



SUB DIVISIONAL VETERINARY OFFICER, BHUBANESWAR

FISHERIES & ANIMAL RESOURCES DEVELOPMENT, GOVERNMENT OF ODISHA

Bid Reference No: 360

Date: 26.02.2026

Tender Call Notice for procurement of General Medicines, Emergency Medicines, Infusions & Surgical Consumables, Antiseptics & Chemicals, Pre-anesthetics & Anaesthetics to be used in Animal Helpline, Bhubaneswar, at a rate quoted to be valid for **A PERIOD OF ONE YEAR** from the date of issuance of letter of award.

Name of the Institution:

SUB-DIVISIONAL VETERINARY OFFICER, BHUBANESWAR

Tel/Fax: 0674 2955425

E-mail- sdvobbsr@gmail.com

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26.02.26
Sub-Divisional Veterinary Officer
Bhubaneswar

DISCLAIMER

This Tender notice is issued by the Sub Divisional Veterinary Officer, Bhubaneswar (Tender Inviting Authority) under the Department of Fisheries & Animal Resources Development Department, Government of Odisha.

The information contained in this Tender document or subsequently provided to bidders, whether verbally or in documentary or any other form by or on behalf of the Tender Inviting Authority or any of their employees or advisors, is provided to bidder on the terms and conditions set out in this Tender notice and such other terms and conditions subject to which such information provided. This Tender notice is not an agreement and is neither an offer nor invitation by the Authority to the prospective Applicants or any other person.

The purpose of this Tender notice is to provide interested bidders with information that may be useful to them in the formulation of their Proposals pursuant to this. This Tender notice includes statements, which reflect various assumptions and assessments arrived at by the Authority in relation to the assignment. Such assumptions, assessments and statements do not purport to contain all the information that each applicant may require. This Tender notice may not be appropriate for all persons, and it is not possible for the authority, its employees or advisors to consider the objectives, technical expertise and particular needs of each person who reads or uses this Tender notice.

The assumptions, assessments, statements and information contained in this Tender notice, may not be complete, accurate, adequate or correct. Each applicant should, therefore, conduct their own investigation and analysis and should check the accuracy, adequacy, correctness, reliability and completeness of the assumptions, assessments, statements and information contained in this Tender notice and obtain independent advice from appropriate sources.

Information provided in this Tender notice to the applicants is on a wide range of matters, some of which depend upon interpretation of law. The information given is not an exhaustive account of statutory requirements and should not be regarded as a complete or authoritative statement of law. The Authority accepts no responsibility for the accuracy or otherwise for any interpretation or opinion on the law expressed herein.

The authority, its employees and advisors make no representation or warranty and shall have no liability to any person including any applicant under any law, statute, rules or regulations or tort, principles of restitution or unjust enrichment or otherwise for any loss, damages, cost or expense which may arise from or be incurred or suffered on account of anything contained in this Tender notice or otherwise, including the accuracy, adequacy, correctness, reliability or completeness of the Tender notice and any assumptions, assessments, statements or information contained therein or deemed to form part of this Tender notice or arising in any way in the selection process. The authority also accepts no liability of any nature whether resulting from negligence or otherwise, however caused arising from reliance of any applicant upon the statements contained in this Tender notice.

The issue of this Tender notice does not imply that the authority is bound to select an applicant or to appoint the selected applicant, as the case may be, for service and the authority reserves the right to reject all or any of the proposals without assigning any reason whatsoever. Sub Divisional Veterinary Officer, Bhubaneswar under the Department of Fisheries & Animal Resources Development, Govt. of Odisha shall be the sole and final authority with respect to selection of a firm through this Tender notice.

B. S. Sahoo
26.02.26

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Sub-Divisional Veterinary Officer
Bhubaneswar

BIDDER DATA SHEET

SN o	Particulars	Details
1	Name of the Client	Sub Divisional Veterinary Officer, Bhubaneswar under the Department of Fisheries & Animal Resources Development, Govt. of Odisha
2	Method of Selection	Least Cost Based Selection (LCBS) Method
3	Availability of Tender Document	https://khordha.odisha.gov.in/
4	Date of Issue of Tender	26.02.2026
5	Deadline for Submission of Pre Bid Query	04.03.2026
6	Pre-Bid Meeting	05.03.2026, 11 AM
7	Last Date and Time for submission of Bid	19.03.2026 5:30 PM
8	Date of opening of Technical Proposal	20.03.2026, 11 AM
9	Date of opening of Financial Proposal	23.03.2026, 11 AM
10	Date of Assignment	After the successful bidder submits performance security and executes agreement not beyond seven days of declaration of result.
11	Pre-Bid Meeting	A pre-bid meeting will be held on dt.05.03.2026 at 11:00 AM in the office chamber of SDVO, Bhubaneswar. All queries should be received on or before dt.04.03.2026 up to 5:30 PM on Email: sdvobbsr@gmail.com in MS Word and pdf format addressed to SDVO, Bhubaneswar
12	Bid Processing Fee (Non-Refundable)	Rs.1000/- towards cost of tender paper and BID processing fee (non-refundable) in shape of Account payee demand draft / banker's cheque / online transfer/ Direct cash payment in office on generation of valid Govt. money receipt.
13	Earnest Money Deposit (EMD) (Refundable)	An amount as mentioned at Section IV, towards BID security through Account payee demand draft / fixed deposit receipt/ banker's cheque/ bank guarantee form from any commercial bank
14	Address for Submission of Proposal	Postal Address: Sub Divisional Veterinary Officer, Bhubaneswar, Near INOX Bhawani mall, Maharishi College road, At/ PO- Sahidnagar, Bhubaneswar, PIN- 751007 Email: sdvobbsr@gmail.com
15	Mode of Submission of Proposal	Mode of Submission: Speed Post / Registered Post / Courier/ in person (drop box) to the address as specified above during office hour only. Submission of bid through other mode and late bid shall be rejected.
16	Place of Opening and evaluation of bids	Office chamber of SDVO, Bhubaneswar


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SECTION-I
LETTER OF INVITATION

