shall be final,**
25. All legal disputes, if any relating to purchase etc., are subject to jurisdiction in the courts of law situated at Bhubaneswar or the Hon'ble High Court of Odisha.

SECTION V

SCHEDULE OF REQUIREMENTS

Preparation and presentation of on Tableaux highlighting departmental activities in the parade of 26th January 2026.

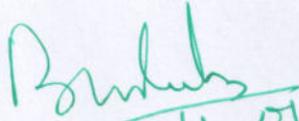
The Bidder has to make all arrangements for statutory clearance from appropriate relevant Authorities like Police, Motor Vehicle Authorities, etc at his own cost for the presentation of the Tableaux.

The Authority shall not be responsible for any mishaps, damages, accidents caused during presentation of the Tableaux by the bidder and the bidder will be solely responsible for such incidents.

The Theme of the Tableaux presentation will be on the following concept.

“Mukhya Mantri Kamadhenu Yojana: Empowering Odisha's Dairy Sector”

Note: The theme may change or fine-tuned during final presentation as per the instruction from higher Authority and the bidder should be ready to accommodate such changes.


16.01.2026
Tender Inviting Authority
Sub-Divisional Veterinary Office
Bhubaneswar

COVER-A**Annexure-I
Technical Bid**(To be filled in & returned with all the documents **DULY SELF-ATTESTED**)

Sl no	Document type to be submitted
1.	Forwarding Letter in the pad of the firm with all the relevant documents.
2.	Details of name of the firm and address (Registered office and Operating Branch) Office: - Residence: - Mobile: - e-Mail I.D.: -
3.	Details of BID Processing Fee
4.	Details of amount of Earnest Money Deposit
5.	GST Registration Number (Enclose Photo copy of GST certificate)
6.	Income Tax Account No. (Enclose Photo copy of PAN)
7.	Copy of Latest GST payment receipt.
8.	Copy of IT returns for last 3 years.
9	Annual turnover certificate from a Chartered Accountant with valid UDIN Number for last 3 years.
10	Work orders issued by Govt Departments, F&ARD Department (esp for Tableaux)
11	Certificate of Registration/Incorporation in favor of the firm.
12	Declaration for not being black listed
13	Declaration for price quoted not more than open Market Price
14	BANK details: Bank name, Account No. IFSC code (Copy of pass book/ Cancelled Cheque)

DECLARATION

- I..... Son/ Daughter/ Wife of Shri..... Proprietor/ Partner/ Director/ authorized signatory of the agency mentioned above state that I am competent to sign this declaration and execute this bid documents.
- I have carefully read and understood all the terms and conditions of the bid and undertake to abide by them.
- The information/ documents furnished along with the above application are true & authentic to the best of my knowledge and belief. I/ We do hereby undertake that furnishing of any false information/ fabricated document would lead to rejection of my bid at any stage besides accruing of liabilities towards prosecution under appropriate law.

4.
Place

Date

Signature of Authorized person**Full Name:****Seal**

B. S. S. S.
16.01.2020
Sub-Divisional Veterinary Officer
Ruhaneswar

Annexure-II

DECLARATION for not being black listed

Affidavit to be done before Executive Magistrate/Notary Public in Rs 10 stamp paper.

I/We.....(Name & Designation) having My/our firm at..... do hereby declare that I/We have carefully read all the terms & conditions of tender of the SDVO Bhubaneswar, Odisha, for presentation of Tableaux in Republic Day Parade 2026 at Bhubaneswar I will abide with all the terms & conditions set for in the tender paper Reference no.....

I/We do hereby declare that, I/We have not been de-recognized/ debarred/ blacklisted by any State Govt./ Union Territory/ Govt. of India/Govt. organization/ Govt. Veterinary institutions for supply on Non-Standard Quality (NSQ) items/ part-supply/non-supply.

That, I am not a defaulter in supply of any items to SDVO Bhubaneswar, Odisha, or any other indenting officers of the State of Odisha after being Lowest responsive bidder in past three years.

I/We do hereby declare that I/We will supply the approved items as per the terms, conditions & specifications of the tender documents. I/We further declare that my/our performance security deposit will be forfeited if I/we fail to supply any item after getting order from the purchaser. I/we further declare that we will supply the ordered items manufactured only by the manufacturers as mentioned in the bid documents.

I/We agree that the Tender inviting Authority can debar/ blacklist me/us for period of 3 years. If, any information furnished by us is proved to be false at the time of inspection/ verification and is not complying with the Tender terms & conditions.

Signature of the bidder:

Date :

Name & Address of the Firm:

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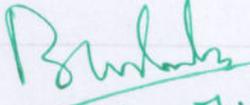
Annexure-III

SELF DECLARATION FOR LOWER THAN MARKET PRICE

We, M/S-----who is a manufacturing unit/ wholesaler/ distributor/ C & F agent declare that price quoted by us is not more than the open market price or also under GeM Rate Contract/CGHS/NPPA or rates fixed by Govt. of India where such rate exists.

Signature of Proprietor/ Authorized person
with seal of

Name of the
Manufacturing Unit/ Wholesaler/
Distributor/ C & Agent


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COVER-B

Annexure-IV

Financial Bid

Agency/Firm name-
Address

Sl. No	Name of the item	Quoted Base price per piece along with printing***	GST	Total price in Rs
1	Preparation and display of Tableaux in the Parade of 26.01.2026			

(Total Rupees -----)

Place

Signature of Authorized person

Date

Full Name:

Seal

Bombala
16.01.2026
Sub-Divisional Veterinary Officer
Ruhaneswar

ANNE^{Due}XURE ~~VIII~~ ^V
MODEL BANK GUARANTEE FORMAT

To
The Sub Divisional Veterinary Officer, Bhubaneswar

WHEREAS..... (Name and address of the Service Provider) (hereinafter called "the service provider) has undertaken, in pursuance of Contract No. _____ dated to undertaken the Service:.....

AND WHEREAS it has been stipulated by SDVO..... in the said contract that the Service Provider Shall furnish you with a bank guarantee by a scheduled commercial bank recognized by you for the sum specified therein as security for compliance with its obligations in accordance with the contract.

AND WHEREAS we have agreed to give the Service Provider such a bank guarantee;

NOW THEREFORE we hereby affirm that we are guarantors and responsible to you, on behalf of the Service provider up to a total of (amount of the guarantee in words and figures), and we undertake to pay you, upon your first written demand declaring the Service Provider to be in default under the contract and without avail or argument, any sums or within the limits of (amount of guarantee) as aforesaid, without your needing to prove or to show grounds or reasons for your demand or the sum specified therein.

We hereby waive the necessity of your demanding the said debt from the Service Provider before presenting us with the demand.

We further agree that no change or addition to or other modification of the terms of the contract to be performed there under or of any of the contract documents which may be made between you and the Service Provider shall in any way release us from any liability under this guarantee and we hereby waive notice of any such change, addition or modification.

This performance bank guarantee shall be valid until the _____ day of _____ year. Our branch at _____ (Name and address of the Bank) is available to pay the guaranteed amount depending on the filing of claim and any part thereof under this bank guarantee only and only if you serve upon us at our _____ branch a written claim or demand and received by us at our _____ branch on or before Dt. _____ otherwise bank shall be discharged of all liabilities under this guarantee thereafter.....

(Signature of the authorized officer of the Bank)
Name and Designation of the Officer

Seal, Name & address of the Bank & Branch

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