1. **Name of the Assignment:-** Selection of firm(s)/agency(ies) for procurement of General medicines, Emergency medicines, Infusions and surgical consumables, Antiseptics & Chemicals, Pre-anaesthetics and Anaesthetics to be used in Animal Helpline, Bhubaneswar, *at a rate quoted to be valid for a period of one year from the date of issuance of LoA* by the Sub Divisional Veterinary Officer, Bhubaneswar under Fisheries & Animal Resources Development Department, Govt. of Odisha. Please refer to Section VI: Schedule of requirement for details.
2. Firm(s) /Agency(ies) will be selected through Least Cost Based Selection (LCBS) procedure as prescribed in the Tender Document in accordance with the policies and procedures accompanying the Guidelines of Finance Department, Government of Odisha.
3. The proposal complete in all respect as specified in the Tender Document must be accompanied with a non-refundable amount of ₹ 1000.00 (*Rupees one thousand only*) towards bid processing fee and a refundable amount ₹ 20,000.00 (*Rupees twenty thousand only*) towards EMD in form of Account payee demand draft / fixed deposit receipt duly pledged to SDVO Bhubaneswar/ banker's cheque/ bank guarantee form from any commercial bank in favour of SDVO, Bhubaneswar failing which the bid shall be rejected. For MSME units and Start up units of Odisha, relaxation will be extended as per MSME dept. notification number 566/MSME.dt.24.01.2024.
4. The proposal must be delivered at the specified address as per the bidder data sheet by **Speed post / Registered post/ Courier/ in person through drop box**. The client shall not be responsible for postal delay or delay due to any other consequence. Submission of proposal through any other mode shall be rejected. The datelines for submission of bids as mentioned in the bidder data sheet should be strictly adhered to.
5. The representative of the bidders may attend the meeting with due authorization by the bidder in form of a letter. However, the absence of any bidder or their representative is not a bar for evaluation of the bids.
6. While all information/data given in the tender document are accurate within the consideration of scope of the proposed assignment to the best of the client's knowledge, the client holds no responsibility for accuracy of information and it is the responsibility of the bidder to check the validity of information/data included in this document.
7. **The client reserves the right to accept/reject any/all proposals/terminate the entire selection process at any stage without assigning any reason thereof.**

R. Sanku
26.02.26
Sub-Divisional Veterinary Officer
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SECTION III
GENERAL TERMS AND CONDITIONS

1. Rate should be quoted in Indian Currency with paisa in two decimals only.
2. The bidder shall not quote the rate for any item other than the item specified in the list.
3. The GST shall be charged as per the guidelines issued by the Finance Dept., Govt. of Odisha/ India from time to time.
4. The bidder should have a valid PAN number and GST registration. Bidders participating in the tender must be registered under Odisha GST (OGST) Act. The bidders must attach proof their IT return for last three financial years. The bidders must attach proof of the latest GST return filed.
5. The bidder should have his registered Office and should be in business in the state of Odisha; Odisha GST registration is mandatory.
6. The MSME and Start up units bidding for their own manufactured products must have a mandatory Udyam Registration Certificate with valid Udyam Registered Number (URN) and preferably get registered under TReDS regulated platforms (like RXIL). They must submit a proof of such certificate with the bid documents.
7. Should have valid up-to-date TAX (Income Tax & GST) return certificate.
8. **Experience:** The bidder should be running his/her business in the state of Odisha and should have previous experience of supplying medicine and medical consumables of worth of minimum ₹ 5 (Five) lakhs in last five financial years to any Govt. of Odisha or Govt. of India establishment or Corporate bodies of Govt. of Odisha or Govt. of India. The bidders have to submit copy of LOA and invoice or bill raised against the supply to that institution of the concerned authority as proof. The MSME and Start up units registered in Odisha (OSMEs) bidding for their own manufactured products are fully exempt of this experience certificate (see 5.D.i and 5.D.ii. of MSME Department Notification No. 566/MSME dated 24.01.2024).
9. The bidders can't withdraw their bid after opening of technical bid, within the minimum bid validity period of 180 days & also after accepting the Letter of Intent.
10. Bidders who have earlier record of Nil-supply of ordered items /consumables after being LI (in previous valid rate contracts) are not allowed to participate for those items in this tender (i.e. their offer for non-supplied items shall not be considered for evaluation and shall be rejected).
11. The tender document should be **clearly written/typed with numbering** without any correction, interpolations, and overwriting. Each page of the tender document should be authenticated with dated signature of the bidder.
12. If any information or document furnished by the bidder is found to be misleading/incorrect at any stage, the bid will be rejected.
13. The purchaser reserves the right to have a window period of 90 days after declaration of the successful bidder before award of purchase order without assigning any reason thereof.
14. In the event of the last date of submission of bid being declared as a holiday for the purchaser's office, the due date submission of bids and opening of bids will be the following the next working date & same time.
15. **Minimum Average Annual turnover of the bidder:** The bidder should have an average annual turnover of rupees fifty lakhs in last three preceding financial years, duly certified by a Chartered Accountant with a valid UDIN number. The MSME and Start up units registered in Odisha (OSMEs)

bidding for their own manufactured products this minimum annual turnover limit is Rs 2 (Two) lakh. (See 5.D.i and 5.D.ii. of MSME Department Notification No. 566/MSME dated 24.01.2024).

16. Bidders/manufacturer should possess a valid and appropriate Drug License for the manufacture and/or sale of the concerned item they are bidding for, which should be at least two years old on date of bid opening.
17. Bidders should either be the Manufacturing Unit/Wholesaler/Distributor/C & F Agent/ Retailer. In case the bidder is an authorized agent/dealer *then a valid certificate of dealership issued by the manufacturer to be enclosed along with the bid.* In case of manufacturer, the bidder is required to enclose along with the bid, necessary certificates of the manufacturer in support of the capacity, performance, and quality.
18. The bidder must attach a valid proof of ISO/GMP certification for manufacturing unit and proof of BIS/USFDA/EMA/GMP/ IP or USP or EP or BP certification for all the products they are bidding.
19. The price of the items should be quoted inclusive of insurance, packing, forwarding, freight (door delivery) and GST (separately, if any) as per the format given at Annexure XII: COVER-B-FINANCIAL BID.
20. Only two decimal points (paise) will be taken into consideration ignoring the rest digits. In case of difference in words and figures, words will be taken into consideration for evaluation.
21. The quoted rates should be final and shall not be subject to any escalation during the validity of the rate contract which is till completion of one year from the day of declaration of successful bidder and issue of letter of award of work.
22. The bidder should submit/furnish a certificate in the quotation to the effect that the price quoted by them is not more than the open market price (Format at Annexure VIII).
23. However, in circumstances when the price decreases during the contract period, the approved supplier should ethically intimate the same to the purchasing authority and decrease the price accordingly.
24. The actual requirement mentioned in schedule of requirement may vary as per need of the AHL units and issue of orders or revised guidelines from the Directorate, AH&VS, Odisha Cuttack.
25. All bidders must furnish a certificate for not committed any offence in the format enclosed at Annexure XIII as per rule 206(v) of OGFR-2023.
26. All legal disputes, if any relating to purchase etc. are subject to jurisdiction in the courts of law situated at Bhubaneswar, Odisha or High Court of Orissa.
27. If the approved lowest eligible supplier fails to supply items within the stipulated period of rate contract, to meet the need, the tender inviting authority reserves right to procure the same from the L2/ L3 suppliers at L1 rate, if they agree to supply at L1 approved rate and claim the performance security amount of previously declared successful L1 bidder by invoking the rights conferred in Banker's Guarantee form. If the negotiation with L2/ L3 suppliers fails, the entire tender will be cancelled and fresh bid will be notified.
28. The Contract may be extended for **one additional period not exceeding one (1) year**, by mutual written consent, through a formal amendment issued before expiry of the original contract period. However, extension shall not be automatic, and the Supplier shall have no right to claim continuation beyond the original term.
29. The contract can be terminated at any time if the L1 bidder(s) fail to observe/ violate the terms and conditions outlined in the tender document and the performance security will be forfeited.
30. The authority reserves the right to accept /reject all the bids or any part thereof without assigning any reason thereof.


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SECTION IV
TENDER PROCESSING FEE AND EMD

1. The bidder shall deposit a non-refundable amount of ₹1000.00 (Rupees one thousand only) in shape of Account payee demand draft / banker's cheque / online transfer/ Direct cash payment in office on generation of valid Govt. money receipt.
2. The demand draft / banker's cheque / transaction slip of online transfer or Govt. money receipt is to be attached with the Technical bid documents.
3. A refundable amount of ₹ 20000.00 (Rupees twenty thousand only) towards EMD for the medicine and other items listed in the schedule of requirement through Account payee demand draft / fixed deposit receipt (duly pledged to SDVO, Bhubaneswar)/ banker's cheque/ bank guarantee form from any commercial bank need to be submitted along with bid documents. The BG form should have validity at least 45 days beyond the BID validity period (see rule 212 (ii) of OGFR2023).
4. The MSME and Start up units registered in Odisha (OSMEs) bidding for their own manufactured products are fully exempt from the cost of tender paper, BID processing fees and BID security. (See 5.D.i and 5.D.ii. of MSME Department Notification No. 566/MSME dated 24.01.2024). Instead, they need to submit the BID Security declaration form, sample attached at Annexure-IX.
5. The bid security will be returned to unsuccessful bidders without interest. The BID security of successful bidders will be adjusted during the collection of Performance security.
6. The online transfer of money made and A/C payee demand draft can be made in favour of the following bank particulars of tender inviting authority. For online transfer the transaction slip should be attached with the BID documents.

Banking particulars of tender inviting authority
Sub Divisional Veterinary Officer, Bhubaneswar,
Account no. 36077111503
IFSC - SBIN0060430
Payable at
State bank of India, Sahidnagar Market Branch


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SECTION V
SUBMISSION AND EVALUATION OF BIDS

A. ELIGIBILITY CRITERIA

1. Firms with valid GST and PAN registration. Bidders participating in the tender must be registered under Odisha GST (OGST) Act.
2. Firms with valid retailer/wholesale/ distributor/ C & F Agent certificate and drug license from the Drug Controller, Odisha/ Competent authority. (Form 20/ Form 20A/Form 20B/ Form 21/Form 21A/ Form 21B/Form 20 F/ Form 20G as the case may be for the items the bidder is bidding).
3. Necessary trade license certificate as per the prevailing law is to be attached.
4. **Experience:** Please refer to section III (8).
5. **Annual turnover:** Please refer to Section III (15).
6. Bidders who have been blacklisted either by the Tender inviting authority or by any State Govt. or Central Govt. organization are not eligible to participate in the tender during the period of blacklisting.
7. Bidders who have not supplied to the tender inviting authority any ordered item after publication of rate contract(s) in previous tenders shall not be considered for price comparison of that product.

B. TECHNICAL BID

Documents to be submitted with the Technical Bid (COVER-A):

Sl No	Document type	Remarks
1	Forwarding letter in letter pad of the firm with checklist (Index with page number) of following Documents signed by authorized representative of the firm.	
2	Letter of authorization.	
3	Proof of Tender processing fee as mentioned above.	
4	Proof of Earnest Money Deposit (EMD or BID security fee) as mentioned above.	
5	Details name, address, telephone no., Fax, e-mail of the firm in the format at Annexure-I	
6	Copy of PAN CARD & GST registration certificate. Bidders participating in the tender must be registered under Odisha GST (OGST) Act.	
7	Copy of latest GST payment receipt.	
8	Copy of IT Return for last three financial years.	
9	Copy of valid retailer/wholesale/ distributor/ C & F Agent certificate.	
10	Drug license from the Drug Controller, Odisha/ Competent authority. (Form 20/ Form 20A/Form 20B/ Form 21/Form 21A/ Form 21B/Form 20 F/ Form 20G as the case may be for the items the bidder is bidding.)	
11	Copy of valid trade license certificate as per prevailing law	
12	A valid proof of ISO/GMP certification for manufacturing unit for all the products	
13	A valid proof of BIS/USFDA/EMA/GMP/ IP or USP or EP or BP certification for all the products.	
14	Declaration for not been blacklisted by any Govt. institution in Annexure-VII.	

15	Proof of Average Annual turnover of the bidder in last three years certified by a Chartered Accountant with a valid UDIN Number. Relaxation for OSMEs as mentioned above. Annexure-XI	
16	Proof of supplying medicine and medical consumables of worth of ₹ 5 (Five) lakhs in last five financial years to any Govt. of Odisha or Govt. of India establishment or corporate bodies of Govt. of Odisha or Govt. of India (Annexure XIV). The bidders have to present copy of LOA and invoice or bill raised against the supply to that institution of the concerned authority as proof. The MSME and Start up units registered in Odisha (OSMEs) bidding for their own manufactured products are fully exempt of this experience certificate.	
17	Copy of Udyam Registration Certificate with valid Udyam Registered Number (URN) for firms claiming relaxation under MSME and Startups.	
18	Declaration that price quoted by them is not more than the open market price in Annexure- VIII.	
19	Copy of ^{1st} page of bank pass book or a cancelled cheque as proof of Bank Account details.	
20	Certificate for committing no offence as per format at Annexure XIII	

N.B.: All documents mentioned above must bear the dated signature of the authorized representatives of the firm and should be numbered properly. An index of all the documents submitted is to be enclosed along with the Technical bid submission form.

C. PRICE BID (COVER-B)

1. The bidders should submit the quoted rate for all the items in the appropriate format (at Annexure-XII). It should be submitted in a separate sealed cover i.e. "Cover-B" (Price Bids). Please see Section II(2) & Section VI for additional details.
2. Cover—B (Price Bid) will be opened only of those bidders who qualify in evaluation of Technical Bid (Cover—A).
3. The Price Schedule(s) should be quoted inclusive of insurance, packing, forwarding, freight (door delivery) and inclusive of GST (mentioned separately) if any.
4. Price should be quoted for individual units (i.e. per vial or per unit price). Whenever the units are available in a pack to 12 (e.g. Suture Materials), 50 (Sterile surgical gloves), 100 (Scalp vein sets), 10's Strip X 10 (for certain tablets) the price of smallest unit packing available should be quoted and the number of such units in the pack size for which price is being quoted should be written clearly for price comparison. There should not be any confusion in this regard. If the unit pack size is not clearly written leading to any confusion, such items will not participate in the price bid evaluation.
5. The bidder must prepare the respective financial bids separately for the medicine and other items enlisted in Annexure-I to V and keep them in one sealed envelope super-scribed as Cover-B (Price Bid) and placed into the third cover as mentioned at Section II(2).
6. The bid shall be valid for a period of 180 days from the date of opening.
7. The quoted rates should be final and shall not be subject to any escalation during the bid validity period.

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D. REJECTION OF THE TENDER:

The tender paper (whole / part) will be rejected, in case of:

- Non submission of Bid processing fees and EMD.
- Bids and documents without signature.
- Unsealed covers.
- Bids received after due time.
- Non submission of any document listed in Section V-B.
- Any pre-condition by the bidder contradicting to the tender terms & conditions or non-compliance to product specification.
- Incomplete technical bids and price bids.

E. EVALUATION

1. First Phase: The cover A will be opened and the bid will be evaluated basing on availability all valid documents as mentioned in Section V.
2. Second phase: on qualifying the technical bid evaluation, the financial bids (cover B) of the qualified bidders will be opened. The successful bidder will be selected on the basis of LCBS method (Lowest Cost Based Selection).
3. The individual price of the items quoted by the bidders will be compared and evaluated for L1 by price comparison.
4. If the approved lowest eligible supplier fails to supply items within the stipulated period of rate contract, to meet the need, the tender inviting authority reserves right to procure the same from the L2/ L3 suppliers at L1 rate, if they agree to supply at L1 approved rate and claim the performance security amount of previously declared successful L1 bidder by invoking the rights conferred in Banker's Guarantee form. If the negotiation with L2/ L3 suppliers fails, the entire tender will be cancelled and fresh bid will be notified.
5. While evaluating, the price preference will be given to OSMEs as per procedures mentioned at point no. 5-C of Odisha Procurement Preference Policy for Micro and Small Manufacturing Enterprises-2023 (MSME Department Notification No. 566/MSME dated 24.01.2024)
6. **The price so quoted by the successful bidder will be valid for one year from the date of issuance of letter of award.**

F. PERFORMANCE SECURITY:

1. The successful bidder should deposit performance security @ 5% of the annual tender value through Account payee demand draft / fixed deposit receipt pledged to SDVO Bhubaneswar/ banker's cheque/ bank guarantee form from any commercial bank before award of LOA or signing the contract. If more than one bidder are selected as L1 for different products the performance security will be proportionately calculated.
2. The BG form should have validity of at least 60 days beyond the date of completion of all contractual obligations of the supplier including warranty obligations. A model BG form is attached herewith at Annexure-X.
3. The MSME and Start up units registered in Odisha (OSMEs) bidding for their own manufactured products will deposit 25% of performance security.

G. DELIVERY:

1. Delivery of Supply shall be completed within 10 days from the date of issue of purchase order or as mentioned in the order and the delivery shall be made to the OIC, Animal Helpline, Bhubaneswar in his / her office premises.
2. If any product after use found to be "Not of Satisfactory Quality/ not as per the parameter/ gives adverse reaction upon consumption/ administration", such item will be declared as "Not of satisfactory quality" on the basis of the report submitted by the members of Technical cum Purchase Committee formed for this purpose. The said product shall be frozen. The supplier has to replace fresh stock equal to the procured quantity and take back the frozen stock at his own cost. In case the supplier fails to replace the stocks, the performance Security shall be forfeited and the amount will be claimed by invoking the rights conferred in Banker's Guarantee form.
3. No further purchase order will be placed to the firm / supplier for the item(s) and the firm /supplier will be blacklisted/debarred from participating in any quotation/tender floated in future for three years.
4. If bidder fails to supply items after getting purchase order within the stipulated time period or violates the tender terms& conditions, the bidder shall be blacklisted and will be debarred to participate in any tender called by the SDVO, Bhubaneswar and the Performance Security shall be forfeited and the amount will be claimed by invoking the rights conferred in Banker's Guarantee form.

H. PAYMENT:

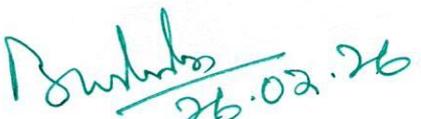
1. The OIC, AHL, Bhubaneswar will place the indent with successful firm as per the requirement under intimation to SDVO, Bhubaneswar (Pl refer to Section VI: Schedule of requirements for mode of indent placement).
2. The members of technical cum purchase committee constituted for procurement of Animal helpline (AHL) Medicine will verify the supplied consignment and record their observation with their dated signature within seven days of receipt of consignment.
3. The OIC, AHL, Bhubaneswar will be responsible for convening such verification meeting. Hundred percent (100%) payment of invoice value shall be made by the SDVO, Bhubaneswar to the concerned firm after submission of verification report of the committee as mentioned above along with the necessary stock entry certificate(s) by the OIC, Animal Helpline, Bhubaneswar, on the body of the bills/invoice raised by the firm and as per the availability of fund.
4. Under no circumstances the supply should be interrupted in cases of delayed payment due to procedural formalities or temporary non-availability of funds.

I. PENALTIES:

1. Violation of any term and condition laid as above shall make liable the bidder to have the forfeiture of performance security and to be blacklisted.
2. All legal disputes, if any relating to purchase etc. are subject to jurisdiction in the courts of law situated at Bhubaneswar, Odisha or High Court of Orissa.
3. The tender inviting authority reserves the right to accept /reject all the bids or any part thereof without assigning any reason thereof. The tender inviting authority reserves the right to amend any or whole of bid document any time after publication of the document up to 72 hours before bid submission dateline.

SECTION VI
SCHEDULE OF REQUIREMENT

1. Directorate of AH&VS, Odisha Cuttack vide his letter No 19687 dated 03.12.2025 has published the approved rates of several veterinary medicines of 4 different firms with an instruction to procure the same from the approved suppliers.
2. Consequently, the schedule of requirement lists only the items which are not in the approved list of the Directorate cited above and needed for the day-to-day functioning of the AHL units.
3. The approximate annual indent value of items listed in this tender is approximately 10 lakhs, which will be indented in 12 monthly instalments by the OIC AHL based on the requirement received from the AHL units. The frequency of indent placement may increase or decrease based on the actual need of AHL units.
4. If, during the currency of this Rate Contract, the Directorate of Animal Husbandry & Veterinary Services (AH&VS), Odisha, publishes or operationalizes a State-level Rate Contract for any item(s) covered under this Tender with lower price, such Directorate Rate Contract shall prevail in respect of those specific item(s), in the interest of uniformity, economy and public procurement efficiency.
5. Upon such publication, the Tender Inviting Authority shall notify the existing Supplier in writing and provide an opportunity of seven (7) working days to: a) match or reduce the contracted rate to the Directorate-approved rate; b) and confirm willingness to continue supply at the revised rate. If the Supplier agrees in writing within the stipulated time, the existing contract shall stand **modified to the extent of such item(s)** and shall continue accordingly.
6. If the Supplier, fails to respond within the stipulated period, or declines to match the Directorate-approved rate, the Tender Inviting Authority may, by written notice, partially modify the contract **only in respect of such item(s)** without levy of penalty or forfeiture of performance security.
7. However, supplies already ordered shall be honoured at the contracted rate; and no fresh indent shall be placed for such item(s) thereafter. The Supplier shall not be entitled to claim any loss of anticipated profit or compensation as the provision is incorporated in conformity with the principles of economy, transparency, and uniformity under the Odisha General Financial Rules, 2023 (as amended), and shall not be construed as arbitrary or unilateral modification.
8. In case of such partial modification the Performance Security shall be proportionately reduced (if applicable) for the remaining items under contract.
9. The list of medicines along with the tentative annual requirement are attached at Annexure-I, Annexure-II, Annexure-III, Annexure- IV and Annexure-V.
10. The items supplied should have a minimum gap of expiry period of at least one year on the date of receipt by the Tender Inviting Authority.
11. Damaged items will not be received under any circumstances.
12. Supply of Drugs without the prescribed labelling will not be accepted.


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Sub-Divisional Veterinary Officer,
Bhubaneswar

ANNEXURE I: GENERAL MEDICINES

Sl. No.	Name of the Medicine	Presentation	Tentative units required per year
1	Ceftriaxone(250mg) inj with solvent	250 mg vial	48
2	Diminazine Aceturate inj RTU (7%; 30 mL)	30 mL vial	28
3	Streptopenicillin inj-2.5 gm	2.5g vial	100
4	Water for injection 10 mL	10 mL pack	100
5	Amoxicillin 200mg+ Sulbactam inj 100mg with diluent	300mg vial	100
6	Amoxicillin 3000mg+ Sulbactam inj 1500mg with diluent	4500mg Vial	20
7	Buparvaquone inj (50MG/ML) 20mL	20 mL Vial	12
8	Enrofloxacin inj (100mg/mL) 100mL	100mL Vial	100
9	Enrofloxacin inj Long Acting (10%)(30mL)	30 mL vial	48
10	Gentamicin inj 4% (100mL)	100 mL Vial	100
11	Marbofloxacin inj 10%, 30mL	30 mL Vial	4
12	Oxytetracycline LA (200 mg/mL) inj 30mL	30 mL vial	48
13	Amikacin inj 100mg 2mL	2mL vial	48
14	Ceftriaxone inj 500mg inj with diluent	500 mg vial	48
15	Oxytetracycline inj (50 mg/mL) -100mL	100 mL Vial	100
16	Cefquinome inj 500mg with solvent	500 mg Vial	8
17	Ceftiofur inj 500mg with solvent	500 mg vial	8
18	Metronidazole (5mg/mL)-100mL	100 mL infusion	100
19	Ceftizoxime inj 2.5 gm with solvent	2.5g vial	8
20	Doxycycline Hydrochloride inj (100mg) with diluent	100 mg vial	12
21	Doxycycline 300 mg Tablet 10's	10's Strip	20
22	Atovaquone 250 mg Tablet 10's	10's Strip	10
23	Atovaquone oral suspension 750 mg/5mL	30 mL syr	5
24	Fipronil S-methoprene Ectoparasiticide spot on	2.68 mL spot on	20
25	Trimethoprim+ sulphamethoxazole Bolus (2.4gm)-4's	4's Strip	100
26	Sulpha dimidine bolus 4's bolus	4's Strip	100
27	Meloxicam+ paracetamol inj 30 mL	30 mL vial	100
28	Meloxicam inj(5mg/mL) -30 mL	30 mL vial	100
29	Tolfenamic Acid (40mg/mL) 30mL Inj	30 mL vial	12
30	Dicyclomine (10mg/mL) inj 30mL	30 mL vial	32
31	Flumethrin 1% solution 50 mL	50 mL liquid	8
32	Ear Drop (ofloxacin +Clotrimazole+ betamethasone+lignocaine) 15 mL	15 mL drops	36
33	Eye Drop (dexamethasone+ciprofloxacin) 10 mL	10 mL drops	36
34	Vincristin (1mg/1mL)	1 mL vial	36
35	Oxyclozanide 30mg + Levamisole 15 mg per mL suspension 1 Ltr	1 litre syr	20
36	Cypermethrin 10% 15mL	15 mL lotion	20
37	Fenbendazole BOLUS 1.5GM 2's	2's bolus	4
38	Fipronil 0.25% 100mL spray	100 mL spray	4

B. S. Swain
26.02.26

39	Calcium Gluconate Calcium gluconate, Calcium lactobionate (10%) inj 10 mL	10 mL amp	8
40	Ivermectin (10mg/mL) -10mL inj	10 mL vial	36
41	Ivermectin (10mg/mL)-30mL inj	30 mL vial	24
42	Ranitidine inj 50 mg/2mL amp	2 mL amp	100
43	Intra uterine Each Bolus contains: Nitrofurazone 60mg, Metronidazole 100mg, Povidone iodine 50mg, Urea 6 gm-4's	4's Strip	20
44	Ivermectin tab (10mg) 10s	10's strip	20
45	Praziquantel 50mg + Pyrantel pamoate 144mg + fenbendazole 500mg tab 10s	10's strip	48
46	Amoxicillin 250mg + Cloxacillin/Dicloxacillin 250 mg	250 mg vial	48
47	Amoxicillin 500mg+ Cloxacillin/Dicloxacillin 500 mg	500 mg vial	48
48	Vit B Complex tablets containing minimum of Vitamin B1 (Thiamine) 100 mg , Vitamin B6 (Pyridoxine) 200 mg, and Vitamin B12 (Cyanocobalamin) 200 mcg Tablets	30's strip	100
49	Fenbendazole 150 mg, Praziquantel 50 mg Tablets 10's	10's strip	50
50	Herbal antiseptic fly repellent ointment -50gm	50g tube	50
51	Topical herbal anti-inflammatory oint 50 g	50g tube	20
52	Gamma Benzene hexachloride + Cetrimide + Proflavine oint	100g tube	50
53	Gamma Benzene hexachloride + Cetrimide + Proflavine antiseptic spray 100mL	100 mL spray	50
54	Imidocarb injection 12% 10 mL	10 mL inj	10


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 Sub-Divisional Veterinary Officer
 Bhubaneswar

ANNEXURE II: EMERGENCY MEDICINES

Sl. No.	Name of the Medicine	Presentation	Tentative units required per year
1	PAM (Pralidoxime) Inj 500mg/20mL	20 mL amp	20
2	Polyvalent Anti-snake Venom Standard Cobra Venom (Naja naja) 0.6 mg + Standard common krait Venom (Bangarus caeruleus) 0.45 mg + Standard Russels Viper Venom (Vipera russelli) 0.6 mg + Snake Venom Antiserum polyvalent 0.45mg	Vials	28
3	Mannitol 20% infusion (100mL)	100 mL infusion	48
4	Inj Adrenaline 1 mg; 1mL	1 mL amp	48
5	Diazepam inj (10 mg/2mL)	2 mL amp	48
6	Phenytoin Sodium Inj 50 mg/mL ;2 mL	2 mL amp	48
7	Furosemide 50mg/mL inj 10mL inj	10 mL vial	48
8	Atropine sulphate 0.6 mg/mL 100mL inj	100 mL Vial	8
9	Etamsylate inj 125mg/mL; 2ML	2 mL amp	12
10	Furosemide 10mg/mL inj 4mL inj	4 mL amp	100
11	Tranexamic acid (100mg/mL)-20mL inj	20 mL vial	12
12	Isoflupredone inj. 2 mg/mL; 10mL	10 mL vial	48
13	Chlorpheneramine maleate inj 30mL	30 mL vial	48
14	Dexamethasone (4 mg/mL) inj 5mL	5 mL Vial	48
15	Theophylline(25.3mg) + Etophylline (84.7mg), 2mL inj	2 mL amp	48
16	Metoclopramide (5mg/mL) 2mL inj	2 mL amp	100
17	Primobendan Tablet 5 mg 30s pack	30s phial	5
18	Sodium Bicarbonate (7.5%)-25mL Inj	25 mL amp	100
19	Ondansetron inj 2 mg/mL; 2mL amp	2 mL amp	100
20	Syntocinon (5 IU) 1mL amp	1 mL amp	40
21	Denaverin injection 40mg/mL 10 mL with diluent	10 mL vial	10


26.03.26
 Sub-Divisional Veterinary Officer
 Bhubaneswar

ANNEXURE III: INFUSIONS AND SURGICAL CONSUMABLES

Sl. No.	Name of the Infusions/ Consumables	Presentation	Tentative units required per year
1	Polyglactin 910 synthetic braided violet size No.1-0 with half circle swaged on needle length 36-40mm, 1/2 Circle Round Body Heavy Needle; suture length 90cm	12's Box	4
2	Polyglactin 910 synthetic braided violet No.1-0 with half circle swaged on needle length 36-40mm, 1/2 Circle Round Body Heavy Needle; suture length 120cm	12's Box	4
3	Polyglactin 910 synthetic braided violet No.1 with half circle swaged on needle length 36-40mm, 1/2 Circle Round Body Heavy Needle; suture length 120cm	12's Box	2
4	Polyglactin 910 synthetic braided violet No.1 with half circle swaged on needle length 36-40mm, 1/2 Circle Round Body Heavy Needle; suture length 90 cm	12's Box	2
5	Chromic Catgut brown with 1/2-3/8 circle round body needle length 30-45mm swaged on needle, suture length 152cm size No.2	12's Box	2
6	Chromic Catgut brown with 1/2-3/8 circle round body needle length 30-45mm swaged on needle, suture length 76 cm size No.2	12's Box	2
7	Chromic Catgut brown with 1/2 2-3/8 circle round body needle length 30-45mm swaged on needle, suture length 76 cm size No.1	12's Box	2
8	Chromic Catgut brown 1/2-3/8 circle round body needle length 30-45mm swaged on needle, suture length 152 cm size 1	12's Box	2
9	Chromic Catgut brown 1/2-3/8 circle round body needle length 30-45mm swaged on needle, suture length 76 cm size 1-0	12's Box	4
10	Chromic Catgut brown 1/2-3/8 circle round body needle length 30-45mm swaged on needle, suture length 152 cm size 1-0	12's Box	4
11	Monofilament Nylon suture No 1, white, length 20-25 mtrs, not sterile reels.	Indv Reels	24
12	Hydroxyethyle starch in isotonic saline (6%) (250 mL)	250 mL inf	50
13	Normal Saline Solution infusion -100mL	100 mL inf	50
14	Disposable intravenous infusion Set	indv unit	500
15	Scalp vein set with 20g Needle	indv unit	200
16	Scalp vein set 22g Needle	indv unit	300
17	Disposable syringe (single use) 50mL	100's	2
18	Disposable syringe (Single Use) 20mL	100's	10
19	Disposable syringe (Single Use) 10mL	100's	100
20	Disposable syringe (Single Use) 5 mL	100's	200

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26.02.26

21	Disposable syringe (Single Use) 2mL	100's	500
22	Hypodermic Needle (Disposable) 20 Gauge, 100s	100's	50
23	Hypodermic Needle (Disposable) 22 Gauge, 100s	100's	100
24	Hypodermic Needle (Disposable) 18 Gauge, 100s	100's	10
25	Plaster of Paris Bandage Roll-4"	indv unit	12
26	Leucoplast 2"	indv unit	12
27	Micropore Tape 1"	indv unit	12
28	Nitrile Examination Gloves (Disposable latex free) size 7"- 7 1/2" 100s	100's	50
29	Surgical sterile latex Gloves -size 7-7 1/2" pack of 50 pairs	50's	50
30	Non sterile Roller Gauze 4 inch width Thread count:Warp: 95 to 105 threads/dm. Weft: 66 to 74 threads/dm. Material: Bleached, purified textile, plain weave, Absorbent gauze, 100% cotton. 12s	12's pack	50
31	Non sterile Roller Gauze 6 inch width Thread count:Warp: 95 to 105 threads/dm. Weft: 66 to 74 threads/dm. Material: Bleached, purified textile, plain weave, Absorbent gauze, 100% cotton. 12's	12's pack	100
32	Non sterile Absorbant cotton (500gm Roll)	indv unit	50
33	Bard Parker Blade-# 24/#22, pack of 100	100's	20

ANNEXURE IV: ANTISEPTICS AND CHEMICALS

Sl. No.	Name of the Chemicals/ Disinfectants	Presentation	Tentative units required per year
1	Glycerine -100 gm	100g bottle	50
4	Povidone Iodine 5% solution (500mL)	500 mL bottle	50
7	Hydrogen peroxide 100mL	100 mL bottle	50
8	Potassium Permanganate-20gm	20g pack	20
9	Turpentine oil 500 mL	500 mL bottle	30
10	Rectified Spirit-500mL	500 mL bottle	30
11	Chlorhexidine+ alcohol Hand wash, 500mL	500 mL bottle	30

ANNEXURE V: PREANAESTHETICS AND ANAESTHETICS

Sl. No.	Name of the Medicine	Presentation	Units Required
1	Ketamine HCL inj(50mg/mL)5 mL/10 mL	5mL/10mL Vials	50
2	Lignocaine HCL 2% Gel, 30g	30g tube	20
3	Lignocaine injection (2%)-30mL	30 mL vials	30
4	Xylazine Hcl 20mg/mL 30 mL	30 mL vials	4
5	Atropine Sulphate inj 0.06% 1 mL	1 mL amp	50

Bansal
26.02.26
Sub-Divisional Veterinary Officer
Bhubaneswar

Annexure VI

Technical proposal submission form:
COVER-A: Technical Bid

1.	Name of Proprietor / Partner / Director (In Capital letters)	
2.	Details of name of the firm and address (Registered Office and Operating Branch)	Office: Residence: Mobile e-Mail ID.:

N.B:

Please submit all the documents and formats duly filled in, signed and numbered as enlisted in Section V-B.

An index page listing all signed and numbered documents with respective page numbers should be attached with this form for ease of evaluation.

DECLARATION

I Son / Daughter / Wife of Proprietor / Partner / Director / authorized signatory of the agency mentioned above that I am competent to sign this declaration and execute these tender documents.

I have carefully read and understood all the terms and conditions of the tender and undertake to abide by them.

The information / documents furnished along with the above application are true & authentic and to the best of my knowledge and belief. I / we do hereby undertake that furnishing of any false information/ fabricated document would lead to rejection of my tender at any stage besides accruing of liabilities towards prosecution under appropriate law.

Place
Date

Signature of Authorized person

Full Name:

Seal

Bombela
27.02.26
Sub-Divisional Veterinary Officer
Bhubaneswar

Annexure VII

FORM OF DECLARATION FOR NOT BEING BLACK LISTED

(RUPEES 10 STAMP PAPER)

I/We..... (Name & Designation) having My/ our firm hereby declare that I/We have carefully read all the terms & conditions of tender of the Sub Divisional Veterinary Officer, Bhubaneswar, Odisha, for Supply Of Veterinary Medicines, Feed Additives And Medical Consumables For use in Animal Helpline , Bhubaneswar On Rate Contract Basis For A Period Of One Year From The Date Of approval. I will abide with all the terms & conditions set for in the tender paper Reference no.....

I/We do hereby declare that, I/We have not been de-recognized / debarred / blacklisted by any State Govt. / Union Territory / Govt. of India / Govt. organization / Govt. Veterinary Institutions for supply of Non-Standard Quality (NSQ) items / part-supply / non-supply.

That, I am not a defaulter in supply of any item to Sub Divisional Veterinary Officer, Bhubaneswar, Odisha, or any other indenting officers of the State of Odisha after being Lowest responsive bidder in past three years.

I/We do hereby declare that I/we will supply the approved items as per the terms, conditions & specifications of the tender document. I / we further declare that my / our performance security deposit will be forfeited if I /we fail to supply any item after getting order from the purchaser. I /we further declare that we will supply the ordered items manufactured only by the manufacturers as mentioned in the bid document.

I/We agree that the Tender Inviting Authority can debar / blacklist me/us for a period of 3 years if, any information furnished by us proved to be false at the time of inspection / verification and not complying with the Tender terms & conditions.

Signature of the bidder
with seal
Date

Name & Address of the Firm:

Bansal
26.02.26

Sub-Divisional Veterinary Officer
Bhubaneswar

Annexure VIII

DECLARATION FOR LOWER THAN MARKET PRICE

I/ we of M/S.....who is a manufacturing unit/ wholesaler/ distributor/ C&F agent/ Retailer declare that price quoted by us is not more than the open market price or also under GeM Rate Contract / CGHS / NPPA or rates fixed by Govt. of India where such rate exists.

Signature of Proprietor/Authorised person with seal of

Signature of Proprietor/ Authorized person
Date

Name of the Manufacturing Unit/Wholesaler/
Distributor/ C&F Agent/ Retailer

Bombela
26.02.26
Sub-Divisional Veterinary Officer
Bhubaneswar

Annexure IX

BID SECURITY DECLARATION

To

The Sub Divisional Veterinary Officer, Bhubaneswar

I/ we of M/S..... who is a manufacturing unit/wholesaler/distributor/C&F agent/ retailer declare that, I/ We may be suspended to submit bid(s) for contract(s) with you for a period of three years from the date of bid opening and /or other actions as deemed proper in case of I/We are in a breach of any obligation under the bid conditions because

- I/We have withdrawn /modified my/our bid during the period of bid validity specified in the form of bid or
- Having been notified of the acceptance of our bid by the purchaser during the period of validity, I/ We fail/ refuse to execute the contract or
- I/We fail/ refuse to submit the Performance Security of the amount specified in the bid.

• Signature of Proprietor/ Authorized person

- Date
- Name of the Manufacturing Unit/Wholesaler/
- Distributor/ C&F Agent/ Retailer

B. S. S. S.
26.02.26

Sub-Divisional Veterinary Officer
Bhubaneswar

Annexure X

Model Bank Guarantee Format

To

The Sub Divisional Veterinary Officer, Bhubaneswar, Odisha

WHERE ASName and address of the supplier) (here in after called "the supplier") has undertaking, in pursuance of Contract ref. No..... dated.....to supplydescription of goods and services (herein after called the contract.

AND WHEREAS, it has been stipulated by you in the said contract that the supplier shall furnish you with a bank guarantee from a scheduled commercial bank recognized by you for the sum specified therein as security for compliance with its obligation in accordance with the contract.

AND WHEREAS we have agreed to give the supplier such a bank guarantee;

NOW THEREFORE we hereby affirm that we are guarantors and responsible to you on behalf of the supplier, up to a total of.....(in words.....) and we undertake to pay you, upon your first written demand declaring the supplier to be in default under the contract and without cavil or argument, any sum or sums within the limits of (amount of guarantee) as aforesaid, without your needing to prove or to show ground or reasons for your demand or the sum specified therein. We hereby waive the necessity of your demanding the said debt from the supplier before presenting us with the demand.

We further agree that no change or addition to or other modification of the terms of the contract to be Performed there under or of any of the contract documents which may be made between you and the supplier shall in any way release us from any liability under this guarantee and we hereby waive notice of any such change, addition or modification. This guarantee shall be valid until theday of20.....

We theBranch.....undertake not to revoke the guarantee during its currency except with the previous consent of the Sub Divisional Veterinary Officer, Bhubaneswar in writing.

We theBranch..... further agree that a mere demand by Sub Divisional Veterinary Officer, Bhubaneswar, is sufficient for us.....Branch at Khordha to pay the amount covered by the Bank Guarantee without reference to the Agency and protest by said Agency cannot be a valid ground for us Branch to decline payment to Sub Divisional Veterinary Officer, Bhubaneswar.

(Signature of the authorized officer of the Bank)

Place
Date

Name and designation of the officer

Seal, name & address of the Banks and address of the Branch

B. Subudhakar
26.02.26
Sub-Divisional Veterinary Officer
Bhubaneswar

Annexure XI:

ANNUAL TURNOVER STATEMENT

(To be obtained from a Chartered Accountant with valid UDIN Number)

The Annual Turnover of M/S.....
who is a manufacturing unit/wholesaler/distributor/C & F agent/ retailer for the last three years are given below
and certified that the statement is true and correct.

Sl.No.	Year	Turnover in Rupees (Rs.)
1.	2022-23	
2.	2023-24	
3.	2024-25	
Date:		
Place:		
Signature of Chartered Accountant		
Regd no.		
Address		
Date		Seal
Place		UDIN

B. S. S. S.
26.02.26

Annexure XII:

FINANCIAL PROPOSAL SUBMISSION FORMS

Cover B: Financial Bid/ Price Bid

Name of the Firm/Agency:

Address:

PRICE LIST OF MEDICINES FOR ITEMS IN ANNEXURE _____

SI No	Particulars of the Active ingredient with specification	Presentation/ unit pack size	Brand Name / Manufacturer's Name and address in case of Generic	Base price per unit ₹	GST ₹	Total Cost per unit ₹

NB: Please prepare separate lists for separate Annexures from I to V.
Please follow the instruction at Section V. C Price bids (Cover B) diligently and mention the unit pack size correctly to avoid any confusion.

Signature of Authorized person

Full Name:

Seal

B. B. B.
26.02.26

Annexure XIII

Certificate for having committed no Offence
(Mandatory for all bidders)
(Pl see rule 206(v) of OGFR-2023)

"I certify that I have not committed any offence:

(a) under the Prevention of Corruption Act, 1988; or

(b) the Indian Penal Code (now Bharatiya Nyaya Samhita) or any other law for the time being in force, for causing any loss of life or property or causing a threat to public health as part of execution of a public procurement contract.

(c) I have not been debarred by any Central / State Government Organization/Bodies for the last 3 years."

Place-

Signature with designation

Date-

Name of the firm

Borah
26.02.26

Annexure XIV

FORMAT FOR EXPERIENCE OF THE BIDDERS IN LAST 5 YEARS

SI No	Financial Year	Name of the Authority from whom LoA was received	LoA No and date	Value of the LoA including GST ₹

Please submit all relevant documents as detailed in Section III (8).

B. B. B.
26.02.26